

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on February 13th, 2001 at 6:05 p.m.

- PRESENT:** Present: Councillors Brennan, Hamilton, Porter, Quinn, with Mayor Ian MacKenzie in the Chair.
- ABSENT:** Councillor Tenszen, Councillor Allen
- ADOPTION OF MINUTES:** 31/01 Moved by Councillor Quinn
Seconded by Councillor Brennan
RESOLVED THAT the Minutes of the Regular Meeting of Council held in the Council Chambers of City Hall on January 23rd, 2001 at 6:10 p.m. be approved as circulated.
Carried.
- HEARINGS:** Variation: Lucy Borczuk CP-01/01 – Mr. David McBurney was present on behalf of Mrs. Borczuk to answer any questions.
- DELEGATIONS:**
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- COMMITTEE REPORTS**
- Finance, Legislative & Property Committee**
- Your Worship, your Finance, Legislative and Property Committee respectfully submits the following report:
- Unpaid Water & Sewer to Taxes for January, 2001 By-Law 01-8086 – 1st Reading. 32/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 01-8086 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a first time.
Carried.
- Adding Unpaid Trailer License Fees to Taxes By-Law 01-8085 – 1st Reading. 33/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law No. 01-8085 being a By-Law to authorize the unpaid 2000 trailer license fees be added to taxes, be read a first time.
Carried.
- Appointment of Weed Inspector. It is a requirement of the Noxious Weeds Act that every municipality annually appoint a Weed Inspector and notify the Department of Agriculture of the appointment. This appointee carries out the provisions of the Noxious Weeds Act. Dave Green has been the City's appointee for a number of years.
- Marg* 34/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT in accordance with Section 11 of the Noxious Weeds Act, Council of the City of Portage la Prairie appoint Dave Green as the City's Noxious Weed Inspector;

AND FURTHER THAT this appointment be conveyed to the Director of Soils and Crops Branch of the Department of Agriculture.
Carried.
- Council Strategic Plan –2001. Since 1994, Council of the City of Portage la Prairie has been annually adopting a Strategic Plan. In 2001, Council will focus its attention on fourteen strategic actions, those being, in order of priority:

1. To upgrade the existing Water Treatment Facility and Water Pollution Control Facility;
2. To replace Lion's Pool with a new outdoor leisure facility;
3. To develop a residential development strategy for the City;
4. To upgrade a existing community recreation facilities;
5. To develop a regional economic development strategy to assist Council in increasing municipal assessment, attract business, and create employment opportunities;
6. To further develop our water/sewer main replacement program;
7. To develop a directional sign program in the City to assist in directing the public to public facilities and attractions;
8. To continue with Phase 3 development of the Island of Lights project;
9. To develop a visitor information centre to assist the City in marketing our businesses and assets to potential tourists.
10. To investigate areas to improve customer service;
11. To investigate the feasibility of cleaning up the water quality of Crescent Lake for more community recreation use;
12. To develop a communications plan to ensure that we are providing our citizens with timely and accurate information concerning City based activities and events;
13. To target market Portage la Prairie's attributes and strengths to larger urban centres considering business relocation and expansion; and
14. To develop a strategy to support our desire to attract and support our aging population.

Marg

- 35/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT Council of the City of Portage la Prairie adopt the 2001 Strategic Plan.
Carried.

Appointments to Tax Sharing Agreement Committee.

Committee discussed the appointment of Council members to the Tax Sharing Agreement Committee.

Marg

- 36/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Chairperson of the Finance and Property Committee and the Chairperson of the City Planning and Economic Development Committee be appointed to the Tax Sharing Agreement Committee until the next Organizational Meeting of Council.
Carried.

City Planning & Economic Development

Your Worship, your City Planning and Economic Development Committee respectfully submits the following report

Request of Variation – Lucy Borczuk CP 01/01

The applicant, Mr. David McBurney, on behalf of the owner, Lucy Borczuk, is applying for a variation as a result of the conditions of Subdivision, Resolution No. 69/00 and No. 179/00.
The variations requested are for reduced side yard and front yard requirements. This building is in an R1 – Single-family dwelling district. Administratively, there are no concerns.

Dean

- 37/01 Moved by: Councillor Brennan
Seconded by: Councillor Quinn
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of David McBurney, on behalf of the owner, Lucy Borczuk to:
1. To vary the west side yard from the required 1.5 meters (5 feet) to 1.25 meters (4.15 feet)
 2. To vary the east side yard from the required 5.0 meters (17 feet) to 1.38 meters (4.6 feet), and
 3. To vary the front yard requirement from 7.5 meters (25 feet) to 5.92 meters (19.7 feet).

at the property known as 170 McKay Avenue and legally described as part of Lots 435 and 436, Plan 33, Parish of Portage la Prairie.
Carried

Encroachment Agreement – City of Portage la Prairie and Matthew and Darryl Yarchuk.

It is necessary for the owner to enter into an encroachment agreement with the City to allow the shed, the eave of the shed and the fence to encroach onto Gigot Avenue. The owner was provided with an encroachment agreement for review and signature and has since returned the signed agreements for review and approval of City Council.

Dean

38/01 Moved by: Councillor Brennan
Seconded by: Councillor Hamilton

RESOLVED THAT the Council of the City of Portage la Prairie enter into an agreement with Matthew and Daryl Dean Yarchuk to allow the shed and fence located at 68 – 20th St. N.W. legally described as Lots 435 and 436, Plan 33, Parish of Portage la Prairie to encroach a total of .083 meters (0.25 feet) onto Gigot Avenue.
Carried.

