

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on March 27th, 2001 at 6:01 p.m.

- PRESENT:** Present: Councillors Brennan, Porter, Quinn, Tenszen with Mayor Ian MacKenzie in the Chair.
- ABSENT:** Councillor Allen and Hamilton
- ADOPTION OF MINUTES:** 59/01 Moved by Councillor Quinn
Seconded by Councillor Brennan
RESOLVED THAT the Minutes of the Regular Meeting of Council held in the Council Chambers of City Hall on March 13th, 2001 at 6:02 p.m. be approved as circulated.
Carried.
- HEARINGS:** Conditional Use – Ferris Friesen Developments

No one appeared before Council on this matter.
- DELEGATIONS:** None
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- COMMITTEE REPORTS**
- Finance, Legislative & Property Committee** Your Worship, your Finance, Legislative and Property Committee respectfully submits the following report:
- Unpaid Water & Sewer to Taxes for February, 2001 By-Law 01-8087 60/01
Shirley/June
- This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.
- Moved by: Councillor Quinn
Seconded by: Councillor Tenszen
RESOLVED THAT By-Law 01-8087 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a second time.
Carried
- RESOLVED THAT By-Law 01-8087 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a third time, finally passed, signed and sealed.
Carried.
- In favour: Councillors Brennan, Porter, Quinn, Tenszen and Mayor MacKenzie.
- Purchase of Land from CPR
Marg
- In March, 2000, Council negotiated with the Canadian Pacific Railway on a piece of property 100 feet wide and 400 feet long parallel to the south side of the Centennial Arena property which could be used for an expansion to the existing arena, for additional parking, or for some other use that is compatible with the arena. CPR indicated that their asking price for the property was \$18,394 based on a price of \$20,037 per acre which was the value at which the company's station grounds were assessed at that time.
- Council considered this purchase in the 2001 budget deliberations, and provision was made for the acquisition.
- 61/01
Moved by: Councillor Quinn
Seconded by: Councillor
RESOLVED THAT Council proceed to purchase the piece of property south of the Centennial Arena, as outlined on the circulated drawing, from Canadian Pacific Railway for a purchase price of \$18,394 plus subdivision costs;
- AND FURTHER THAT the Mayor and Manager of Administration be authorized to sign all applicable documents in this transaction.
Carried.

2001 Citizen's
Survey

Marg

In 1991, the City developed a survey tool to solicit the perceptions of our citizens on how well we were meeting their expectations for the delivery of services. An updated version of this survey was done again in 1996.

The results were analyzed and presented to Council. Since then, these results have formed the basis for many reports on several significant issues. Another five years have passed, and it would seem appropriate to redo the survey to see if perceptions have changed. The cost of doing the survey would be approximately \$3000.00.

A copy of the questions used in the last survey, and the results of both the 1991 and the 1996 surveys were provided for Council's consideration.

62/01

Moved by: Councillor Quinn

Seconded by: Councillor Tenszen

RESOLVED THAT the City proceed to do a Citizen's Survey in 2001.
Carried.

Monthly Activity
Reports

Council reviewed the monthly activity reports for February, 2001.

Current Projects List

Council reviewed the Current Projects List for February 2001 in camera.

**City Planning &
Economic
Development**

Your Worship, your City Planning and Economic Development Committee respectfully submits the following reports:

Conditional Use –
Ferris/Friesen
Developments

The applicants, Ferris-Friessen Developments have applied for a conditional use to construct a six bay self serve car wash at the location know as 1200 Saskatchewan Avenue East (old A&W property) in the City's east end. This land is zoned C2 – Central Commercial District (fringe area)

Dean/Iva

The application has been circulated to the various City Departments with a concern having been expressed about the water supply at this location. The Applicant has contacted the City of Portage la Prairie Engineering division with their water requirements, and as of this writing Engineering has no concerns regarding water supply at this location, however, are waiting for more information from the applicant.

