

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, April 22, 2002 at 6:06 p.m.

- PRESENT:** Councillors Allen, Brennan, Hamilton, Quinn, Porter and Tenszen with Mayor Ian MacKenzie in the Chair.
- ABSENT:** None
- MINUTES OF MEETING:** 111/02
Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the minutes of the Council meeting held on April 8, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.
- DELEGATIONS:** None
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- HEARINGS:** None
- Finance, Legislative & Property Committee:** Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:
- By-Law 02-8140 – Unpaid Water & Sewer to Taxes for March – 1st Reading
June/Shirley
112/02
Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8140 being a by-law to authorize unpaid water and sewer charges to be added to taxes be read a second time.
Carried.
RESOLVED THAT By-Law 02-8140 be read a third time, finally passed, signed and sealed.
Carried
In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.
- Change in Location of Poll No. Four
Marg
113/02
Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8138 being a by-law to amend By-Law 98-7991 by changing the location of Polling Subdivision No. Four from Prince Charles School to Portage Collegiate Institute, be now read a second time.
Carried.
RESOLVED THAT By-Law 02-8138 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Tenszen,
Quinn & Mayor MacKenzie.

Appointment of Election
Officials
Marg

Section 10 (1) of The Local Authorities Election Act states that the
council of each local authority shall, by by-law, appoint and fix and
provide remuneration for certain election officials.

Mr. W. Ray Hooper is appointed as Enumerator, and Margaret
Loewen is appointed as Returning Officer.

114/02

Moved by: Councillor Quinn

Seconded by: Councillor Hamilton

RESOLVED THAT By-Law 02-8139 being a by-law to appoint
election officers be now read a second time.
Carried.

RESOLVED THAT By-Law 02-8139 be read a third time,
finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn,
Tenszen & Mayor MacKenzie.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Land Acquisition - For
Information Only

Council reviewed a report on Land Acquisition in camera.

Dean
Strategic Plan Action Sheets
– For Information Only

Council reviewed the Strategic Plan Action Sheets in camera.

Dale
By-Law 02-8137 – 2002
Financial Plan
Nettie

Council gave By-Law 02-8137 1st reading on April 8, 2002. It is now
ready to receive 2nd & 3rd Reading.

115/02

Moved by: Councillor Quinn

Seconded by: Councillor Hamilton

RESOLVED THAT By-Law 02-8137 be read a second time.
Carried.

RESOLVED THAT By-law 02-8137 be read a third time,
finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Tenszen,
Quinn & Mayor MacKenzie.

City Planning & Economic Development

Your Worship:

The City Planning & Economic Development Committee respectfully
submit the following reports:

Application for Subdivision –
Portage Chrysler
Dean/Iva

The owners of this property, Mr. Dennis Thompson and Mr. Chris
Bures wish approval to subdivide the property known as 480
Saskatchewan Avenue West for the purpose of subdividing the present
property into two separate parcels, the west side to be known as 480
Sask. Avenue West, and the east side to be known as 410-412 Sask.
Avenue West. The dividing line between the two proposed lots follows
the common wall, which divides the existing building into the east side
and the west side.

At the present time this entire parcel is zoned C2 – Central Commercial
district (fringe area).

A Variation was applied for by Portage Garage Ltd. and approved,
Resolution No. 295/01, October 22nd, 2001, with regard to the rear yard,

to allow the building to be used for Office and or retail space. The use of the building was changing, thus the need to have the property conform to the existing zoning standards.

116/02

Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie authorize the application of Mr. Dennis Thompson and Mr. Chris Bures t/a Portage Garage Ltd. to subdivide the property formerly known as Portage Chrysler and legally described as Lots 1 to 8, Plan No. 17, Parish Lot 62, Parish of Portage la Prairie for the purpose of subdividing its present holding into two separate parcels.
Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Public Safety Committee

Your Worship:

The Public Safety Committee respectfully submits the following reports:

Parking Meter Issue
Dennis

The City has received a complaint regarding a property at 41 Royal Road South. The complainant has stated that he occasionally receives parking tickets when he parks in the metered spaces in front of his residence. The property has an attached garage and driveway facing onto Royal Road South. This will accommodate two vehicles.

