

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on June 11, 2001 at 6:06 p.m.

**PRESENT:** Councillors Allen, Brennan, Hamilton, Porter & Quinn with Mayor Ian MacKenzie in the Chair.

**ABSENT:** Councillor Tenszen

**ADOPTION OF MINUTES:** 131/01 Moved by: Councillor Quinn  
Seconded by: Councillor Allen  
RESOLVED THAT the Minutes of the Regular Meeting of Council held in the Council Chambers of City Hall on May 29<sup>th</sup>, 2001 be approved as circulated.  
Carried.

**HEARINGS:** Application for Variation – Slimline Sunrooms

Mr. Bruneau appeared before Council.

**DELEGATIONS:** None

**CORRESPONDENCE:** The correspondence for this period was reviewed.

**COMMITTEE REPORTS:**

**Finance, Legislative & Property Committee** Your Worship, your Finance, Legislative and Property Committee respectfully submits the following reports:

Unpaid Water & Sewer - May, 2001 – By-Law 01-8100  
Shirley/June This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to taxes.

132/01 Moved by: Councillor Quinn  
Seconded by: Councillor Hamilton  
RESOLVED THAT By-Law 01-8100 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a first time.  
Carried.

Business License By-Law 01-8098  
Marg The Business License By-Law received first reading at the May 29<sup>th</sup>, 2001 Council Meeting.

133/01 Moved by: Councillor Quinn  
Seconded by: Councillor Hamilton  
RESOLVED THAT By-Law No. 01-8098 being a by-law to provide for licensing and regulating certain businesses and trades be read a second time.  
Carried

RESOLVED THAT By-Law No. 01-8098 be read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn and Mayor MacKenzie.

Pawnbroker's By-Law 01-8099  
Marg The Pawnbroker's By-Law received first reading at the May 29<sup>th</sup>, 2001 Council Meeting.

134/01 Moved by: Councillor Quinn  
Seconded by: Councillor Hamilton  
RESOLVED THAT By-Law No. 01-8099 being a by-law to provide for the regulating of Pawnbroker's pursuant to the provisions of the Municipal Act, be read a second time.  
Carried.

RESOLVED THAT By-Law 01-8099 be read a third time, finally passed, signed and sealed.  
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn and Mayor MacKenzie.

Fees & Charges By-Law  
Amendment – 01-8102  
Marg

This By-Law received first reading at the May 29<sup>th</sup> Council meeting

- 135/01 Moved by: Councillor Quinn  
Seconded by: Councillor Hamilton  
RESOLVED THAT By-law 01-8102 be read a second time.  
Carried.  
RESOLVED THAT By-Law 01-8102 be read a third time,  
finally passed signed and sealed.  
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter Quinn and Mayor MacKenzie

2000 Audited Financial  
Statements  
Nettie

The Municipal Act requires that audited financial statements be received by the municipality before June 30 of every year and be reviewed at the first regular meeting of the Council after receiving the report.

The previously reported 2000 year end surpluses of \$432,338 in the General Operating Fund and \$197, 205 in the Utility Operating Fund remains the same.

- 136/01 Moved by: Councillor Quinn  
Seconded by: Councillor Hamilton  
RESOLVED THAT the Audited Financial Statements for the twelve months ended December 31, 2000 be adopted.  
Carried.

### **City Planning & Economic Development**

Your Worship, your City Planning and Economic Development Committee respectfully submits the following reports:

Application for Variation –  
Slimline Sunrooms  
Dean/Iva

The applicant, Slimline Sunrooms, on behalf of the owners, Raymond C. & Dianne L. Bruneau are applying for a front yard variation from the required 7.5 meters (25 feet) to 4.9 meters (16 feet). Mr. & Mrs. Bruneau wish to attach a sunroom to the front of their dwelling. The building is in an R1 – Single family dwelling district.

Public notices were sent out to all property owners within a 100 meters (330 foot) radius with no objections received to date.