Public notices were also sent to all property owners within a 100 meters (330 foot) radius with no objections received to date. Administratively, we have no concerns with the application as presented in relation to the use of the property and as such, would recommend approval.

63/01

Moved by: Councillor Brennan

Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Ferris-Friesen Developments to construct a Self-Serve Car Wash on the property known as 1200 Saskatchewan Avenue East, which is legally described as Lot 3, Plan 28624, River Lot 69, Parish of Portage la Prairie.
Carried.

City/RM Agreement
– Building Inspector
Services

Dean/Sharon

At the request of the RM, the City was asked to consider the potential of sharing of building inspector services on an as required basis.

After an initial meeting, the City prepared an agreement whereby the RM could access the City Building Inspector on a fee for service basis during regular and non-business hours.

As well, there is a reciprocal clause in the agreement whereby the City could access the services of the RM Building Inspector during periods where our staff and their back up are unavailable, also on a fee for services basis.

The hourly cost for the City and the RM Building Inspector is based on the individual employees actual wage, plus benefits, divided by the regular business hours worked on an annual basis. An after-hours premium fee has also been established for those inspections that have been requested by either party.

The RM Council has reviewed the agreement and made minor modifications to clauses 6(a) and 7(a) by inserting the words “during regular business hours”. The RM at their regular meeting of February 23, 2001 has passed this amended agreement.

Administratively, there are no concerns with the amendments or the base agreement and would recommend approval as presented.

64/01

Moved by: Councillor Brennan

Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie approve the Building Inspections Services agreement between the City and the Rural Municipality of Portage la Prairie.

Carried.

Monthly Activity
Reports

Council reviewed the monthly activity reports for February, 2001.

Conditional Use –
Portage Friendship
Centre

Dean/Iva

The applicants, Portage la Prairie Friendship Centre, Incorporated, have applied for a conditional use to operate an Assembly Place which will be used as an Urban Multi-Purpose Youth Centre out of the existing building known as 350 Saskatchewan Avenue West.

This building is zoned C2 – Central Commercial District (fringe area).

Public Notices were also sent to all property owners within a 100 meters (330 foot) radius, with two objections received.

The facility also houses offices which will be used by PFC from 9:00 a.m. to 5:00 p.m. to organize various PFC related programs.

PFC has advised the City of Portage la Prairie that they intend to utilize the facility as a Youth Centre and will offer services and classroom type programs to the youth of Portage la Prairie, with service being provided seven days a week, up to 9:00 pm.

There are three PFC staff members who will work directly for PFC. PFC has also advised that all recreation activities are planned off-site.

The office areas are a permitted use, however, upon inspecting the facility and receiving the proposed hours of operation and use of the non-office space (a large pool table is located in the general assembly area) we determined that the use of this space would require a Conditional use permit as an assembly place. Given the fact that the facility will be open to the public for up to five evenings of the week (including weekends) for youth related classroom activities and leadership training, we believe it is appropriate to regulate the operation in the Assembly area.

A public hearing was held on March 13, 2001 at which time Council tabled this matter, on order to obtain additional information from the Applicant.

65/01

Moved by: Councillor Brennan

Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie approve the Conditional Use application of the Portage la Prairie Friendship Centre, Incorporated for an Assembly Place in the building located at 350 Saskatchewan Avenue West, which is legally described as Lot 4 and the most westerly 10 feet in perpendicular, width of Lot 5, Plan No. 18 PLTO in Parish Lot 63, Parish of Portage la Prairie, subject to the following conditions.

1. That the four assembly areas be closed to the public by no later than 9:00 p.m. daily, as identified in Schedule A.
2. That use of the entire facility for recreation based programs and activities of any nature be prohibited, at the sole discretion of the City.
3. That the PFC advise the City in advance of the exact use of the area defined as workshop/storage (located in the north-east corner of the facility) as identified in Schedule A, when it is to be developed, for review and approval to the sole satisfaction of the City.
4. That the pool table located in the front assembly be removed from active use by no later than April 30, 2001.
5. That PFC be required to apply for a variation order to reduce the total parking requirements from six stalls to two stalls.

