

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on April 9, 2001 at 6:05 p.m.

PRESENT: Councillors Allen, Brennan, Hamilton, Porter Quinn & Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT:

ADOPTION OF MINUTES: 74/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Minutes of the Regular Meeting of Council held in the Council Chambers of City Hall on March 27th, 2001 be approved as circulated.
Carried.

HEARINGS: Tax Levy By-Law - By-Law 01-8091
No one appeared before Council.

DELEGATIONS:

CORRESPONDENCE: The correspondence for this period was reviewed.

COMMITTEE REPORTS:

Finance, Legislative & Property Committee Your Worship, your Finance, Legislative and Property Committee respectfully submits the following reports:

Unpaid Water & Sewer to Taxes – By-Law No. 01-8089 Shirley/June This is part of the normal monthly procedure to allow unpaid water & sewer accounts to be added to taxes.

75/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law Number 01-8089 being a by-law to authorize unpaid water and sewer accounts to be added to taxes be read a first time.
Carried.

Amendment to Fees & Charges – By-Law 00-8078 Marg A separate clause was negotiated into the current Fire and Rescue Service Agreement which authorizes the City to enter the Rural Municipality of Portage la Prairie to conduct fire inspections, for a fee, on a request for service basis. Such fees are the responsibility of the property owner or the person making a request for the inspection.

76/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Council of the City of Portage la Prairie authorize the fees for inspections as proposed in Schedule A and that the Fees and Charges By-Law No. 00-8078 be amended to include fees for Fire Inspection Services in the Rural Municipality of Portage la Prairie, as follows:

#6. Fire Inspection Services: Rural Municipality of Portage la Prairie

i) Residential (Single Family Dwelling)	\$75.00
ii) Day Cares	\$200.00
iii) All others (Commercial, Assembly, Industrial) etc	\$250.00 plus \$50.00 per hour

Carried

Amendment to Fees & Charges By-Law – 00-8078 Marg In the Fees and Charges By-Law 98-8018 for 1999, Schedule “D” indicated that

“the fee chargeable for a livery driver’s permit and a livery license shall be \$20.00”

The intention of this clause was to establish the cost of \$20.00 for a livery driver's permit and \$20.00 for a livery license (for the vehicle). In By-Law 99-8044 for the Year 2000, it was decided to decrease the livery driver's permit to \$18.00. The reason for the decrease was to make it easier to issue on a prorated basis. It was intended to maintain the fee for the livery license at \$20.00, however the clause stated:

“the fee chargeable for a livery driver's permit and a livery license shall be \$18.00.”

The error was not noticed at the time and was carried over to the 2000 by-law. Now that it has been discovered, it is desirable to amend the by-law to correct the error.

Clause 2 of By-Law No. 00-8078 provides that Council may, by resolution, amend each and every schedule attached to the by-law.

77/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT item no. 2 in Schedule “D” to By-Law No. 00-8078 be amended to read as follows:

2. Livery Driver's Permits and Livery License
The fee chargeable for a livery permit shall be \$18.00
The fee chargeable for a livery license shall be \$20.00

Carried

Road Opening – Lorne
Avenue and Charlton Avenue
– By-Law 00-8082
Marg

On December 11, 2000, Council gave first reading to By-Law No. 00-8082 to authorize the opening of portions of Lorne Avenue East and Charlton Avenue that had never been legally opened as a road. The By-Law was then forwarded to the Planning Branch to circulate to government offices and other agencies for comment. A response has now been received from the Department of Intergovernmental Affairs with no concerns being expressed.

The City Solicitor is filing an application to bring the Lorne Avenue property under the Real Property Act. When this has been done, and the by-law finally passed, the by-law will be registered at the Land Title Office.

The Examiner of Surveys has indicated it will take from four to six months until registration of the plan is complete.

78/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law No. 00-8082 being a by-law of the City of Portage la Prairie to open a portion of Lorne Avenue East and a portion of Charlton Avenue, having been read a first time on December 11, 2000, and circulated to various government agencies for comment, be now read a second time.
Carried.

AND FURTHER THAT By-Law No. 00-8082 be now read a third time, finally passed, signed and sealed.

Carried.

In favour: Councillors Allen, Brennan, Hamilton, Porter, Tenszen, Quinn and Mayor MacKenzie

Year End Results
Nettie

Council reviewed the Year End Results for 2000 that indicate a year end surplus in the General Operating Fund of \$421,000 and a Utility Operating Fund Surplus of \$197,000.

79/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the 2000 General year end surplus and the 2000 Utility year end surplus be transferred to General and Utility

Reserves respectively;

AND FURTHER THAT the Financial Statements for the twelve months ended December 31, 2000 be adopted.

Carried.

City Planning & Economic Development

WPCF Rezoning – By-Law
01-8090 – 1st Reading
Dean/Iva

Your Worship, your City Planning and Economic Development Committee respectfully submits the following reports:

The Applicant, the City of Portage la Prairie wishes to rezone the property directly adjacent to the existing Water Pollution Control Facility.

The City owned properties in question are presently zoned UR – Urban Reserve. Typically UR (Urban Reserve) is a designation for land given when the future use is unknown, however, since this area will encompass the upgraded facilities of the present Water Pollution Control Facility and any possible future related additions, it would be appropriate to rezone this area to EI – Educational and Institutional at this time.

The area to rezone is approximately 110 acres. This application has been circulated to the Province for review and comment after first reading. As per section 45(1) of the Planning Act, Council shall indicate its intention to enact a zoning by-law amendment by giving it first reading and proceed with Public Notice as set out in subsections (2), (3), (4).

The first reading of By-Law No. 01-8090 will commence the process as defined in the Planning Act in considering this application.