There are numerous other residential properties that fall into the same category. The current Traffic By-Law does not have provisions to issue a parking pass for this circumstance.

117/02

Moved by: Councillor Porter
Seconded by: Councillor Brennan

RESOLVED THAT the Council of the City of Portage la Prairie deny the request for a parking pass or the removal of parking meters for the property at 41 Royal Road South.
Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

Community Policing
Committee
Rob

In light of the rash of vehicle break-ins and thefts, it was suggested that the Community Policing Committee request Manitoba Public Insurance Corporation to use the City of Portage la Prairie as a testing ground for the next Crime Prevention Program they initiate.

Waterworks Committee

Your Worship:

The Waterworks Committee respectfully submits the following reports:

Massey Crescent Water &
Sewer
Nettie

Casey Zonnefeld, acting as spokesperson for the Massey Crescent Delegation, indicated that the residents of Massey Crescent want to have City water & sewer services, but at a lower cost, and recommended the use of local improvement taxes to reduce costs as an alternative. He also suggested the 7.5% interest be waived to allow the residents to pay a flat rate.

Orvil Cairns, representing Deer Meadow Condominiums who have purchased 460 Massey Crescent indicated that taxes are higher on the Island than similar homes in Koko Platz, but they don't have the benefit of sewer and water services.

On Monday, April 8th, 2002 an informational meeting was held to discuss the proposed local improvement plan for Massey Crescent residents:

The following questions were raised:

1. Why do the residents of Massey Crescent pay the current local improvement charge for the water and sewer infrastructure and could these previous payments be applied to the Massey Crescent local improvement?

Answer: The current local improvement levy is a general levy for previous sewer and water infrastructure and is charged to all taxpayers in the City of Portage la Prairie. It can not be applied to the specific levy for Massey Crescent water & sewer lines.

2. Would it be possible to get the payment spread out over 20 years or interest free?

Answer: Since a debenture is required to fund the local improvement, interest rates apply. Payments for debentures spread out over 10, 15 or 20 years would result in varying amounts of interest charged.

A ten year debenture with an estimated interest rate of 7.5% would generate annual payments of \$1,545.11 per year with a total interest payment equal to \$4,845.87.

A fifteen year debenture with an estimated interest rate of 7.625% would generate annual payments of \$1,210.84 per year with a total interest payment equal to \$7,556.87.

A twenty year debenture with an estimated interest rate of 7.75% would generate annual payments of \$1,060.60 per year with a total interest payment equal to \$10,606.27

The proposed local improvement plan provides potential taxpayers with the option to pay the full balance immediately upon completion or over ten year period through a debenture.

3. What other cost is involved for the residents?

Answer: In addition to shared costs, potential taxpayers would also be required to pay for their own service lines from the property line to the residence and if required, for tanks and pumps.

4. What shares have been paid by other parties that will benefit from the water and sewer lines across the lake and pumping station?

Answer: The Oak Island Homes Development calls for payment for the lines and pumping station shared between the Massey Crescent residents and the developer. However, the City will complete the pumping stations at its own cost and re-allocate the remaining amount so that Massey Crescent residents pay approximately 60% of their original share – a cost reduction of at least \$15,000.

These questions and answers will be forwarded to the residents along with the local improvement plan approved by Council.

The City of Portage la Prairie's 2002 budget includes the installation of water and sewer lines to the residents at Massey Crescent as a local improvement charge. The City is completing the lift station required to service the area at no cost to the residents.

The Oak Island Homes Development Agreement provided for the water main and sewage force main across Crescent Lake and a sewage pumping station. These costs were to be shared between the Developer of Oak Island Homes Development and the residents of Massey Crescent when they receive water and sewer services. However, the City will contribute \$6,732 towards Massey Crescent's share of these costs and advance the portion allocated to the Portage

Fair Grounds and Golf Course. The estimated amount per lot is \$10,605.77, after taking this contribution into account.

Once the process begins, each resident will be given an opportunity to object if they are not in favour of the local improvement plan.