Carried.

Graffiti – for
information only

Councillor Quinn raised a concern about the amount of graffiti showing up on commercial buildings, and requested that Administration attempt to find a solution under the authority of City legislative by-laws.

**Public Safety
Committee**

Your Worship, your Public Safety Committee respectfully submits the following reports:

Community Policing
Facilitators – for
information only

Council reviewed a list of new facilitators for the Community Policing Program.

Monthly Activity
Reports

Council reviewed the monthly activity reports for February, 2001.

**Waterworks
Committee**

Your Worship, your Waterworks Committee respectfully submits the following reports:

Award of Tender –
Supply of Hydrogen
Peroxide

Tender packages were issued to four suppliers of hydrogen peroxide in January, 2001. The tender closed and the bids were opened February 27, 2001. All Bidders have met the qualifications as specified in the tender document and appear to be capable of completing the work as outlined. Delivery times ranged from 7 to 14 working days.

Kelly B

Hydrogen peroxide is injected to the effluent stream of the BVF and can be used, in conjunction with sodium hypochlorite in an effort to limit odour problems. Hydrogen peroxide is also used for the removal of sulphide compounds which can cause corrosion problems in associated downstream equipment

The tendered work includes the supply and delivery of 136,000 litres of hydrogen peroxide to the WPCF for the period April 2001 to March 2002. This is based on current usage to maintain dissolved sulphide levels leaving the Bulk Volume Fermenter at 4 mg/l.

The budgeted amount for hydrogen peroxide is \$105,840.00 including 3% GST for 2001, and was based on 450 litres per day @ 0.784 per litre. The budgeted amount allowed for an increase over the previous year of .114 per litre based on estimates from suppliers at budget time. The tendered price is .09 per litre higher than budget, for a total increase of approximately 30% over last year. The net tendered price after GST rebate is \$114,745.82.

66/01 Moved by: Councillor Porter
Seconded by: Councillor Brennan
RESOLVED THAT the Council of the City of Portage la Prairie award the contract for the Supply of Hydrogen Peroxide, as specified in tender 01 OPS 008, to Canada Colors Chemicals for the tendered price of \$118,918.40 including freight, PST & GST.
Carried.

Monthly Activity
Reports

Council reviewed the monthly activity reports for February, 2001.

**Transportation
Committee**

Your Worship, your Transportation Committee respectfully submits the following report

Award of Tender –
Gravel

This tender was advertised publicly in the Daily Graphic. The tender closed on March 6, 2001.

Kelly B

The gravel quantities are comprised of gravel for roads, sand for winter and fill sand for trench backfilling. This is an annual tender. All bidders met the required specifications. The 2001 budget is \$86,052.00 including 3% GST. This budget amount is made up of both municipal and utility accounts. The low bid, with the GST rebate is approximately \$12,000 under budget.

67/01 Moved by: Councillor Tenszen
Seconded by: Councillor Quinn
RESOLVED THAT the Council of the City of Portage la Prairie award the tender for the supply of gravel to EF Moon Construction Ltd. as specified in tender 01 OPS 10, for the tendered price of \$78,049.05 including GST.
Carried.

Monthly Activity
Reports

Council reviewed the monthly activity reports for February, 2001.

**Community
Services Committee**

Your Worship, your Community Services Committee respectfully submits the following report.

Wolforee Camp –
Island Park

Mr. Gilles Ouellette, Assistant Provincial Commissioner for Scouts Canada contacted the Parks Manager with a request concerning the possibility of holding a Wolforee at the Island Park on the long weekend of August 31 to September 3, 2001.

