

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, August 12, 2002 at 6:02 p.m.

PRESENT: Councillors Allen, Brennan, Porter, Tenzsen with Mayor Ian MacKenzie in the Chair.

ABSENT: Councillors Hamilton & Quinn

MINUTES OF MEETING: 234/02 Moved by: Councillor Allen
Seconded by: Councillor Brennan
RESOLVED THAT the minutes of the Council meeting held on July 22, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.

DELEGATIONS: None

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: Variation: Gerald & Glenda Palendat
No one appeared before Council on this issue and no objections were received.

Variation: Liana DeGraeve

No one appeared before Council on this issue and no objections were received.

Massey Crescent Local Improvement By-Law

Don Boak requested some clarification on the fire hydrants. There were no objections received.

Finance, Legislative & Property Committee: Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8158 Adding Unpaid Trailer Licenses to Property Taxes
June/Tieny
In order to collect unpaid trailer licence fees, it is the City's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer licence fees to the Collector's roll.

235/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT By-Law 02-8158 being a by-law to authorize the unpaid 2002 trailer license fees as per schedule "A" be added to taxes, be read a first time.
Carried.

By-Law 02-8160 Unpaid Water & Sewer to Taxes for July, 2002
June/Tieny
This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.

236/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT By-Law 02-8160 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a first time.
Carried.

New Accounting System
Nettie
The 2002 budget includes \$140,000 for a new accounting system. A task force was formed to prepare the Request for Proposal (RFP) and evaluate the proposals.

The RFP was sent out to known providers and posted on the City Web

Page. Proposals were received from Vadim and Diamond Software Incorporated.

The City received excellent references for Diamond from several municipalities. The software, conversion and installation costs are \$108,905 including net taxes. In addition to these costs are programming, travel and meal allowance by the trainers and installers and possible additional staff time. The total estimated cost of the project is \$120,505, which is \$19,495 under the budgeted amount.

Annual support fees for the program are \$10,905 commencing in 2003, which is an increase of approximately \$1,500 to the current software support fees.

An option to purchase some of the web site applications within the next twelve months at a significant price reduction is also included in the proposal.

237/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT Council authorize Administration to enter into an agreement with Diamond Software Inc. to provide accounting software and support.

Carried.

City Planning Committee

Variation – Gerald & Glenda
Palendat – 396 Old Bridge
Road
Dean/Iva

Your Worship:

The City Planning Committee respectfully submits the following reports:

The applicants, Gerald & Glenda Palendat, are applying for a side-yard variation from the required 15.02 meters (50 feet) to 9.29 meters (30.95 feet) for the construction of an attached garage.

The property in this area is zoned RR – Rural Residential District. There are no concerns with this construction as there are no other buildings close to this property.

Public notices were also sent to all property owners within a 100 meters (330 foot) radius, with no objections received.

238/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie approves the variation request of Gerald & Glenda Palendat to vary the side-yard requirement from 15.02 meters (50 feet) to 9.29 meters (30.95 feet), on the property known as 396 Old Bridge Road, which is legally described as River Lot 103, Parish of Portage la Prairie.

Carried.

Variation – Liana DeGraeve
– 375 Seneca Street
Dean/Iva

The applicant, Liana DeGraeve, is applying for a side yard variation to allow for the construction of an attached garage. It should be noted that the side yard of this property is up against the rear yard of the property to the east.

The property is zoned R1-60 – Single Family Dwelling District. Public notices were sent to all property owners within a 100 meters (330 foot) radius, with no objections received.

239/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Liana De Graeve to vary the side yard requirement from 1.5 meters (5 feet) to 0.84 meters (2.8 feet), on the property known as 375 Seneca Street, which is legally described as Lot 3, Plan 1960, Parish Lot 94, Parish of Portage la Prairie.

Carried.

Waterworks Committee

Your Worship:

The Waterworks Committee respectfully submits the following reports:

Award of Vacuum Truck
Kelly

This tender was sent to four main suppliers. The tender closed at 2:00 PM July 9, 2002.

The tender includes the supply of a Vacuum Truck, with larger capacity tank and higher vacuum rating than with the existing truck. The tender required bidders to take a 1994 Vacuum Unit on a 1987 Ford Chassis in trade.

All bids received met specifications as per Tender package but Fort Garry did not include GST or PST sales tax in their Bid price.

The budget total for the purchase of Vacuum Truck Unit is \$65,000, net of GST rebate.

