

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, August 26, 2002 at 6:02 p.m.

PRESENT: Councillors Allen, Brennan, Hamilton, Quinn, Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT: Councillor Porter

MINUTES OF MEETING: 247/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton

RESOLVED THAT the regular minutes of the Council meeting held on August 12, 2002 at City Hall in Portage la Prairie and the Special Minutes of the Special Meeting of Council on August 8th be approved as circulated.
Carried.

- DELEGATIONS:**
1. Mr. John Leatherdale – Trailers on Streets
Mr. Leatherdale expressed his annoyance with the new by-law prohibiting the parking of recreational vehicles on the street for longer than 48 hours.
He also requested that Council consider a campground on Island Park behind the Lion's Den to help promote tourism in the City.
 2. Dr. L Gordon Goldsborough – Crescent Lake
Dr. Goldsborough was invited to attend the Council meeting with the hope that he could provide guidance on controlling the weed problems in Crescent Lake. Dr. Goldsborough began by noting several reasons why the weeds may have increased in the last several years, and indicated that he could not pinpoint a solution without further examination of the water. He offered his services to include Crescent Lake in with a study of waters north of Portage la Prairie.
 3. Mark Verwey – Ad Hoc Baseball Committee's Request to Commence Project
Mr. Verwey spoke to Council to request that the City release its share of the funding for this project in order to begin the construction of the diamond. Mr. Verwey advised that the Baseball Committee has almost reached its fundraising goal.

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: None

Finance, Legislative & Property Committee: Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8158 Adding Unpaid Trailer Licenses to Property Taxes – 2nd & 3rd Reading
Shirley/Tieny

In order to collect unpaid trailer licence fees, it is the City's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer licence fees to the Collector's roll.

248/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8158 being a by-law to authorize the unpaid 2002 trailer license fees as per schedule "A" be added to taxes, be read a second time.
Carried.

RESOLVED THAT By-Law 02-8158 be read a third time, finally passed, signed and sealed.
Carried.
In Favour: Councillors Allen, Brennan, Quinn, Tenszen & Mayor MacKenzie.

By-Law 02-8160 Unpaid This is part of the normal monthly procedure to allow unpaid water and

Water & Sewer to Taxes for
July, 2002 – 2nd & 3rd
Reading
Shirley/Tieny

sewer accounts to be added to property taxes.

- 249/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8160 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a second time.
Carried.
RESOLVED THAT By-Law 02-8160 be read a third time, finally passed, signed and sealed.
Carried.
In Favour: Councillors Allen, Brennan, Quinn, Tenszen & Mayor MacKenzie.

Award of Land Lease
Tenders
Sharon

The leases for Areas H, I and K expire in 2002. The following is a list of the current leases and lease amounts for these areas:

Area H	Bernie Verwey	\$1,344.00/year
Area I	Arnold Bachalo	\$8,800/year
Area K	John Froese	\$321.30/year

A tender was issued for these areas for the term December 1, 2002 to November 30, 2007. The tenders were sent to the previous lessees as well as advertised in the Daily Graphic on June 28, July 5, 12 and 19. The tender closed on July 26, 2002.

- 250/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Council of the City of Portage la Prairie authorize the lease of City land to the following:

Area H	Bernie Verwey	\$1,826.00/year
Area I	Arnold Bachalo	\$8,075/year
Area K	Bar M Stock Farms Ltd.	\$220.50/year

For the period of December 1, 2002 to November 30, 2007.

RESOLVED THAT the Mayor and Manager of Administration be authorized to execute the leases on behalf of the City of Portage la Prairie and to affix the corporate seal of the City thereto, and to do such further and other things necessary to carry out the terms of the agreement.
Carried.

Second Quarter Forecast
Nettie

A year-end surplus in the General Operating Fund of \$37, 168 is forecast. A year-end surplus in the Utility Operating Fund of \$2,443 is forecast.

- 251/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED That the Financial Statement and Forecast for the six months ended June 30, 2002 be adopted.
Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

City Planning Committee

Your Worship:
The City Planning Committee respectfully submits the following reports:

Tender Award – Janitorial
Services for City Owned
Buildings
Iva/Bill

The Tender for Provision of Janitorial Services for the four City Owned Buildings was advertised in the Daily Graphic on Friday, July 19, 2002, with a closing date of July 30, 2002. Four Tenders were received at the time of Tender Closing.

MSL Services (Marrin)	\$93,221.52
A. Leader Building Cleaning Services of Canada Ltd.	\$65,258.00
Rainbow Cleaners	\$44,233.80
Correia Enterprises Ltd. t/a Bee Clean Building Mtnce.	\$41,023.80

Total cost for janitorial services provided by Bee Clean during the previous contract was \$46,519.32 per year which also included the former Arts Centre for a yearly cost of \$5,496.00.

