

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, April 8, 2002 at 6:02 p.m.

PRESENT: Councillors Allen, Brennan, Hamilton, Quinn, Porter and Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT: None

MINUTES OF MEETING: 99/02
Moved by: Councillor Tenszen
Seconded by: Councillor Quinn
RESOLVED THAT the minutes of the Council meeting held on March 25, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.

DELEGATIONS: Bingo Group
Linda Watson-Bull, on behalf of the B5 Group, approached Council to express her group's concerns about changing the locations of the proposed new Bingo Hall to the arena or Kin Hall locations instead of their preferred location in the Herman Prior lot. Their business plan was presented based on their financial history, at the Glesby Centre. The plan calls for use of the facility as meeting rooms, hall rentals, etc. in addition to bingos.

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: 2002 Financial Plan
No one appeared before Council on this matter.

Finance, Legislative & Property Committee: Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8140 – Unpaid Water & Sewer to Taxes for March – 1st Reading
This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.

100/02
Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8140 being a by-law to authorize unpaid water and sewer charges to be added to taxes be read a first time.
Carried.

Change in Location of Poll No. Four
Polling Station Four has been Prince Charles School for the last few elections. Although the school is wheelchair accessible, prior arrangements have to be made in order to use the lift, and someone has to be there to operate it. For this reason, it has been determined that Portage Collegiate Institute would be a more appropriate location. The School Division and the Principal of PCI have agreed to accommodate us in that location.

Since polling divisions were established by by-law, an amendment must be made to the by-law to effect the change.

101/02
Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8138 being a by-law to amend By-Law 98-7991 by changing the location of Polling Subdivision No. Four from Prince Charles School to Portage Collegiate Institute, be now read a first time.

Carried.

Appointment of Election
Officials

Section 10 (1) of The Local Authorities Election Act states that the council of each local authority shall, by by-law, appoint and fix and provide remuneration for certain election officials.

Mr. W. Ray Hooper is being appointed as Enumerator, and Margaret Loewen is appointed as Returning Officer at a remuneration of \$250.00.

102/02

Moved by: Councillor Quinn

Seconded by: Councillor Hamilton

RESOLVED THAT By-Law 02-8139 being a by-law to appoint election officers be now read a first time.

Carried.

Water & Sewer Service to
Massey Crescent – Local
Improvement Plan – For
Information Only

The City of Portage la Prairie's 2002 budget includes the installation of water and sewer lines to the residents at Massey Crescent as a local improvement charge. The City is completing the lift station required to service the area at no cost to the residents.

The Oak Island Homes Development Agreement provided for the water main and sewage force main across Crescent Lake and a sewage pumping station. These costs were to be shared between the developer of Oak Island Homes Development and the residents of Massey Crescent when they receive water and sewer services. However, the City will contribute \$6,732 towards Massey Crescent's share of these costs and advance the portion allotted to the Portage fair grounds and Golf Course. The estimated amount per lot is \$10,605.77 after taking this contribution into account.

Massey Crescent residents have been notified of the costs and given and opportunity to object if they are not in favour of the local improvement plan.

Should there be no objectors, then the City may proceed with the plan. The Municipal Board must approve the local improvement by-law before Council gives it third reading.

2002 Budget Items – For
Information Only

Council reviewed a report on the 2002 Budget Items in Camera.

Sale of Property – File #
CPD-50-27

Council reviewed a report on the sale of property in camera.

103/02

Moved by: Councillor Quinn

Seconded by: Councillor Hamilton

RESOLVED THAT Council accepts the recommendation as per File Number CPD –50-27.

Carried.

Dakota Tipi Services

Council reviewed this report in camera.

**City Planning & Economic
Development**

Your Worship:

The City Planning & Economic Development Committee respectfully submit the following reports:

Change in Lot Configuration
– West end Property

Council had previously reviewed the subdivision configuration for the west end property and approved a four-lot design. On that basis, Administration proceeded to register the subdivision and that process is almost complete.

However, after additional internal review, it appears that the overall marketability and servicing of the property may be better served re-

configuring the property to three lots from four.

By doing this, a buffer/public lane would be created between an existing commercial enterprise and the property to be sold for residential development.

McBurney Land Surveys have advised that the subdivision application to the Province can still be changed if that is the desire of Council. The Province will require the City to provide a revised sketch of the proposal that they will send back to the City for a new resolution supporting the proposed change from four lots to three lots.

104/02

Moved by: Councillor Brennan

Seconded by: Councillor Allen

RESOLVED THAT Council authorize Administration to proceed to re-configure the subdivision plan for the West end property legally described as Lots 24 to 30, Plan 13, PL 59 and described as Lot 3, Plan 2400, PL 59, from four lots to three lots based on the general layout as prepared by the Operations Department.

Carried.

Public Safety Committee

Your Worship:

The Public Safety Committee has nothing to report.

Waterworks Committee

Your Worship:

The Waterworks Committee respectfully submits the following reports:

Water Treatment Plant
Upgrading Contract Funding
#2 Agreement

The 2002 budget includes funds for the construction of the final phase of the Water Treatment Plant, including Granular Activated Carbon (GAC) filters, chemical handling and feed room, ozone generator installation, and McKay Reservoir improvements, with 50% funding from the Water Services Board. The estimated total cost of the work is \$5,650,000 plus GST, Engineering fees, and MWSB costs. The total cost is estimated at \$7.5 million, which is approximately \$1.2 million over the budgeted amount for this phase of the work. April or May of 2003, with paving, landscaping and restoration of the site to follow in June or July 2003, will complete the majority of this work.

The third softening clarifier will also be constructed at the same time, however, funding for that work will be allocated from the Simplot project.