Should there be no objections, the City may proceed with the plan. The Municipal Board must approve the local improvement by-law before Council gives it third reading.

118/02

Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED THAT the Local Improvement Plan WS02-01 to provide water and sewer services to Massey Crescent be adopted.
Carried.

Award of Tender – Supply
of Hydrogen Peroxide 02-
OPS-008
Kelly

Tender packages were issued to five suppliers of hydrogen peroxide on March 4, 2002. The tender closed and the bids were opened March 26, 2002. All bidders have met the qualifications as specified in tender document.

Hydrogen peroxide is injected to the effluent stream of the BVF and can be used, in conjunction with sodium hypochlorite in an effort to limit odour problems. Hydrogen peroxide is also used for the removal of sulphide compounds, which can cause corrosion problems in associated downstream equipment.

The tendered work includes the supply and delivery of 136,000 litres hydrogen peroxide to the Water Pollution Control Facility for the period May 2002 to April 2003.

The budgeted amount for hydrogen peroxide is \$108,000.00 for 2002, and was based on 450 litres per day for 300 days at \$.80 per litre.

119/02

Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the contract for the supply of Hydrogen Peroxide, as specified in tender 02 OPS 008, to Canada Colors Chemicals for the tendered price of \$107,352.95 including freight and net of the GST rebate.
Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Transportation
Committee**

Your Worship:
The Transportation Committee respectfully submits the following reports:

Amendment to Schedule D –
Traffic By-Law
Marg

The new Traffic By-Law was passed by Council on July 23, 2001. When updating the Traffic Sign Directory in accordance with the new by-law, it was noticed that there were some locations listed on the "No Parking Areas" that no longer existed and, conversely, signed areas that already existed but were not indicated on Schedule "D". As a result, City staff made a complete visual check of all signed "no parking" areas and provided a list of changes to be made to Schedule "D".

In addition, they have provided a list of "15 Minute Parking" areas and a list of "No Parking, Bus Loading Only" areas also to be added to Schedule "D".

120/02

Moved by: Councillor Tenzsen
Seconded by: Councillor Quinn

RESOLVED THAT Schedule "D" to By-Law No. 01-8105 be amended by:

- a) numbering the heading "NO PARKING AREAS" as "A", and making the changes to the items as listed in a memo dated February 14, 2002 from Ray Rose and adding eight new items to Section A, as listed in the memo dated February 14, 2002;
- b) adding Section B, "15 Minute Parking" as listed in the memo dated February 14, 2002;
- c) adding Section C, "No Parking, Bus Loading Only" as listed in the memo;
- d) adding Section D, "No Parking Except on Sundays" as listed in the memo; and
- e) adding Section E, "Parking Allowed by Passes Only Between 9:00 a.m. and 6:00 p.m."

Carried.

Award of Tender – Dust
Control Chemical
Kelly

The Tender includes the annual supply of dust control chemical, in an amount estimated at 160,000 litres. Bidders were requested to submit unit prices on the approved dust control chemical, liquid calcium chloride. The minimum concentration of calcium chloride was specified at 32% by weight.

The 2002 budget is \$ 30,000 including GST. The low qualified tender is \$2466 over budget.

121/02

Moved by: Councillor Tenzzen
Seconded by: Councillor Quinn

RESOLVED That the Council of the City of Portage la Prairie award the tender for the supply of dust control chemicals, as specified in tender 02 OPS 013, to Fort Distributors, for the tendered price of \$33,726.40, including taxes.

Carried.

WRAPP Funding Application
Kelly

Manitoba Conservation has advised the City that funds may be available to enhance the Portage la Prairie regional landfill site.

The first phase of this upgrading is to install a weigh scale. The weigh scale will allow the City to better quantify and qualify the amount and types of materials being delivered to the landfill. From this, the City will be in a better position to evaluate potential methods to divert waste material from the landfill to beneficial re-use.

There is \$100,000 allocated in the 2002 budget for the installation of a weigh scale and scale house at the landfill. It is intended to have this in place prior to the expiration of the landfill operating contract on October 31, 2002.

