

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on May 14, 2001 at 6:03 p.m.

- PRESENT:** Councillors Allen, Brennan, Hamilton, Porter Quinn & Tenszen with Mayor Ian MacKenzie in the Chair.
- ABSENT:** None
- ADOPTION OF MINUTES:** 98/01 Moved by: Councillor Quinn
Seconded by: Councillor Allen
RESOLVED THAT the Minutes of the Regular Meeting of Council held in the Council Chambers of City Hall on April 23rd, 2001 be approved as circulated.
Carried.
- HEARINGS:** Conditional Use – Michael & Shannon Palendat
No one appeared at this hearing and no objections were received.
- Variation – Wayde & Darlene Drain
No one appeared at this hearing and no objections were received.
- DELEGATIONS:** None
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- COMMITTEE REPORTS:**
- Finance, Legislative & Property Committee**
Your Worship, your Finance, Legislative and Property Committee respectfully submits the following reports:
- Unpaid Water & Sewer to Taxes for April, 2001 – By-Law 01-8097
Shirley/June 99/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 01-8097 being a by-law to authorize unpaid water and sewer accounts be added to taxes be read a first time.
Carried.
- City Planning & Economic Development**
Your Worship, your City Planning and Economic Development Committee respectfully submits the following reports:
- Conditional Use – Michael & Shannon Palendat
Dean
The applicants, Michael & Shannon Palendat have applied for a conditional use to operate a Family Group Day Care at the location known as 818 Saskatchewan Avenue East (formerly known as Essence Tea House).
This property is zoned C2 – Central Commercial District (fringe area).
The application was circulated to various City Departments and no concerns were expressed. Public notices were sent to all property owners within a 100 meter radius, with no objections received to date.
The Province of Manitoba will require a complete Fire Safety Inspection to be done before the Day Care will be allowed to open. At this time a preliminary inspection has been done by the Fire Chief.
- 100/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Michael & Shannon Palendat to operate a Family Group Day Care (Child Care Facility) on the property known as 818 Saskatchewan Avenue East, which is legally described as Lots 3&4, Block 1, Plan 32, River Lot 69, Parish of Portage la Prairie.
Carried.

Application for Variation –
Wayde and Darlene Drain
Dean

The applicants, Wayde & Darlene Drain, are applying for a variation to construct a 12 foot x 24.6 foot addition to the rear of their dwelling, which will make the existing garage side yard a non-conforming use. The Zoning By-Law states that the garage side yard shall be five feet

The applicants are applying:
-to vary the side yard requirement of the garage from 5 feet to 2.3 feet.
-to vary the north side yard of the proposed addition from the required 5 feet to 4 feet.

This building is an R1 – Single-family dwelling district. The application was circulated to various City Departments with no concerns being expressed. Public notices have been sent to all property owners within a 100 meters with no objections received to date.

101/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Wayde & Darlene Drain:

- to vary the side yard requirement of the garage from 5 feet to 2.3 feet;
- and to vary the north side yard of the proposed addition from the required 5 feet to 4 feet;

At the property known as 68-13th Street NW which is legally described as Lots 199/200, Plan 13. River Lot 59, Parish of Portage la Prairie. Carried.

Tourism Awareness Week –
For Information Only
Sarah

The City has developed a unique program entitled “Tourism Awareness Week”. Thirteen tourism and customer service related programs and workshops were organized to assist in providing training and tourism related education to our local service sector and existing tourism providers at no charge to the participants, throughout the week.

Along with the workshops, two award programs have been designed to coincide with the theme of customer service development that will run throughout the tourist season.

A press conference was held on Monday, May 7th at City Hall. A kick-off barbeque was held on May 11th with the Chamber of Commerce. In addition, a Tourist Symposium was held in the Portage mall that provided local tourism operators and attractions the opportunity to display their programs and events in a trade show like environment to the public.

Resolution of Congratulations
– Municipality of Tubigon,
Bohol, Philippines – For
Information Only.

