

Minutes of a Regular Meeting of Council held in the Council Chambers of City Hall on September 10, 2001 at 6:06 p.m.

**PRESENT:** Councillors Brennan, Porter, Quinn, Tenszen and Mayor MacKenzie in the Chair.

**ABSENT:** Councillors Allen & Hamilton

**ADOPTION OF MINUTES:** 240/01 Moved by: Councillor Quinn  
Seconded by: Councillor Tenszen  
RESOLVED THAT the Minutes of the Regular Meeting of Council held on August 27, 2001 in the Council Chambers of City Hall be approved as circulated.  
Carried.

**HEARINGS:** Variation: Richard & Susan VanAert

No one appeared before Council on this issue.

Variation: Portage Friendship Centre

No one appeared before Council on this issue.

**DELEGATIONS:** None

**CORRESPONDENCE:** The correspondence for this period was reviewed.

**COMMITTEE REPORTS:**

**Finance, Legislative & Property Committee** Your Worship, your Finance, Legislative and Property Committee respectfully submits the following reports:

Unpaid Water & Sewer to Taxes for August, 2001 – By-Law 01-8110 – 1<sup>st</sup> Reading Shirley/June This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to taxes.

241/01 Moved by: Councillor Quinn  
Seconded by: Councillor Brennan  
RESOLVED THAT By-Law No. 01-8110 being a by-law to authorize unpaid water and sewer charges to be added to taxes be read a first time.  
Carried.

Vehicle Policy Amendment Nettie/Marg

The Vehicle Policy sets out the mileage allowance and rates for employees and members of Council while traveling on City business with their personal vehicle.

The rates have not been updated for several years while the cost of fuel has significantly increased. Council reviewed several municipalities as well as the Province which were surveyed on their current mileage rates.

The Province of Manitoba's current mileage rate is \$.34/km and is expected to increase to \$.346/km in October. It is a negotiated rate that is impacted by the Consumer Price Index for Private Transportation.

Since overall, the municipalities surveyed are around the \$.35/km rate, it is recommended that the City's rate for reimbursement be \$.35/km.

242/01 Moved by: Councillor Quinn  
Seconded by: Councillor Brennan  
RESOLVED THAT the mileage rates and allowance specified in Vehicle Policy ADM-A be amended to \$0.35/per km, effective immediately.  
Carried.

Grant Request Policy – AC-AM  
Nettie/Marg

The Grant Request Policy was last updated in 1989. The policy has since become out of date in its procedure. The policy needs to be updated to reflect the current practice.

The most significant changes to the policy are:

- Involving the department head in the process. Responsibilities have been revised to include them as the contact person for the grant request, to arrange for presentation to Council and to include the request in the budget submissions for the following year.
- Expanding procedures to include the review of requests that are for the current year. There have been times that groups have requested funding in the current year.

243/01 Moved by: Councillor Quinn  
Seconded by: Councillor Brennan  
RESOLVED THAT THAT the Grant Review Policy AC-AM be approved as presented  
Carried.

Easement – Good Shepherd Church/Lion’s Manor  
Marg

The Good Shepherd Church has requested an easement over part of the Lions Manor Property to construct and extend water and sewer lines and install a forcemain to service the new church building. The easement would also give the City of Portage la Prairie the right to enter and maintain the said water lines.

244/01 Moved by: Councillor Quinn  
Seconded by: Councillor Brennan  
THAT the Council of the City of Portage la Prairie approve the signing of an agreement between the City of Portage la Prairie, the Roman Catholic Archbishopial Corporation of Winnipeg, the Regional Health Authority (Lions Manor), authorizing the easement over Parcel 1 Plan 1448 PLTO in RL 69, and Parcel B Plan 1624 PLTO in RL 69 of Parish of Portage la Prairie, excluding firstly; the southeasterly 95 feet perpendicular, and secondly: all mines and minerals as set forth in Transfer 124425 PLTO.  
Carried.

### City Planning & Economic Development

Your Worship, the City Planning & Economic Development Committee respectfully submits the following report:

Island of Lights – Entrance Charges  
Dean

We are proposing to keep the base rate of \$5.00 per vehicle the same, however, will increase the number of people in passenger vehicles and vans to seven or fewer. Most vans today carry 7 passengers.