Since the low bid is significantly over budget, Glendale Industries was asked to offer credits for deleting certain components of the specifications.

Glendale has offered the following credits:

Delete Hoiste and wet kit c/w hyd. Camlock couplers
Delete 34 inch rear door with (standard 24 inch)
Replace 20 gallon secondary moisture trap with standard tank
Replace Automatic Transmission with standard
Truck Chassis rebate

Total credit of \$17,000 plus taxes.

Glendale also recommends that we sell our used unit privately since we could expect a sale price of \$10,000 to \$15,000.

Assuming we process a change order for all of the credits offered, the adjusted price from Glendale would be \$87,272.70 including taxes, or \$84,210.50 net of the GST rebate. This does not include the trade of our used unit. The used unit can then be sold and money received would bring the net cost to approximately \$70,000 to \$75,000 which would leave us over budget by between \$5,000 and \$10,000.

240/02 Moved by: Councillor Porter

Seconded by: Councillor Tenzzen

RESOLVED That the Council of the City of Portage la Prairie award the tender for the supply of Vacuum Truck Unit, as specified in tender 02-OPS-020 to Glendale Industries for the tendered price of \$106,652.70 and negotiate contract change order to delete certain items in the specification.

Carried.

Simplot Water & Sewer
Infrastructure
Kelly/Dale

The Project Contribution Agreement between City, RM, Simplot Canada and the Manitoba Water Services Board sets the parameters for the construction upgrades to the City's water and waste water treatment plants and the RM's water and waste water conveyance systems. The Agreement requires the creation of a Management Committee comprised of:

- (a) Manitoba – Assistant Deputy Minister, Intergovernmental Affairs
- (b) City – City Manager
- (c) Simplot – Vice President, Special Projects
- (d) RM – Chief Administrative Officer

The Management Committee is responsible for the management and administration of the Agreement including awarding of tenders for the construction of water and sewer infrastructure. Council can authorize

the City Manager to agree to the award of tenders within the City's 2002 budget or alternatively, to refer each tender back to Council for Council's resolution. The latter method could result in some time delays, or a number of special meetings of Council to deal with tender awards that are very time-sensitive.

241/02 Moved by: Councillor Porter
Seconded by: Councillor Tenzen

RESOLVED THAT the City Manager be authorized to award tenders as part of the Management Committee formed by the City/Simplot/RM/Province and MWSB Contribution Agreement for water and sewer infrastructure within the City's 2002 budget.
Carried.

Water & Sewer Service to
Massey Crescent – Local
Improvement By-Law 02-
8146
Nettie

The City of Portage la Prairie 2002 budget includes the installation of water and sewer lines to residents of Massey Crescent as a local improvement charge.

The total project is estimated at \$147,371.00, which includes the lift station required to service the area and the sharing of costs for water and sewer lines under Crescent Lake as per the Oak Island Development. The City is advancing \$32,671 towards the project.

On July 12, 2002 the Water Services Board agreed in principle to grant 30% towards water service lines with fire protection flows and low pressure sewer lines. This grant totals \$26,667 or \$2,962 per lot to a maximum of \$3,000 per lot. Including the grant, Massey Crescent residents would be responsible for \$9,781.46 for each of the nine lots to be serviced.

The plan was revised and sent to residents, with a deadline for objection set for August 12, 2002. If at least one potential taxpayer objects, the objection must be filed with the Municipal Board. If at least two potential taxpayers object, the Municipal Board will hold a public hearing. If 2/3 or more of the potential taxpayers object to the plan, Council may not proceed with the plan and cannot propose a similar project for two years.

Should there be no objectors, then the City may proceed with the plan. The Municipal Board must approve the local improvement by-law before Council gives it third reading.

242/02 Moved by: Councillor Porter
Seconded by: Councillor Tenzen

RESOLVED THAT the Local Improvement Plan By-Law 02-8146 to provide water and sewer services to Massey Crescent be read a first time.
Carried.

Transportation Committee

Your Worship:
The Transportation Committee respectfully submits the following reports:

McCains – Request for Stop
Signs
Kelly

McCains has indicated that they will be shuttling more rail cars between their processing plant and the cold storage facility on Westco Drive, as well as between the plant and the trunk rail lines south of 4th Avenue, increasing rail traffic at the crossings on Phillips St. at McCain Avenue, and on Berkley Avenue at MacDonald St. They have requested stop signs at the Phillips and Berkley rail crossings.