A resolution was passed by the Municipal Council of Tubigon thanking the City of Portage la Prairie for their contributions to their local government over the duration of the five year Federation of Canadian Municipalities Partnership Program (1996 – 2001). A final report outlining the five-year project will be forwarded to City Council and FCM for review

Tourism Advisory Committee
– Terms of Reference
Sarah

The purpose of the Tourism Advisory Committee (TAC) is to encourage tourism development within the City of Portage la Prairie to attract more tourists, increase their length of stay, and increase the volume of tourism products.

The TAC will act as a liaison between the City, Convention and Special Event Planners, and the various service sectors and facilities located in the community and surrounding area.

The following people have been appointed to the TAC: 2 year term includes Tracy Wall, Ernie Shwaluk, Steve Prince and Craig Dunn; 1 year term includes Wendell Keeler, Wil Pacholuck, and Elizabeth Vieweg. The Committee has been operational since February 27, 2001.

- 102/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the Council of the City of Portage la Prairie approve the Tourism Advisory Committee Terms of Reference. Carried.

Encroachment Agreement –
Lucy Borczuk
Dean

As a condition of subdivision Resolution No 69/00 and Res. No 179/00, the Owner was requested to enter into an encroachment agreement with the City to allow the step and planter at the front of the house to encroach onto 18th Street NW. The owner was provided with an encroachment agreement for review and signature and has since returned the signed agreements for review and approval by City Council.

The encroachment involves the step which encroaches on to 18th Street NW by 5.6 feet, and the planter which encroaches 1.4 feet onto 18th Street N.W.

- 103/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the Council of the City of Portage la Prairie enter into an agreement with Lucy Borzcuck to allow the step and planter located at 124-18th Street NW to encroach onto 18th Street NW. Carried.

Development Agreement –
MTS Communications
Dean

In March of 1999 MTS made the offer to purchase land from the City for MTS Fleetnet and cellular tower purposes. With the sale, MTS was required to rezone the said property from UR – Urban Reserve Zoning District to M2 – Heavy Industrial Zoning District. During the rezoning process one objection was submitted and the matter was filed with the Municipal Board. The Municipal Board Hearing was held on April 14, 2000 and it was agreed that MTS would be required to enter into a development agreement with the City. By-Law No. 99-8047 regarding the rezoning was given third reading on June 12, 2000.

On November 13, 2000 the City of Portage la Prairie authorized the sale of land to MTS Communications for MTS Fleetnet and cellular tower purposes. The City and MTS Communications have been negotiating on the terms of the Development Agreement and as a result, MTS has submitted and signed the agreement.

The Development Agreement provides that MTS may not use the property for any other purpose than the 350 foot Communications Tower without the written consent from the City at its sole discretion.

- 104/01 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the City of Portage la Prairie enter into a Development Agreement with MTS Communications Inc. and register a caveat against the property. Carried.

Public Safety Committee

Your Worship, your Public Safety Committee respectfully submits the following report:

Removal of Graffiti
Dale/Marie/Lorrie

City Council has indicated a desire to provide some form of assistance to property owners to deal with removal of graffiti.

In some cases the graffiti would have to be removed. In other cases the graffiti should be removed and/or painted over depending on the circumstances. Agassiz Youth Centre has offered to supply some labor to assist with removing and/or painting over graffiti. The City-run graffiti eradication program would incorporate the following details:

1. The City would supply labor, brushes, cleaning supplies and a truck (for the summer students) and supplies and primer paint only;

2. the City will supply the labor through one 8 – 12 week term student with the City paying the wages;
3. registration for the program would be on a first come, first served basis with businesses having first priority;
4. Agassiz will be supplying labor (approximately 6 people for 4 half days per week) also;
5. the program would apply to all graffiti on all buildings either privately or publicly owned in the City;
6. the program should be limited to removing, if possible, and painting over graffiti areas only, as opposed to painting say a whole wall;
7. application forms with a waiver must be signed by any property owner the City is providing labor to; and
8. the graffiti eradication program should be run as an 8 week term program out of the Crime Prevention Office under the guidance of the Crime Prevention Coordinator with the help of a summer student and Agassiz Youth Centre.

An application will be made to hire summer students through a summer student grant program. If a grant is available, it may be possible to extend the program accordingly.