The application was circulated to various City Departments with no concerns being expressed. The Manager of Building Inspections notes that even with the addition of the sun room to this dwelling, it will not protrude past the dwelling that is directly to the east

- 137/01 Moved by: Councillor Brennan  
Seconded by: Councillor Allen  
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Raymond Clayton & Dianne Lois Bruneau to vary the front yard from 7.5 meters (25 feet) to 4.9 meters (16 feet) at the property known as 429 Crescent Road East which is legally described as Lot 8, Block 8, Plan 21428, Parish Lot 67, Parish of Portage la Prairie.  
Carried.

Proposed Research Project to  
Measure Labour Supply and  
Demand  
Dean

Research to date has determined that the supply and demand of skilled labor in Portage la Prairie needs to be accurately determined in advance prior to developing any type of structured labour attraction strategies

A strategic approach to identifying the employer labour market needs of Portage la Prairie would be established in conjunction with Human Resource Development Canada (HRDC). A project including the hiring of a staff person to aid in the development and the completion

of needs assessment survey with regard to the skilled and unskilled labour market would be phase one.

It is proposed that an ad-hoc operating committee consisting of the City and selected members of our business community assist in the development of the needs assessment tool and in the monitoring of the project.

HRDC, under the Youth Employment Initiatives, would fund 100% of this project with the City providing the required support services to administer the program.

The results of this survey would be analyzed by the City, in conjunction with HRDC, and potential courses of action to any identified labour shortages could be developed and form Phase Two of the project.

138/01 Moved by: Councillor Brennan  
 Seconded by: Councillor Allen  
 RESOLVED THAT the Council of the City of Portage la Prairie authorize Administration to apply for and if approved, implement, HRDC funding to offset the total cost of completing an employer based labour needs assessment study.  
 Carried.

**Public Safety Committee**

Your Worship, your Public Safety Committee had nothing to report.

**Waterworks Committee**

Your Worship, your Waterworks Committee respectfully submits the following reports:

Water Treatment Plant  
 Construction Schedule  
 Kelly B

Council reviewed this report in camera.

139/01 Moved by: Councillor Hamilton  
 Seconded by: Councillor Porter  
 RESOLVED THAT Council authorize the construction of the following additional components of the proposed expansion and upgrading of the Water Treatment Plant beginning in 2001:

	City Cost – In Millions	MWSB Cost – In Millions	Total – In Millions
Granular Activated Carbon	\$1.4	\$1.4	\$2.8
Lime Sludge Ponds	\$0.3	\$0.3	\$0.6
McKay Reservoir Baffle System	\$0.1	\$0.1	\$0.2

AND FURTHER THAT the Council authorize administration to proceed with the design and tendering of the preliminary treatment system utilizing the Actiflo system;

AND FURTHER THAT the Mayor and Manager of Administration be authorized to sign a revised Engineering services agreement accordingly.  
 Carried.

**Transportation Committee**

Your Worship, your Transportation Committee respectfully submits the following reports:

2001 Paving Program  
 Kelly B

The 2001 municipal operating budget includes:  
 \$270,000 Overlays  
 \$135,000 Park Drive Paving – 24<sup>th</sup> Street to Sissons Drive  
 \$27,000 IGA Access Paving  
 \$30,000 Keith Street Paving  
 \$3,000 Fire Hall Parking Lot

\$40,000 Saskatchewan Avenue Median Reconstruction  
 \$19,000 3<sup>rd</sup> Street East Rail Crossing

All of this work will be included in one tender.

Only Royal Road and dust control, in the Grant in Aid submission were approved by the Minister of Highways. The City will receive a total of \$35,800 from the Province.