A two-way stop could be installed at the north end of Phillips St. with little impact on the general public.

Since the rail crossing at the west end of Berkley is so close (only about 15 meters east) to the intersection of Berkley and MacDonald, a three-way stop would be required at the intersection which would have

a significant impact on the general public who use McDonald Street.
Sight lines are very good in all directions at both crossings.

243/02 Moved by: Councillor Tenzen
Seconded by: Councillor Porter

RESOLVED That Council authorize the installation of stop signs at the rail crossing at the intersection of Phillips St. and McCain Avenue, and

AND FURTHER THAT That the rail crossing at the intersection of Berkley and McDonald be monitored for a period of time before any further action is taken.

Carried.

Request for Stop Signs –
Crescent Road

Ms. Joanie Barnett appeared before Council requesting stop signs be installed along Crescent Road. Council requested additional information from Administration.

**Community Services
Committee**

Your Worship:

The Community Services Committee respectfully submits the following reports:

Southport Pool Agreement
Jennifer

The new agreement for use of Southport Aquaplex permits the City a total of 45.75 hours a week (an increase of 1.75 hours from previous years) to schedule Aquatic Programs such as Public and Family Swimming, Red Cross Swimming Lessons, Leadership and Lifesaving Courses, Specialized Aquatic Courses and Community Group Rentals.

The new agreement shows a slight increase in the annual fee, however, we believe this is reasonable in light of the fact that Southport's operating expenses have also increased over time since our last contract. For the first year, the rent fee shall be \$127,000 plus GST. In subsequent years the base rent shall be subject to an increase in accordance with the approved Consumer Price Index as determined by Revenue Canada. The 2001-2002 contract was for \$120,500.

In addition, the new agreement reflects a shorter annual schedule as a result of Splash Island opening May long weekend next year. The new Southport Agreement reflects an annual schedule from September 1 – May 31, 2003. (one month shorter)

244/02 Moved by: Councillor Allen
Seconded by: Councillor Tenzen

- THAT the Council of the City of Portage la Prairie approve the proposed City/Southport Agreement for September 1, 2002 to May 31, 2006.

Carried.

Crescent Lake – For
Information Only
Kelly

Aquatic vegetation growth in Crescent Lake is excessive compared to prior years. It is not known whether the cause is weather related or a result of lowering the lake last fall and re-filling it this summer with nutrient rich water, or a combination of the above.

City staff have been spraying weed control chemical on Crescent Lake since the first week of July. The weed harvester was re-employed beginning July 18 to remove the excessive weed growth. In the areas of the lake where the chemical was sprayed, vegetation has turned brown and eventually will drop to the bottom.

The chemical we use is Reward (formerly known as Reglone). Reward has a short active life of only 24 hours, and the water is safe for other uses such as irrigation. It does not kill the roots of the plants, but only hinders their growth. The only other registered chemical

available for use is Karmex. It is much more persistent than Reward and could have an impact on irrigated crops and shoreline vegetation. Karmex kills the vegetation, and would have a greater impact on the control of weeds in Crescent Lake. Several other vegetation control chemicals are widely used throughout the United States, however, these are not registered for use in Canada.

Weed harvesting is also a common weed control technique, however, there is a concern that this method spreads seeds and roots throughout the body of water, exacerbating the problem.

Lowering the lake level over winter may reduce shoreline weed growth such as lily pads, and it may have a positive impact on reduction of odour from decaying vegetation in the Spring.

The weed harvester takes one full time Operator, plus periodic hauling of weeds with a truck. To do a significant area of the lake would require about 1.5 full time staff for about 8 weeks.

The Fire Chief advised he has had some discussion with a professor regarding the use of chemicals to kill weeds in Crescent Lake. The professor has agreed to make a presentation to Council at the August 26th Council meeting.

NEW BUSINESS:

Water & Sewer – Adam
Lee Financial
Dale

Council reviewed this report in camera.

245/02 Moved by: Councillor Porter
Seconded by: Councillor Tenzon

RESOLVED THAT the City make an offer to Adam Lee Financial to pay half the outstanding invoice with Towle Construction and that Administration further review the benefits of extending water and sewer mains south on 14th Avenue NW in the usual manner.
Carried.

OLD BUSINESS:

None

ADJOURNMENT:

246/02 Moved by: Councillor Allen
Seconded by: Councillor Brennan

RESOLVED THAT the meeting adjourns at 6:37 p.m.
Carried.

Mayor

Manager of Administration