252/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie award Tender ECD-02-TN-012 for Provision of Janitorial Services for the RCMP Public Safety Building, Library Building, Crime Prevention Office and City Hall, to Correia Enterprises Ltd., t/a Bee Clean Building Maintenance for the period commencing September 1, 2002 to August 31, 2004 for the tendered price of \$41,023.80 (including GST) per year.
Carried.

Tourism Advisory Committee
Opportunity Identification
Meeting
Sarah

At their regular meeting on August 8, 2002, the TAC felt that there needs to be more active participation in tourism development within the City from the tour operators and service sector areas in the community. By hosting a community meeting, the TAC hopes to encourage community participation, support and buy-in from business owners and key contributors in the tourism industry by generating new ideas from those who are directly involved in the tourism industry. The results of this meeting would provide a basis for which the TAC can create the 2003 strategic initiatives that they are obliged to provide annually to Council.

253/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT Council of the City of Portage la Prairie authorize a community-wide tourism opportunities identification meeting hosted by the TAC to be held the week of September 16, 2002.
Carried.

Winterlights Celebration –
Communities in Bloom
Sarah

The Winter Lights program consists of municipalities being judged on the achievements of the whole community in decorating the public, private, and commercial properties with winter lights. The evaluation, to be done by two judges, will take into consideration amongst other criteria: design, originality, impact, scope, etc.

The total cost to the City for the Winterlights Celebration event on December 15th, 2001 was \$2900. Southport Aerospace donated \$1150 to the event, lowering the direct costs to the City to \$1750. We are proposing to host the same type of event on the date of the Winterlights judges' arrival (date to be provided by Communities in Bloom), and to expand the celebration to include snow sculptures, snow art by school children, and Christmas tree decorating contests.

Southport Aerospace and the Rural Municipality of Portage la Prairie have expressed an interest in financially contributing to the event. We will also be approaching Christmas Tree providers and requesting in-kind services from CFRY Radio similar to last year. The expanded 2002 Winterlights Celebration event is expected to cost \$4550 with an anticipated \$2450 being donated from other sources.

The City of Portage la Prairie received national press coverage, our Island of Lights show featured on two of the Communities in Bloom web sites, and an incredible sense of community pride within the residents of the community. Our holiday spirit, creativity and innovation has created awareness of Portage la Prairie throughout the nation.

254/02

Moved by: Councillor Brennan
Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie approve an out of budget expense not to exceed \$4550 for the purpose of continuing our participation in the National Winterlights Celebration by Communities in Bloom.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Public Safety Committee

**Your Worship:
The Public Safety Committee respectfully submits the following reports.**

Monthly Activity Reports

Council reviewed the monthly activity reports.

Water Rescue
Dale/Dennis

Councillor Brennan discussed the recent water rescue on Lake Manitoba and requested that Administration ascertain who is responsible for water rescue on Lake Manitoba.

Waterworks Committee

Your Worship:
The Waterworks Committee respectfully submits the following reports:

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Transportation
Committee**

Your Worship:
The Transportation Committee respectfully submits the following reports:

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Community Services
Committee**

Your Worship:
The Community Services Committee respectfully submits the following reports:

Monthly Activity Reports

Council reviewed the monthly activity reports

NEW BUSINESS:

Award of Tender – Landfill
Kelly

This tender was advertised publicly in the Daily Graphic and on the City's web site. The tender closed on August 13, 2002 at 2:00pm.

The tender involves excavating approximately 60,000 cubic meters of earth from landfill cell number 5 and stockpiling it adjacent to the excavation. Some of this material will be used for cover on cell number five and the balance is to be stockpiled for future cover. This year's tender incorporated a new requirement to compact the bottom of the excavation to ensure that the hydraulic conductivity of the clay is in accordance with the new specifications as outlined in the City's new Landfill Operation Permit issued by Manitoba Conservation.

The area to be excavated is surveyed and cross-sectioned prior to excavating. After excavation is completed, the cell is surveyed again and quantities calculated to determine the amount that is to be paid to the contractor.

The life expectancy of cell number five is estimated at about 4 years with the current rate of volumes of solid waste being accepted at the landfill, and using steel wheeled compactor. The more solid waste that can be diverted from the landfill through recycling, the longer the life of each cell for the solid waste operations will be.

Each bidder met the required bidding specifications. The low bidder has completed this work in the past.

The 2002 budget is \$120,000, including 3% GST, from the Environmental Reserve. The low tender of \$113,204 (net of the GST rebate) is \$6,796 under the budget estimate

255/02 Moved by: Councillor Tenzen
Seconded by: Councillor Quinn

RESOLVED That the Council of the City of Portage la Prairie award the excavation at the PR 227 landfill, as specified in tender 02 OPS 012, to Garnham Excavators Limited for the tendered price of \$117,600.00, including GST.
Carried.