The following streets have been selected for this year's overlay program, pending tendered prices and available budget:

Royal Road South	Saskatchewan Avenue to Crescent Road	\$32,200
Lorne Avenue West	Tupper Street N to 6 <sup>th</sup> Street NW	\$68,000
Crescent Road West	4 <sup>th</sup> Street SW to 18 <sup>th</sup> Street SW	\$110,000
St. George Avenue	8 <sup>th</sup> Street SW to 4 <sup>th</sup> Street SW	\$31,000
Dickens Avenue Blvd.		\$3,600
11 <sup>th</sup> Street NW	Gigot to Lorne	\$15,000
Dufferin Avenue East	4 <sup>th</sup> Street E to 6 <sup>th</sup> Street E	\$15,000

140/01 Moved by: Councillor Porter  
 Seconded by: Councillor  
 THAT the 2001 paving program include:

Royal Road South	Saskatchewan Avenue to Crescent Road	\$32,200
Lorne Avenue West	Tupper Street N to 6 <sup>th</sup> Street NW	\$68,000
Crescent Road West	4 <sup>th</sup> Street SW to 18 <sup>th</sup> Street SW	\$110,000
St. George Avenue	8 <sup>th</sup> Street SW to 4 <sup>th</sup> Street SW	\$31,000
Dickens Avenue Blvd.		\$3,600
11 <sup>th</sup> Street NW	Gigot to Lorne	\$15,000
Dufferin Avenue East	4 <sup>th</sup> Street E to 6 <sup>th</sup> Street E	\$15,000
3 <sup>rd</sup> Street E Rail Crossing		\$32,661
IGA Access Paving		\$25,000
Keith Street Paving		\$30,000

Carried.

**Community Services Committee**

Munro Farm Supply  
 Dean/Clara

Your Worship, your Community Services Committee respectfully submits the following reports:

Munro Farm Supply are hosting a barbeque on July 12, 2001 at the Portage Centennial Arena. They have requested that the City of Portage la Prairie allow them to obtain a liquor permit at the Centennial Arena for this event. The Manitoba Liquor Control Commission requires authorization from the City of Portage la Prairie, as owners of the facility, before issuing a liquor permit to Munro Farm Supply.

141/01 Moved by: Councillor Allen  
 Seconded by: Councillor Porter  
 RESOLVED THAT the Council of the City of Portage la

Prairie approve the request by Munro Farm Supply to obtain a liquor permit at the Centennial Arena for July 12, 2001.  
Carried.

Request for Grant – Ad Hoc  
Ball Diamond Committee  
Dean

The Ad Hoc Ball Diamond Committee was created to provide user and citizen input into the development of ball diamond facilities at Republic Park.

The Committee has worked diligently over the past year to prepare a conceptual design complete with costs that would not only meet the needs of the users, but provide the City with a Class A facility that will enhance our ability to host major ball related sporting events.

In the 2001 budget, Council committed \$110,000 to the committee on the basis that they match or exceed that amount in order to develop a new ball diamond with lights and re-develop another.

As part of their fund raising program, the committee wishes to host an invitational men's fastball tournament on June 2 and 3, 2001 and request Council's consideration to provide a grant equivalent to the rental fee.

The committee intends to transfer any net profits from the tournament towards their fund raising goals. The total rental fee as per our 2001 fees and charges by-law is \$129.62.

142/01

Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie authorize a grant in the amount of \$129.62 to the Ad Hoc Ball Diamond Committee to off-set the rental costs of Republic Park for the purpose of their hosting of an invitational men's fastball tournament on June 2 and 3, 20001 and further, that the committee provide the City with a financial statement that outlines the net profits that are to be contributed towards the development of new ball diamonds for Republic Park  
Carried.

Youth for Christ Request for  
Support/Funds  
Dean

YFC recently announced the development of a proposed Youth Recreation and Family Centre and has been working in partnership with Portage Neighbourhood Connections (PNC) in fundraising and creating general community awareness towards the project.

Since the 2001 budget has already been adopted by Council and we are well into the fiscal year, it would be more appropriate for Administration to work with YFC and refine their requests so that a more specific proposal could be brought forward for the 2002 Budget Committee to consider. YFC has also requested that the City provide them with a letter of support that would generally support the project in principle, but would not be intended to financially commit Council to any fixed position.

143/01

Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the financial request of Youth for Christ concerning the proposed development and operation of a Youth and Family Centre be referred to the 2002 Budget Committee for consideration and that Administration be directed to meet with Youth for Christ representatives so that a more specific financial request can be brought forward.