Once the City signs the funding agreement, the agreement must be returned and approved by the Minister of Intergovernmental Affairs.

105/02

Moved by: Councillor Hamilton

Seconded by: Councillor Porter

RESOLVED THAT Council authorizes the Mayor and Manager of Administration to sign a funding agreement with the Manitoba Water Services Board for the construction of the second phase of Water Treatment Plant upgrading.

Carried.

Environmental Act License –
For Information Only

The Environment Act license that has recently been issued to the City of Portage la Prairie provides for the construction and operation of:

1. Poplar Bluff sewage lift station;
2. water and sewer lines to service J.R. Simplot plant;
3. one new Sequencing Batch Reactor “SBR” basin to add to the three existing basins;
4. a new biosolids storage facility;
5. a new anaerobic Waste Activated Sludge “WAS” digester.

Items 1 to 4 are to be constructed as part of the Simplot related work with funding from the City, RM, Province and Simplot with the City’s share being 1/6th. The WAS digester is being constructed by McCain Foods under an existing agreement with the City.

With respect to phosphorus, the City agrees with Manitoba Conservation that it is prudent to continue with the River study to determine the impact, if any, of the discharge of phosphorus into the River. If it is determined that nutrient removal is required to some extent following the study, the City will have the data to support the economic design and construction of a facility to address the specific nutrient(s) and meet the required level of treatment.

**Transportation
Committee**

Your Worship:
The Transportation Committee has nothing to report.

**Community Services
Committee**

Your Worship:
The Community Services Committee respectfully submits the following reports:

Lions Club Request for
School Patrol Pool Passes

The City has previously partnered with the Lions Club and the Portage School Division to provide pool passes to School Patrols for the Lions Memorial Pool.

The Portage Lions Club has prepared a letter of request to once again partner with the City and the Portage School Division to provide pool passes to the new outdoor leisure water park. They anticipate that 175 children will form part of 2002 School Patrol system. The value for a child's ten-visit pass is \$22.50, as stated in the Fees and Charges By-Law 01-8117 or a total value of \$3,937.50 for 175 passes. The City's contribution would amount to \$1,312.50 or 1/3 of the actual cost.

As this new outdoor leisure pool is an exciting development in Portage la Prairie, the provision of School Patrol Pool Passes would be an appropriate award of recognition to the students for their contribution to the safety of the community.

106/02

Moved by: Councillor Allen
Seconded by: Councillor Tenzsen

RESOLVED THAT the Council of the City of Portage la Prairie agree to provide \$1,312.50, as their total contribution (1/3 of total value of \$3,937.50) towards the purchase of 175 ten-visit new outdoor pool passes for the purpose of providing recognition towards School Patrols in partnership with the Portage Lions Club and the Portage la Prairie School Division.

Carried.

Portage Shrine Club –
Request for Occasional
Permit

The Khartum Shriners – Portage Shrine Club will be hosting the Shrine Circus on May 3, 2002 at the Portage Centennial Arena. In previous years, Council has authorized the Portage Shrine Club to proceed in obtaining a liquor permit for this same event. The Manitoba Liquor Control Commission requires authorization from the City of Portage la Prairie, as owners of the facility, before issuing a liquor permit to the organizers.

107/02

Moved by: Councillor Allen
Seconded by: Councillor Tenzsen

RESOLVED THAT the Council of the City of Portage la Prairie approve the request by Khartum Shriners – Portage Shrine Club to obtain a liquor permit at the Portage Centennial Arena for May 3, 2002.

Carried.

Portage Kennel Club Annual
Championship

The Portage Kennel Club Annual Championship Dog Show traditionally takes place on the Canada Day weekend in the City of Portage la Prairie. The show attracts hundreds of competitors and spectators from across Manitoba and neighbouring provinces. The snow fencing provided has been used to prevent dogs from trespassing onto nearby residential properties and has been the responsibility of the Portage Kennel Club to pick-up, set up and take down. Council has previously permitted camping in the West parking lot of the

Portage Centennial Arena for this Dog Show and for the Shrine Circus.

108/02

Moved by: Councillor Allen

Seconded by: Councillor Tenzzen

RESOLVED THAT the Council of the City of Portage la Prairie permit the Portage Kennel Club to camp on the West parking lot of the Portage Centennial Arena for their Annual Championship Dog Show June 29, Jun 30 and July 1, 2002.

Carried.

AND THAT the Portage Kennel Club be responsible for the installation, rental and return of all required snow fencing and further that the West parking area be cleaned and restored to its prior condition at the full cost of the Portage Kennel Club to the sole satisfaction of the City.

Carried.

Outdoor Leisure Water Park
Update

Council reviewed this report in camera.

Community Beautification
Project

Council reviewed this report in camera.

Bingo Hall – for Information
Only

Council reviewed a report on the Bingo Hall in camera.

DEFERRED BUSINESS:

None

OLD BUSINESS:

None

NEW BUSINESS:

2002 Financial Plan

Councillor Quinn read the 2002 Tax Levy By-Law Speech.

109/02

Moved by: Councillor Quinn

Seconded by: Councillor Hamilton

RESOLVED THAT the General and Utility Operating and Capital budgets for 2002 be amended to the amounts as listed on the Budget.

AND FURTHER THAT By-Law 02-8137, being a by-law of the City of Portage la Prairie to authorize the levying and raising of property taxes for school and municipal purposes for the year ended December 31, 2002 be given first reading.

Carried.

ADJOURNMENT:

110/02

Moved by: Councillor Quinn

Seconded by: Councillor Porter

RESOLVED THAT the meeting adjourn at 7:05 p.m.

Carried.

Mayor

Manager of Administration