In our two years of operation, we have attracted over 56,000 people of all ages from all over Canada. In year two, 50% of visitors to the show were from outside of Portage la Prairie, proving again that the light show is a phenomenal tourist attraction.

In contacting other light shows in Canada, the Portage la Prairie entrance fees are the lowest.

245/01 Moved by: Councillor Brennan  
Seconded by: Councillor Quinn  
RESOLVED THAT the Council of the City of Portage la Prairie approve the 2001-2002 Island of Light fee schedule as follows:

Passenger vehicles and vans of 7 persons or fewer	\$5.00/vehicle
Passenger vans of 8 persons or more	\$10.00/vehicle
Tour buses/school buses	\$50.00/visit
Hay ride operators	\$20.00/visit
Corporate volume discounts for passenger vehicles and vans of 7 persons or fewer:	

20-50	\$4.00/ticket
51-100	\$3.00/ticket
101+	\$2.50/ticket

Carried.

Application for Subdivision –  
Bert Warms Construction  
Ltd./Mellco Developments  
Ltd.  
Dean/Iva

The owner/applicants, Bert Warms Construction Ltd. & Mellco Developments LTd. wish to subdivide the property on Jack Cavers Place, which is legally described as Lots 10, 11, 12, 13,14,15,16, 17,18,19,20 & 21, Block 2, Plan No. 35629, PLTO to be subdivided into three (3) lots to allow for the construction of bareland condominium units. Construction is currently underway on the first six condominium units, as indicated in Schedule “A”. Parcel One (1) will have an area of 0.5 acres, Parcel Two (2) will have an area of 1.0 acres and Parcel Three (3) will be 0.7 acres.

The application for subdivision received from the Province recommends that this proposal be approved,with conditions being that MTS will require a right-of-way agreement and that Centra Gas will require an easement.

The entire property is zoned R3 – Multiple-family dwelling district.

246/01 Moved by: Councillor Brennan  
Seconded by: Councillor Tenzsen  
RESOLVED THAT the Council of the City of Portage la Prairie authorize the application of Bert Warms Construction Ltd. & Mellco Developments Ltd. to subdivide the property which is known as Lots 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 & 21, Block 2, Plan No. 35629, PLTO to be subdivided into three (3) lots as per attached Schedule “A” to allow for the construction of bareland condominium units.  
Carried.

Request for Variation –  
Portage Friendship Centre  
Dean/Iva

The applicant, the Portage Friendship Centre, is applying to vary the required number of parking stalls from six stalls to two stalls. The two existing parking stalls are located in the attached rear garage.

As per the City of Portage la Prairie Zoning By-Law No. 7860, in a C2 – Central Commercial District (fringe area) the parking requirements are:

Offices – 1 stall per 46 square meters, Assembly Place – 1 stall per five seats. The office area is 98 meters square divided by 46 meters square = 2.13 or three parking stalls.

The Assembly Place area is 95 meters square which allows 9.3 meters square per person – 95 divided by 9.30 = 10.2 persons = 2 parking stalls. One parking stall will be required for the suite upstairs. This makes up the requirement for a total of six parking stalls.

The application has been circulated to the various City Departments with no concerns being expressed.

Public Notices were also sent to all property owners within a 100 meter (330 foot) radius, with no objections received.

247/01 Moved by: Councillor Brennan  
Seconded by: Councillor Quinn  
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of the Portage Friendship Centre at the property known as 350 Saskatchewan Avenue West, which is legally described as Lot 4 and the most westerly 10 feet in perpendicular width of Lot 5, Plan 18, PLTO in Parish Lot 63, Parish of Portage la Prairie to reduce the required number of parking stalls from six stalls to two stalls.  
Carried.

**Public Safety Committee**

Your Worship, your Public Safety Committee has nothing to report.

**Waterworks Committee**

Your Worship, the Waterworks Committee respectfully submits the following report:

Water Connection for 435  
Riverside Drive  
(Schapansky)  
Kelly Braden

By a Minutes of Settlement Agreement dated July, 1992, the City agreed to certain terms and conditions for supplying water to the Bridge Road area in the City. With the installation of the South Feedermain that connects into the water system in Mellenville, there is sufficient pressure to allow the existing residence at 435 Riverside Drive to be connected to the water system.