RESOLVED THAT the Mayor be authorized to provide Youth for Christ a letter indicating the City's conceptual support in principle to the Youth and Family Centre Project.  
Carried.

Portage Tennis Club –  
Request for Services

The Portage Tennis Club was one of the organizations who made a presentation to City Council at the recreation round table in September

Kelly B

of 1999 and identified to re-construct the existing tennis courts at Island Park.

Since that time, the PTC has developed a plan to re-develop the tennis courts which includes resurfacing the existing courts, complete with California coating and upgrading the existing lighting.

The projected cost of the project is estimated to be approximately \$126,000 of which the City committed to providing funding up to \$53,000 on the provision that the PTC has their funds in place

If the City can provide the labour to remove and replace the existing fencing, it could save the PTC up to \$7500 in contract costs by their determination. The City estimates the cost to remove and replace the fencing to be approximately \$2500.

At this point in time, the PTC has the required funds in place to commence the engineering and construction of the project for this year. In addition to the \$53,000 from the City, the PTC has secured \$45,000 in other grant funding and have also secured a loan from a local financial institution, guaranteed by some of the members, to ensure that the project is commenced this year so as to not lose grant funding that has already been approved.

144/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie approve the request of the Portage Tennis Club for the City to remove and replace the existing tennis court fencing and posts at the tennis courts located at Island Park, as an additional city contribution to the project.  
Carried.

Waterski Manitoba  
Agreement  
Dean

The City of Portage la Prairie has had an agreement with Water Ski Manitoba for the use of Crescent Lake to use as a training facility for water skiers since 1993 . This agreement expired on December 31, 2000 and negotiations have been ongoing towards a revised agreement.

WSM is a provincially recognized body whose role among other things is to foster the development of the sport in the province. Portage la Prairie has had an active water ski organization for some time and they will benefit by this agreement since they will have full access to the WSM equipment.

145/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie authorizes the signing of the agreement to allow Waterski Manitoba use of Crescent Lake.  
Carried.

Outdoor Leisure Aquatic  
Update – For Information  
Only  
Dean/Dale

Council reviewed a report on the Outdoor Leisure Aquatic Facility in camera.

**DEFERRED BUSINESS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Canada Day – Closure of  
Streets  
Dean/Sarah

Island Park, will again, be the site of our Canada Day Celebrations with a number of activities taking place. This year the day's program has expanded to include activities throughout the Park. With the entire park being utilized, it was agreed that the roads should be closed for Canada Day for the safety of the citizens attending the activities.

The Canada Day organizers have arranged to transport citizens to and from the parking area located at the Exhibition Grounds.

The roads being closed will be the same as those closed during the operation of the Island of Lights.

As identified on the attached map the residential access will be from 1<sup>st</sup> St S.E., Pelechaty Drive, to Brandon Ave, and Massey Crescent.

Crescent Road from 3<sup>rd</sup> Street East to Royal Road and 4<sup>th</sup> Street West to Royal Road will be closed at 9:00 p.m. to mitigate vehicular/pedestrian conflict. Local traffic will be allowed access.

A letter to all Island Park residents will be sent notifying them of the closure.

146/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED That Council advise the Island Park residents that the route for access to their properties will be 1<sup>st</sup> St S.E., Pelechaty Drive, to Brandon Ave, and Massey Crescent Canada Day (July 1<sup>st</sup>) from 8:30 a.m. to 10:30 p.m.

AND FURTHER THAT That International Drive, George Hill Drive and Brandon Avenue east from George Hill Drive to International Drive are hereby closed for the Canada Day celebrations from 8:30 a.m. to 10:30 p.m.

AND FURTHER THAT That 3<sup>rd</sup> Street East to Royal Road and 4<sup>th</sup> Street West to Royal Road be closed at 9:00 p.m. until conclusion of the fireworks display.  
Carried.