Simplot Update – for information only.

Committee was updated in camera on the status of the Simplot Project.

RM request for City Building Inspection Services.

The Rural Municipality of Portage la Prairie (RM) has approached the City to discuss the possibility of the City contracting out the services of the Manager of Building Inspections in the event that the RM's Building Inspector is on vacation or sick leave.

Mr. Human is able to provide inspection services in accordance with the Manitoba Building Code, which would include Part 3 (larger commercial buildings) and Part 9 (houses and small buildings) components.

Reciprocally, the Rural Municipality will only be able to Provide Part 9 inspection services to the City since the Fire Commissioner's office currently provides them Part 3 services.

The primary benefit to the City in this agreement would be that when overlapping of the holiday periods between Mr. Human and Deputy Chief Carpenter, who is Mr. Human's back up, occurs, the City would have some protection and coverage to provide some level of service.

Dean

39/01 Moved by: Councillor Brennan
Seconded by: Councillor Hamilton

RESOLVED THAT Council agrees in principle to enter into an agreement to provide for building inspection services with the Rural Municipality of Portage la Prairie;

THAT Council authorize Administration to prepare and negotiate an agreement for services;

AND THAT the final agreement be brought back to City Council upon completion of negotiations for review and approval.
Carried.

Public Safety Committee

Your Worship, your Public Safety Committee respectfully submits the following report

RCMP Goals and Objectives – for information only.

Committee reviewed in camera a report from the RCMP regarding the detachment's goals and objectives for the year 2000. The 2000 Goals included:

1. Commercial Break and Enters.
2. Youth Crime in the City of Portage la Prairie.
3. Community Policing Program.

Transportation Committee

Your Worship, your Transportation Committee respectfully submits the following report

Rennick Street – for information only.

Committee further discussed in camera a request by the School Division to close Rennick Street, noting several concerns on the City's part.

Community Services Committee

Your Worship, your Community Services Committee respectfully submits the following report

Tourism Advisory
 Committee
 Appointments.

Committee reviewed in camera a list of suggested names for the newly formed
 Tourism Advisory Committee.

Dean

40/01 Moved by: Councillor Brennan
 Seconded by: Councillor Hamilton

RESOLVED THAT the following persons be appointed to the Tourism
 Advisory Committee with length of term to be determined at a later date.

Tracy Wall
 Ernie Schwaluk
 Steve Prince
 Wendell Keeler
 Craig Dunn
 Will Pacholuk
 Liz Vieweg

Carried.

Portage and District
 Arts Council – for
 information only.

Council discussed the 2001 budget funding for Portage la Prairie and District
 Arts Council.

Swimming Pool Update
 – for information only.

In accordance with the Strategic Plan, Council is in the process of reviewing
 outdoor pool design options and time lines for construction of a new pool.

**DEFERRED
 BUSINESS**

NONE

OLD BUSINESS:

NONE

NEW BUSINESS:

Budget Speech 2001.

Councillor Quinn delivered the Budget Speech for 2001.

41/01 Moved by: Councillor Quinn
 Seconded by: Councillor Hamilton

RESOLVED THAT the 2001 Interim Operating and Capital Budgets
 adopted on December 11, 2000 be amended as indicated in the attached
 revised Budget.

Carried.

**Water Treatment
 Plant Upgrading
 Engineering Services
 Agreement.**

A proposal from Cochrane Engineering for the detailed design and
 construction contract administration for phase one was received at the end of
 January. It was reviewed by the MWSB and the City Administration and the
 terms are acceptable to both parties.

Cochrane intends to complete the detailed design by mid-July, although some
 equipment components will be pre-tendered sooner. The tender is scheduled to
 be awarded by mid-August, with construction starting at the beginning of
 September. This schedule hinges on the issuance of the Environment licenses
 for Simplot. Construction of some components of the water plant such as the
 pre-sedimentation clarifier which must be constructed regardless of Simplot,
 could proceed with.

The summary of fees is as follows:

Item	Fee Basis	Hours	Fee Proposal	Disbursements	Total
Detailed design	Fixed	5465	\$ 313,000	22,000	335,000
Non-resident contract admin	Fixed	890	55,000		55,000
Construction contract admin	Fixed	6212	318,000	98,000	416,000
Post construction services	Fixed	1100	67,000	4,000	71,000
Total		13,667	\$753,000	\$124,000	\$877,000

GST extra

The majority of the engineering will be split 50/50 with the Manitoba Water Services Board. A portion of the fees related to the design and construction of the third softening clarifier will be incorporated into the cost-sharing arrangement for the Simplot development.

The City will administer the engineering services contract and MWSB will administer the construction contracts.

The total Budget for the work is \$884,000. The MWSB staff time and disbursement costs will be over and above the budget.

42/01 Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED THAT the City of Portage la Prairie enter into an agreement with Cochrane Engineering Ltd. for the provision of engineering services for the detailed design and construction administration for phase one of the proposed upgrades to the Water Treatment Plant, with a maximum fee plus disbursements of \$877,000 plus GST, to be cost shared with the Manitoba Water Services Board, the RM of Portage la Prairie, the Province of Manitoba and Simplot, in accordance with the funding agreements.
Carried.

Flowers – Bouquet of the Week.

Council was the recipient of a bouquet of flowers for “The Bouquet of the Week” which is sponsored by McKenzie’s Funeral Home.

ADJOURNMENT

43/01 Moved by Councillor that the meeting be adjourned at 6:41 p.m.

Carried.

Mayor

Manager of Administration