A rate of \$7.00 an hour for summer students to organize the program and also provide some labour would be appropriate. An 8 week graffiti removal program, with one City staff at 8 hours a day and with the City supplying brushes, cleaning supplies, primer paint and a vehicle is estimated to cost:

Salary and benefits	\$2,500.
Leased truck	1,000.
Supplies	<u>2,500.</u>
Total	<u>\$6,000.</u>

An application will be made for a student grant and the student will be hired for 12 weeks. On completion of the graffiti removal program, the student will be put in with the parks crew for the remainder of the summer.

105/01 Moved by: Councillor Porter

Seconded by: Councillor Brennan

That the City of Portage la Prairie provide an 8 week graffiti eradication program, at a cost not to exceed \$8,000, in conjunction with Agassiz Youth Centre by supplying labor, brushes primer paint and cleaning supplies to remove, where possible, graffiti on buildings in the City and repaint the specific area where the graffiti occurred, with the first priority being businesses and that any participating property owner is required to sign an application/waiver form and supply any required paint.
Carried.

Waterworks Committee

Your Worship, your Waterworks Committee respectfully submits the following reports:

Sewer Main Renewal Program Kelly B

The 2001 sewer main renewal program proposed the replacement of the Tupper St. sewer from 6th Avenue to 7th Avenue due to a number of relatively recent failures. The watermain on this block of Tupper St. will be replaced.

Several months ago, a section of the concrete sewer line running south-north in the back lane between 11th St and 12th St. SW collapsed. The line was then videotaped and it has been determined that the concrete pipe on the north half of this line out to Saskatchewan Avenue has seriously deteriorated

It is recommended that the north half of the sewer main be replaced this summer instead of the Tupper St. sewer.

The water line in the lane has had several breaks and it is fairly high on the list for renewal. Since the back lane will be excavated to install the sewer line, it would be more economical to replace the watermain at this time than later.

It is recommended that the 11th St./12th St. SW watermain be placed as optional work in the utility main renewal tender.

The renewal of the proposed 11th St./12th St SW sewer is expected to cost significantly less than the Tupper St. sewer since the Tupper sewer is very deep and would require significantly more restoration. The overall sewer and watermain renewal budget is \$207,000.

106/01 Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED THAT the sewer main in the north half of the block in the back lane between 11th St SW and 12th St. SW, out to 11th St. SW and north to Saskatchewan Avenue be replaced in 2001 instead of the sewer on Tupper St. between 6th Avenue and 7th Avenue; and

AND FURTHER THAT the watermain servicing 11th St. SW and 12th St. SW be added as optional work, subject to overall budget limitations.

Carried.

Transportation Committee

Your Worship, your Transportation Committee respectfully submits the following reports:

Proposed LaSalle Redboine
Conservation District – By-
Law No. 01-8092

Dale

At the April 23, 2001 Council Meeting, By-Law No. 01-8092 to participate in the LaSalle Redboine Conservation District was given first reading.

The proposed LaSalle Redboine Conservation District includes all or part of the RMs of Portage la Prairie, Cartier, Dufferin, Grey, Headingly, Macdonald, Ritchot, South Norfolk and Victoria, the Town of Carman and the City of Portage la Prairie.

107/01 Moved by: Councillor Tenzsen
Seconded by: Councillor Porter

RESOLVED THAT By-law No. 01-8092 being a by-law of the City of Portage la Prairie to provide for participation in the LaSalle Redboine Conservation District be read a second time.
Carried.

RESOLVED THAT By-Law No. 01-8092 being a by-law of the City of Portage la Prairie to provide for participation in the LaSalle Redboine Conservation District be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenzsen and Mayor MacKenzie.

Composting Site

Councillor Hamilton noted that the Composting Site is very untidy. He inquired about the possibility of better signage or some way to remedy this problem. Administration to place a notice in the City Page that the composting facility is only to be used for yard waste.

Community Services Committee

Your Worship, your Community Services Committee respectfully submits the following reports:

Hosting Assistance Grant
Research – Policy No. ECD-
ED-AD

Dean

As per Council's request, the Hosting Assistance Grant was distributed to random local groups for their feedback on it. The Portage Industrial Exhibition Association, Portage Indoor Rodeo Committee, Fort La Reine Museum, Portage Curling Club, Portage and District Arts Centre, Portage Minor Baseball Association, PCCI, Portage Heritage Inc. and Portage Minor Hockey Association were asked to comment if

the grant was fair, if the requirements were acceptable, and on their overall opinion of the grant.