Dean

The Wolforee would involve approximately 1500 cubs and leaders camping in Island Park for the weekend. The committee from Scouts Canada met with the Parks Manager late last fall and determined that the Island Park site would be ideal for their needs. They are also looking at using the Portage Ex Grandstand and Exhibition Building and the Lions Den in conjunction with the Island Park Grounds. They have made separate contact with these two groups. They have also stated that most of the food and supplies for the weekend will be purchased in Portage la Prairie to support our local merchants.

The cooking for the event will be done on portable stoves and the only open fire will be at their group campfire in front of the Grandstand, which will require a fire permit from the City.

The Boy Scouts will provide their own security and groups of boys and leaders will camp out in small tents with five or six persons to a tent. They have indicated they encourage the public to view the events in order to increase the awareness of the Boy Scout movement. The Park will still be open to the public during the day.

Administratively, we believe that this event will not only provide an excellent life time experience for the participants, but may also act as an economic generator for our business and service sector community as well.

We have contacted other communities that have hosted this type of event and have had no concerns expressed.

Their requirements from the City to date are as follows:

1. Authority to use Island Park for the period from August 31st to September 3rd, 2001. (They would use the entire park except the main playground area)
2. Extra garbage pick-up, which is covered at no cost under our Morrison contract.
3. The set-up of water distribution areas with hoses from our existing water system (at no cost to the city since we have hoses and water taps to service their water needs)
4. Assistance in setting up and placing of portable toilets that the Boy Scouts will rent.
5. The closing of International Drive and George Hill Drive from 10:00 p.m. to 6:00 a.m. on each day of the event to the public with an alternate access being the same as is used when the Island of Lights Show is in operation.

68/01

Moved by: Councillor Tenszen

Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie authorize the Boy Scouts of Canada to host the Manitoba Scouts Canada Wolfcoree Camp at Island Park from August 31, 2001 to September 3, 2001.

AND FURTHER THAT Council authorize Administration to negotiate and sign a use agreement with Manitoba Scouts Canada to the satisfaction of the City.

AND FURTHER THAT Council authorize the closure of International Drive, George Hill Drive and Brandon Avenue east from George Hill drive to International Drive for the following dates and times: August 31, 2001 to September 2, 2001 – from 10:00 p.m. to 6:00 a.m. daily.

Carried.

Portage Indoor
Rodeo Committee

Dean

The Manitoba Liquor Control Commission will not issue an Occasional Permit for a public facility without the approval of the owner of the facility. Therefore, the Portage Indoor Rodeo Committee must obtain Council's permission to obtain an Occasional Permit for the Rodeo they have booked in May 2001 at the Portage Centennial Arena.

The Portage Indoor Rodeo Committee has signed a contract with the City and there are no concerns from a program delivery perspective,

This type of event has proven to be a significant economic/tourism draw in other communities and we see this as an opportunity that the City should be supporting on that basis, and given that the PIRC has met all contractual conditions we have requested of them, we would therefore recommend approval.

Our contract states that the Centennial Arena is a non-smoking facility and the Portage Indoor Rodeo will abide by By-Law 7321 which they have agreed to. PIRC intends to hold a beer gardens on May 19 from 2:00 – 7:30 p.m., May 20 1:00 – 9:00 p.m., May 21 1:00 to 5:00 p.m. and a dance on May 19 in the west side of the arena.

69/01 Moved by: Councillor Tenszen
 Seconded by: Councillor Porter
 RESOLVED THAT the Council of the City of Portage la Prairie authorize the Portage Indoor Rodeo Committee to obtain an Occasional Permit for the west ice shed of the Portage Centennial Arena from May 19 – 21, 2001, for the purpose of hosting beer gardens and dance at the rodeo.
 Carried.

Development Process for the Outdoor Leisure Water Park Facility Council reviewed a report on the Development process for the Outdoor Leisure Water Park in-camera.

Manager of Community Developments Council reviewed a report on the Manager of Community Development position in camera.