The residential lot at 435 Riverside Drive was not in existence when the Minutes of Settlement were signed and as a result the terms of the agreement relating to connection to the City water system don't apply. The City's practice is for property owners to be responsible for the costs to install new water and sewer service lines to initially service a property.

248/01 Moved by: Councillor Porter  
Seconded by: Councillor Tenzsen

RESOLVED THAT the City authorize a connection to the water system to service 435 Riverside Drive with the property owner responsible for all costs related to the service line and connection and that the water line may not be used until the City turns on the new feedermain connected to the water system in Mellenville.

Carried

**Transportation Committee**

Your Worship, the Transportation Committee respectfully submits the following report:

Audible Crosswalk Signs  
Kelly Braden

The local visually impaired persons association has requested that audible signals and buttons be installed at crosswalks and signalized intersections, with the priority intersections being on Saskatchewan Avenue at 5<sup>th</sup> Street East, Royal Road and 4<sup>th</sup> Street West.

Manitoba Highways has confirmed that they have a budget to complete audible signal installations at 5<sup>th</sup> Street East and Royal Road. They require authorization from Council to install these signals.

The signal installations will likely start in late September and be complete by late October.

249/01 Moved by: Councillor Tenzsen  
Seconded by: Councillor Quinn

RESOLVED THAT Council authorize Manitoba Highways to install audible signal actuators at the controlled intersections on Saskatchewan Avenue.

Carried.

Island of Lights – Closure of  
Streets in Island Park  
Dean

Since there are residents living on the Island, the City has an obligation to ensure the unimpeded access to their properties via the public road that surrounds the display area and as such, cannot charge a toll to those property owners.

However, the City may require all others to pay an entrance fee or toll for a temporary period of time, thus the need to pass a resolution outlining the charges for the period of time that the display will be open to the public.

This year we are proposing to close the identified roads for the following dates and times to the residents and the public as part of Year 3 and to provide greater security to the display pieces:

November 5, 2001 to November 14, 2001 10:00 p.m. to 6:00 a.m. daily  
November 15, 2001 to January 7, 2002 5:30 p.m. to 6:00 a.m. daily

The residential access will be from Royal Road South, Pelechaty Drive, to Brandon Avenue and Massey Crescent.

A letter to all Island Park residents will be sent notifying them of the closure.

250/01 Moved by: Councillor Tenzsen  
Seconded by: Councillor Quinn  
RESOLVED THAT Island Park residents be notified that the route for access to their properties will be Royal Road South, Pelechaty Drive, to Brandon Avenue, and Massey Crescent for the following dates and times:

November 5, 2001 to November 14, 2001 10:00 p.m. to 6:00 a.m. daily  
November 15, 2001 to January 7, 2002 5:30 p.m. to 6:00 a.m. daily

AND FURTHER THAT International Drive, George Hill Drive and Brandon Avenue east from George Hill Drive to International Drive are hereby closed for the following dates and times:

November 5, 2001 to November 14, 2001 10:00 p.m. to 6:00 a.m. daily  
November 15, 2001 to January 7, 2002 5:30 p.m. to 6:00 a.m. daily  
Carried.

**Community Services  
Committee**

Your Worship, your Community Services Committee has nothing to report.

**DEFERRED BUSINESS:**

None

**OLD BUSINESS:**

VanAert Variation  
Dean/Iva

Due to a misplacement of this matter on the Council agenda on August 27, 2001, it is necessary for Council to re-hold the public hearing on September 10 to consider this matter, and if there are no significant concerns, re-affirm resolution 238/01 approving the variation request.

Council reviewed the report on this variation on August 27, 2001.

251/01 Moved by: Councillor Brennan  
Seconded by: Councillor Quinn  
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Richard & Susan VanAert to vary:

- The east side yard requirement of 5 feet (1.5 meters) to 4 feet (1.2 meters), and
- The front yard from the required 25 feet (7.5 meters) to 14.7 feet (4.4 meters)

At the property known as 835 Duke Avenue which is legally described as Lot 2, Plan 2378, parish Lot 69, Parish of Portage la Prairie.  
Carried.

**NEW BUSINESS:**

**ADJOURNMENT**

252/01 Moved by: Councillor Quinn  
Seconded by: Councillor Porter  
RESOLVED THAT the Council Meeting be adjourned at 6:31 p.m.  
Carried.

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Mayor

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Manager of Administration