122/02

Moved by: Councillor Tenzzen
Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie support the application for funding to enhance the operation of the Regional landfill site with the longer term goal of diversion of waste from the landfill.

Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

**Community Services
Committee**

Your Worship:
The Community Services Committee respectfully submits the following reports:

Outdoor Leisure Facility –
Grand Opening – For
Information Only
Jenn

This matter was deferred to the Committee Meeting of April 22, 2002.

Request to Host Recreation
Conference in 2003
Dean/Jenn/.Sarah

The Board of Directors for the Recreation Connections Manitoba has proposed the opportunity to hold the Recreation Connections Conference in the City of Portage la Prairie on February 26, 27, & 28, 2003. The evaluations of the 2002 conference held in Portage la Prairie indicated that the event was a great success. The Manager of Community Development and the Manager of Tourism and Marketing for the City of Portage la Prairie would sit on the Organizing Committee once again for this conference and act as liaisons on behalf of the City, where required.

123/02

Moved by: Councillor Allen
Seconded by: Councillor Tenzsen

RESOLVED THAT the Council of the City of Portage la Prairie accept the request of Recreation Connections to host their provincial Conference in the City of Portage la Prairie on February 26, 27 & 28, 2003.

Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Community Beautification
Project

Council reviewed a report on the Community Beautification Project in camera.

DEFERRED BUSINESS:

None

OLD BUSINESS:

Dale/Dean

Community Hall

Mr. Rick Deleau on behalf of Towering Enterprises has offered to swap 18 feet by 100 feet of City land west of the Cinema Centre (the easterly 18 feet of lot 3, plan 39959) plus \$13,737 for 59.5 feet by 100 feet of Towering Enterprises property (see attached plan). The Towering Enterprises property proposed to be swapped is south of the Cinema Centre and is lot 121, plan 3 (49.5' by 100') plus the westerly 10' of lot 120 which is in the process of being purchased from Fasnak. The subdivision of the westerly 10' of lot 120 has received conditional approval and is awaiting plan registration at the Land Titles Office.

There are eight parking spots on the 18 feet of the City property west of the Cinema Centre. The 59.5 feet of Towering Enterprises property south of the Cinema Centre is undeveloped property that is primarily gravel/dirt.

The City would be responsible for all subdivision and transfer costs.

Delegation:

B.J. Fox spoke to Council expressing his concern about the new proposed location of the Bingo Hall. He felt the building should be placed on the north side of the parking lot to leave parking for the businesses along Saskatchewan Avenue.

Wade Duncan also spoke to Council. He also wants to see more parking for the businesses on the Avenue.

Liz Budgell agreed with Mr. Fox that the building should be placed on the north side of the parking lot.

Councillor Brennan pointed out that Council should bear in mind what

effect placing the building on the north side might have on future development plans for the parking lot.

124/02

Moved by: Councillor Allen

Seconded by: Councillor Tenszen

RESOLVED THAT the City of Portage la Prairie swap the easterly 18 feet of Lot 3, Plan 39959 plus \$13,767 for Lot 121 and the westerly 10 feet of Lot 120, Plan 3 from Towering Enterprises Ltd. with the following conditions:

1. THAT the City pay all survey, subdivision and transfer costs;
2. THAT Towering Enterprises be provided with a long term lease on the easterly 18 feet of Lot 3, Plan 39959 to allow for construction of an accessory building prior to completion of the subdivision and title transfer;
3. THAT the proposed Community Hall which is proposed to be leased by the Portage Minor Hockey Association, Portage Skating Club, Portage Piranhas, Portage Terriers Junior "A" Hockey Club and Manitoba Metis Federation, be located on the westerly 10 feet of lot 120, lot 121 and easterly part of lot 122, Plan 3 subject to:
 - a) any required conditional use and variances be obtained by the lessors; and
 - b) that the lessor organizations enter into a long-term lease agreement with the City of Portage la Prairie.

Carried.

NEW BUSINESS:

None

ADJOURNMENT:

125/02

Moved by: Councillor Brennan

Seconded by: Councillor Porter

RESOLVED THAT the meeting adjourn at 7:19 p.m.

Carried.

Mayor

Manager of Administration