80/01

Moved by: Councillor Brennan

Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie give By-Law No. 01-8090 First Reading and provide public notices as defined in Section 42 (1) and (2) of the Planning Act
Carried.

Economic and Community
Development Hosting
Assistance Grant – For
Information Only
Dean/Sarah

The Hosting Assistance Grant Program would provide an opportunity to groups that may not normally be able to attract or host events due to lack of funding. Acting as an incentive to bring events to Portage la Prairie, the Hosting Assistance Grant would create the opportunity for significant economic impacts on the Community as a result of hosting these special events. As well, the Grant Program may help to create an experience or opportunity for local residents that may not have been possible without the support provided by the City of Portage la Prairie.

It should be noted in section 3.1 of the eligibility criteria, events held outside of the City of Portage la Prairie at Southport would qualify for a grant under this program.

Council requested that the draft policy be sent to a representative sample of individuals/groups that might be applying under this policy for funding and a further report be prepared for Committee.

Chamber of Commerce Grant
Request
Dean

Council in this year's budget allocated \$13,200.00 that could be accessed by the Chamber of Commerce on a project-by-project basis.

The Chamber has requested that the City contribute \$2000 towards salary costs to hire a person to conduct a business and goods and services inventory in the City and Rural Municipality.

The project would involve an individual gathering information on the number of businesses in the City and area indicating the types of goods and/or services that they provide.

Currently, this level of information is not available to us and this type

of data base would be of benefit to more accurately identify the business resources currently in the area to help develop appropriate business attraction strategies based on need, and also to match existing business services together.

As a condition of the grant allocation, it would be appropriate for the City to request full and unlimited access to the data once it is collected and compiled.

81/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie approve the funding request of the Portage la Prairie and District Chamber of Commerce for \$2000.00 which shall be used to offset the cost to hire an individual to conduct an area business and goods and services inventory and further that as a condition of funding, the Chamber provide the City with a final report outlining the results of the project, and final project costs as well as permitting the City full and unrestricted access to the developed database of information collected.
Carried.

Island of Lights – Year End Report

Committee reviewed the Year End Report for the Island of Lights.

Public Safety Committee

Your Worship, your Public Safety Committee has nothing to report.

Waterworks Committee

Your Worship, your Waterworks Committee respectfully submits the following reports:

Award of Tender – Lead Water Services Replacement
Kelly B

The tender was advertised in the Daily Graphic and on the City's web site. The tender opening was Tuesday, March 20, 2001.

The work includes the replacement of 60 lead water service lines with copper lines, plus inspection of 30 service lines at the curb stops to determine if they are copper or lead from the main line to the curb stop. The 2001 budget contains \$70,000 from the City and \$30,000 grant from the MWSB, including 3% GST for the above work. The tender price, net of the GST rebate is \$115,360. Based upon the unit prices submitted with the tender, approximately 52 services can be replaced with the available budget. The City will replace only the number of services that can be done for the budgeted amount.

Towle Construction have indicated they are willing to hold their unit prices for service line replacement and complete as much work as possible up to the budget limit. The work is scheduled for completion by August 3, 2001.

82/01 Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the tender of 01 OPS 004 to Towle Construction Ltd., with the provision that the available budget is not to be exceeded.
Carried.

Highways Agreement – South Water Supply Main
Marg

The construction project includes the installation of approximately 2345 meters of 450 mm diameter waterline along the north side of Highway 1 from Yellowquill Trail to Alexander Avenue.

The Agreement is a standard agreement that specifies certain construction practices that must be followed by the City when working in the Highway Right-of-Way as well as restoration responsibility.

It also states that the City assumes liability for costs due to damage by the City, and that the City will indemnify the Province with respect to damages and claims.

83/01 Moved by: Councillor Hamilton
Seconded by: Councillor Porter
RESOLVED THAT the Council of the City of Portage la Prairie authorize the City to enter into an agreement respecting the installation of the South Water Supply Main with the Province of Manitoba Department of Transportation and Government Services.
Carried.

Transportation Committee

Your Worship, your Transportation Committee has nothing to report.

Community Services Committee

Your Worship, your Community Services Committee respectfully submits the following reports:

Track Facility –
Dean

Mr. Rick Durand appeared before Committee and requested a letter of support from the City for the proposal to create a paved surface track facility at Yellowquill School. He also requested a grant in the future for this project. Committee agreed that a letter will be sent and any request for funding be referred to the budget process. Mayor MacKenzie advised that the letter has been sent to Mr. Durand.

DEFERRED BUSINESS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Business Assessment Roll
Deletion
Nettie

In 1993 business tax for the City of Portage la Prairie was discontinued. However, the business assessment roll was still provided to the City even though there was no business levy applied.

A letter from the Assessment Branch advised us that according to Section 29 of the Assessment Act, a 0% business tax levy is not an option if a business assessment is produced. Therefore, we must rescind the Business Assessment By-Law if the City wishes to continue the 0% Business Tax Levy.

84/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the City advise the Assessment Branch to discontinue the Business Assessment Roll; and
FURTHER THAT By-Law Number 01-8096 be now read a first time.
Carried.

2001 Tax Levy By-Law
Speech
Nettie

Councillor Quinn read the 2001 Tax Levy By-Law Speech.

85/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law No. 01-8091 being a by-law of the City of Portage la Prairie to authorize the levying and raising of property taxes for school and municipal purposes for the year ended December 31, 2001 be given first reading.
Carried.

ADJOURNMENT

86/01 Moved by: Councillor Brennan
Seconded by: Councillor Hamilton
RESOLVED THAT the meeting be adjourned at 6:27 p.m.
Carried.

Mayor

Manager of Administration