Monthly Activity Reports Council reviewed the monthly activity reports for February, 2001.

DEFERRED BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

Supply of Tender – South Water Supply Main
Dale/Kelly B
 The construction project includes the installation of approximately 2345 meters of 450 mm diameter waterline along the north side of Highway 1 from Yellowquill Trail to Alexander Avenue, and approximately 1100 meters of 350 mm diameter water line along Alexander Avenue and Seneca Street to Bridge Road. This line will replace an existing watermain on Seneca which has had several breaks in the past few years.

The project was advertised in the Daily Graphic and the Winnipeg Free Press. The tender opening was held in Winnipeg at Earth Tech Canada Ltd. On March 13, 2001. The work is to be completed within 45 days of the start of construction. This timeline was stipulated to ensure that disruption in the Mellenville area would be minimized.

Earth Tech has been retained to provide engineering services throughout the duration of this project.

70/01 Moved by: Councillor Porter
 Seconded by: Councillor Brennan
 RESOLVED THAT the Council of the City of Portage la Prairie award the construction for the South Water Supply Main, as specified in tender 01 OPS 006, to Taillieu Construction for the tendered price of \$961,118.75 plus GST.
 Carried.

Manitoba Water Services Board Agreements The Manitoba Water Services Board has forwarded agreements for the following projects:

	City	MWSB	Total
1. South water feedermain	\$840,000.	\$360,000.	\$1,200,000
2. Water Plant and Reservoir	\$1,000,000.	\$1,000,000.	\$2,000,000.

Kelly B/Dale

In addition to these two agreements, the City signed an agreement with the Manitoba Water Services Board on June 29, 2000 for an additional \$3,600,000, cost shared on a 50/50 basis, for the reservoir and Water Treatment Plant design. These 3 agreements represent total funding of \$6,800,000 towards a watermain, water reservoir and Water Treatment Plant construction and engineering with Manitoba Water Services Board funding of \$3,160,000 and City funding of \$3,640,000.

The City is anticipating receiving funding from the Manitoba Water Services Board for the following additional projects at the Water Treatment Plant in 2001:

1. Pre-sedimentation Clarifier (50% of \$2.3 Million)
2. Ozonation facility (50% of \$2.45 million)
3. Chemical room/control system (50% of .6 million)

The City has requested funding for the following projects in 2002 at the Water Treatment Plant :

1. Granular Activated Carbon filters (50% of \$2.8 million)
2. Lime Sludge Ponds (50% of \$550,000)

The Water Treatment Plant upgrades will provide a consistently high quality of water year round.

The City's 2001 Strategic Plan also states that "Communication is a critical element in ensuring that the activities and accomplishments of the City of Portage la Prairie are provided to the public in a timely and accurate manner." In accordance with this Corporate Value, an information circular on the Water Treatment Plant upgrades has been prepared and will be distributed to City residents in the next few weeks.

71/01

Moved by: Councillor Porter

Seconded by: Councillor Brennan

RESOLVED THAT the Mayor and Manager of Administration be authorized to sign two agreements with the Manitoba Water Services Board to provide funding for the following projects as indicated:

	City	MWSB	Total
1. South water feedermain	\$840,000.	\$360,000.	\$1,200,000.
2. Water Plant and Reservoir	\$1,000,000	\$1,000,000	\$2,000,000.

Carried

Province of
Manitoba – Funding
for Water and Sewer
Infrastructure for JR
Simplot Potato Plant
Kelly B/Dale

Council reviewed this report in camera

72/01

Moved by: Councillor Porter

Seconded by: Councillor Brennan

RESOLVED THAT the Administrative Recommendation dated March 27, 2001 regarding File #CMED-25-1 be approved.

Carried.

ADJOURNMENT

73/01

Moved by Councillor Brennan

Seconded by Councillor Porter

RESOLVED THAT the meeting be adjourned at 6:35 p.m.

Carried.

Mayor

Manager of Administration