Based on their responses, it would appear that the presented grant policy and requirements are acceptable to those who may wish to access it.

A review of the policy after one operational year would be appropriate since this will give us a more clear internal and external perspective as to pragmatic changes that may or may not need to occur.

- 108/01 Moved by: Councillor Allen
Seconded by: Councillor Tenzsen
RESOLVED THAT Council approve the Hosting Assistance Grant Policy No. ECD-ED-AD as presented.
Carried.

Liquor Permit – Manitoba
Merchants Fastball Club
Dean

The Manitoba Merchants Fastball Club are hosting a 1st Annual Mixed Slow-Pitch Tournament on June 9 & 10, 2001 at the Republic Park and a 1st Annual Fast Pitch Tournament on June 23 & 24, 2001. They have requested that the City of Portage la Prairie allow them to obtain a liquor permit at the Republic Park for these events.

Council of the City of Portage la Prairie has previously issued two Occasional Use Permits since January 2001. Occasional Use Permits are issued by the Manitoba Liquor Control Commission directly to the rental group that is hosting an event at a City facility.

- 109/01 Moved by: Councillor Allen
Seconded by: Councillor Tenzsen
RESOLVED THAT the Council of the City of Portage la Prairie approve the request by Manitoba Merchants Fastball Club to obtain an Occasional Use Permit at the Republic Park for June 9 & 10, 2001 and June 23 & 24, 2001.
Carried.

Liquor Permit – Portage
Shoppers Drug Mart Phillie
Fastball Team
Dean

The Portage Shoppers Drug Mart Phillie Fastball team are hosting the Provincial Masters Men's and Ladies Fastball Championships on July 13, 14 & 15, 2001 at the Republic Park. They have requested that the City of Portage la Prairie allow them to obtain a liquor permit at the Republic Park for this event.

Occasional Use Permits are issued by the Manitoba Liquor Control Commission directly to the rental group that is hosting an event at a City Facility.

- 110/01 Moved by: Councillor Allen
Seconded by: Councillor Tenzsen
RESOLVED THAT the Council of the City of Portage la Prairie approve the request by The Portage Shoppers Drug Mart Phillie Fastball Team to obtain an Occasional Use Permit at the Republic Park for July 13, 14 & 15, 2001.
Carried.

Liquor Permit – Progress for
Portage Fastball Committee
2001.
Dean

Progress for Portage Fastball Committee 2001 is hosting a Fastball Tournament on June 2nd and 3rd, 2001 at the Republic Park. They have requested that the City of Portage la Prairie allow them to obtain a liquor permit at the Republic Park for this event. Occasional Use permits are issued by the Manitoba Liquor Control Commission directly to the rental group that is hosting an event at a City facility

- 111/01 Moved by: Councillor Allen
Seconded by: Councillor Tenzsen
RESOLVED THAT the Council of the City of Portage la Prairie approve the request by Progress for Portage Fastball Committee 2001 to obtain an Occasional Use Permit at Republic Park for June 2nd & 3rd, 2001.
Carried.

DEFERRED BUSINESS: None

OLD BUSINESS: None

NEW BUSINESS:

May 28th Council Meeting
Marg A majority of Council members are attending the FCM Conference from May 24 to 28, 2001 in Banff, Alberta, and therefore there will not be a quorum for the May 28th Council meeting.

112/01 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Council meeting of May 28th, 2001 be rescheduled to Tuesday, May 29th, 2001.
Carried

Lab Technician Position
Lorrie Council reviewed this report in camera.

113/01 Moved by: Councillor Hamilton
Seconded by: Councillor Porter
RESOLVED THAT the Council authorize the creation of a full-time Assistant Laboratory Technologist position, and deletion of the .75 Co-op student program Assistant Lab Technologist position.
Carried.

ADJOURNMENT 114/01 Moved by: Councillor
Seconded by: Councillor
RESOLVED THAT the meeting be adjourned at 6:40 p.m.
Carried.

Mayor

Manager of Administration