Portage Mixed Volleyball  
League  
Dean/Sarah

The Manitoba Liquor Control Commission will not issue an Occasional Permit for a public facility without the written approval of the owner of the facility. Therefore, the Portage Mixed Volleyball League must obtain Council's permission to obtain an Occasional Permit for the Volleyball Tournament they have scheduled on July 1, 2001 at Island Park.

The Portage Mixed Volleyball League has signed a letter of agreement with the City that states upon approval from Council for a liquor permit they will acquire the necessary insurance policy. Therefore, there will be no concerns from a program delivery perspective.

This type of event has proven to be a significant economic/tourism draw in other communities and we see this as an opportunity that the City should be supporting on that basis, and five that the PCVL has met all the contractual conditions we have requested of them, we would therefore recommend approval.

PMVL intends to hold a beer garden on July 1, 2001 from 12:00 p.m. to 12:00 a.m. July 2, 2001 on the grounds outside the Lion's Den on Island Park.

147/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie deny the Portage Mixed Volleyball League's request to obtain an Occasional Permit on the grounds outside of the Lion's Den on Island Park for the purpose of hosting a beer gardens at the Volleyball Tournament.  
Carried.

Appointment to Library  
Board  
Marg

Tom Tolton has resigned from the Library Board due to a change in career responsibilities that advocates his relocation to Winnipeg. Mr. Tolton was appointed to the Board in 1999, and it is with regret that Council now accepts his resignation.

The vacant position on the Library Board has been offered to Mr. Gary Little, and it is with a great deal of pleasure that we advise Mr. Little has agreed to accept the offer.

148/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT Council accept with regret the resignation of Tom Tolton from the Library Board, and FURTHER THAT Council appoint Mr. Gary Little to the Library Board, effective immediately until the next Organizational Meeting of Council.  
Carried.

Portage Skating Club Request  
for Summer Ice Rental  
Dean

The 2001 Fees and Charges by-law indicates that 40 hours of ice time per week are required for summer ice. Failing a guarantee of 40 hours per week to put in summer ice, the ice is normally otherwise put in for September long week end for the Terriers camp.

The Portage Skating Club has run a summer program in August for the last number of years. In August, 2000 (and possibly also in 1999) an arrangement was made in error for summer ice to go in without the guarantee of 40 hours. However, the fees and charges by-law does make a reference to a requirement for 40 hours.

The Portage Skating Club have indicated that they can only guarantee 20 hours per week, the same as last year. If they are required to guarantee 40 hours per week they will have to drop their summer program.

The summer ice rental rate is \$100 per hour plus GST. Based on 20 hours per week for 4 weeks at \$100 per hour the revenues generated will be \$8,000. In addition to this, minor hockey plans on offering power skating which could generate an additional \$1,000 to \$3,000.

The arena maintenance contract is a flat amount per year and there are no cost implications to putting the ice in earlier or later as far as the contract goes. The incremental costs to the City to have summer ice are related to hydro and gas. On reviewing August, 2000 hydro and gas bills when the summer ice was in, it appears that hydro was \$2,500 to \$3,000 higher and gas was \$2,500 higher. Based on the utility costs from 2000 it appears that the cost to put the ice in early was about \$5,000 to \$6,000. With the increase in gas rates this year, the cost in 2001 to put the ice in 4 weeks early is estimated to be \$6,000 to \$7,000.

Based on a minimum guarantee of 20 hours per week at \$100 per hour, the City should break even putting the ice in the arena during the summer period. This is on the basis that the time period the ice is put in early runs up to September long weekend (ie. putting the ice in for 1 week in mid July and then taking it out again would cost more).

149/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Portage Skating Club be advised that the City of Portage la Prairie will grant their request to put ice in the arena from August 6 to August 31<sup>st</sup> with a minimum guarantee of 20 hours per week,; and

AND FURTHER THAT the summer ice rental rates and minimum hour guarantee be reviewed for the 2002 Fees and Charges By-law.  
Carried.

**ADJOURNMENT**

150/01 Moved by: Councillor Allen  
Seconded by: Councillor Porter

RESOLVED THAT the Council Meeting be adjourned at 6:47 p.m.  
Carried

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Mayor

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Manager of Administration