Community Hall
Dale

Clause 11 of the agreement between the City and Portage Sport and Cultural Association "PSCA" provides that the City will loan up to \$500,000 to build the Community Hall, pay incidental expenses related to commencing operations and legal costs. There is no mention of costs related to land purchase.

Clause 12 provides that the loan is to be paid back over 15 years at 7% and clause 32 relates to an option to purchase after the loan is paid off, for \$10.

The purchase price for the land was overlooked when the maximum loan level was calculated and discussions with PSCA were held concerning what the loan was to be used for. The piece of property the City transferred to Towering Enterprises was much smaller than the property the City swapped for. As part of the land swap there was a payment of \$13,767 by the City to Towering Enterprises. In addition there is land transfer tax of \$4,650 payable to the Province, plus legal fees for the transaction. This brings the total land related costs to approximately \$20,000.

The actual costs for the Community Hall, excluding land related costs, will be slightly under \$490,000. If the land related costs are added in, the total becomes \$510,000, or \$10,000 over the maximum set in the agreement.

PSCA has requested that the City pay the land related costs and that the option to purchase in Clause 32 of the agreement be increased to \$20,000 (or whatever the actual land costs are).

Adding this to the option price however means that the City would receive no interest on the money for 15 years. In addition, this may deter PSCA from exercising the option to purchase or lead to a situation of negotiating a new agreement to pay the \$20,000.

256/02 Moved by: Councillor Allen
Seconded by: Councillor Tenzen

That the City offer to Portage Sport & Cultural Association to amend the existing Lease, Loan Agreement and authorization to Build to:

1. increase the loan amount in clause 11 (a) to \$510,000; and
2. add a new clause 11 (iv) to include the \$13,767 paid to Towering Enterprises, land transfer tax of \$4,650 and applicable legal fees;

That the Mayor and Manager of Administration be authorized to sign a revised agreement with Portage Sport & Cultural Association accordingly.

Carried.

Waiver of Ice Rental Penalty
Charges Request – Portage
& District Junior Terriers
Jennifer

The Terriers have requested that Council consider the waiver of their current penalty charges on their arena ice arrears balance of \$8584.87, which amounts of approximately \$1475.

The Terriers, at their season's end, had an outstanding ice rental of just

over \$20,000 and have paid off over \$11,000 over the course of the summer.

The Terriers have advised the City that they are quite prepared to pay off the outstanding principle amount in advance of the 2002/2003 season and are making the request to waive the interest in an effort to reduce their overall expenditures.

Administration has met with Executive members over the course of the summer on this matter and believes that those involved are sincerely committed to covering off all outstanding costs in addition to icing a competitive hockey team this winter for the enjoyment of the public.

Council, in the past, has considered requests of this nature on a case-by-case basis.

In this case, we believe the Terriers have made a sincere effort to pay down their outstanding ice bill and consideration should be given to grant their request to waive the interest penalty charges since we believe that the organization is in a positive whereby they need every dollar they can generate and save in order to be sustainable for the upcoming season.

The Terriers rely heavily on volunteer involvement in order to operate and the community is fortunate to have such a dedicated group of individuals committed to providing Junior A hockey to the public. As well, having the Terriers operate within the arena each season is an economic generator for our service and retail sector.

Based on this, we would recommend that Council consider waiving the existing penalty charges on the Terriers ice bill on the condition that it is paid in full prior to the Terriers using the Portage Centennial Arena for their 2002-2003 hockey season.

257/02 Moved by Councillor Allen
Seconded by: Councillor Tenzon

RESOLVED THAT the Council of the City of Portage la Prairie waive the current penalty charges levied against the Portage & District Terriers Junior A Hockey Club on the condition that the outstanding ice rental principle balance is paid in full prior to commencement of the 2002-2003 hockey season.
Carried.

Ad Hoc Baseball
Committee's Request to
Commence Project
Nettie/Dean

The Ad Hoc Ball Diamond Development Committee have funds and services either received or committed for \$103,287.00.

258/02 Moved by: Councillor Allen
Seconded by: Councillor Tenzon

RESOLVED THAT the Council of the City of Portage la Prairie authorize the release of the balance of funds not to exceed the City commitment of \$110,000 in total to the Ad Hoc Ball Diamond Committee for the purpose of constructing the new ball diamond upon the Committee providing support documentation to the satisfaction of the City that the Committee has met or exceeded their fund raising goal of \$110,000.
Carried.

OLD BUSINESS:

None

ADJOURNMENT:

259/02 Moved by: Councillor Allen
Seconded by: Councillor Brennan

RESOLVED THAT the meeting adjourns at 6:37 p.m.
Carried.

Mayor

Manager of Administration