Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, February 11, 2002 at 6:00 p.m.

PRESENT: Councillors Allen, Brennan, Hamilton, Quinn , Porter and Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT: None

MINUTES OF MEETING:

48/02 Moved by: Councillor Quinn
Seconded by: Councillor Brennan
RESOLVED THAT the minutes of the January 28th, 2002 Council meeting held in the Council Chambers at City Hall be approved as circulated.
Carried.

DELEGATIONS: None

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: None

Finance, Legislative & Property Committee:

Your Worship:

The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8129 – Short Term Borrowing By-Law – 2nd & 3rd Reading
Nettie

Current surpluses appear to be sufficient to provide funding for City operations. However, there may be requirements for interim financing until debenture debt can be issued for Capital Projects.

By-Law 02-8129 will set up a line of credit, at no cost to the City, which can be drawn on only in the event it is required, with interest charges applying from that time on.

49/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8129 be given second reading.
Carried

RESOLVED THAT By-Law 02-8129 be given third reading, finally passed signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.

By-Law 02-8134 – Amendment to Council Procedure By-Law – 2nd & 3rd Reading
Marg

On January 14, 2002, Council gave first reading to By-Law 02-8134 amending the Procedure By-Law to allow the Mayor to bestow the title of Honourary Citizen.

50/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT Council of the City of Portage la Prairie give By-Law 02-8134 second reading.
Carried.

RESOLVED THAT By-Law 02-8134 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn,

Tenszen & Mayor MacKenzie.

By-Law 02-8135 – Unpaid Water & Sewer to Taxes – 1st Reading
June/Shirley

This is part of the monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.

51/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 02-8135 being a by-law to allow unpaid water and sewer accounts to be added to property taxes be read a first time.
Carried.

By-Law 02-8131 Adding Unpaid Trailer License Fees to Property Taxes – 2nd & 3rd Reading
Shirley/Nettie

In order to collect unpaid trailer license fees, it is the city's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer license fees to the Collector's roll. This By-Law was given first reading on January 28, 2002.

52/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law 0-8131 being a by-law to add unpaid 2001 trailer license fees as per Schedule A be added to taxes, be read a second time.
Carried.

THAT By-law 02-8131 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.

2002 Strategic Plan
Jodi

Since 1994, Council of the City of Portage la Prairie has been annually adopting a Strategic Plan. In 2002, Council will focus its attention on thirteen strategic actions, those being, in order of priority:

1. To upgrade the existing City Water Treatment Facility and Water Pollution Control Facility.
2. To develop/sell Lions Pool property under Residential Development.
3. To upgrade existing community recreation facilities.
4. Regional Economic Development.
5. To develop campground by the new pool.
6. To develop a plan to protect our public utilities and infrastructure.
7. To clean up the water quality of Crescent Lake.
8. To further develop our water/sewer main replacement program.
9. To develop a Heritage Square Development plan.
10. To develop a Communication Plan to ensure that we are providing our citizens. with timely and accurate information.
11. To develop a directional sign program in the City.
12. To develop a strategy to support, retain and attract the aging population.
13. To develop an aquatic marketing plan to increase public usage of Southport Pool.

53/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Council of the City of Portage la Prairie adopt the 2002 Strategic Plan.
Carried.

City Planning & Economic Development Committee

Your Worship:

The City Planning and Economic Development Committee respectfully submits the following report:

By-Law 02-8132 – Rezoning application – James & Aileen Solomon – 4th Street SE & King Avenue – 1st Reading
Dean/Iva

The owners, James & Aileen Solomon wish to rezone the property on the corner of 4th Street SE & King Avenue from P – Parks, Recreation & Open Space to R3 – Multiple Family Dwelling District.

The applicant wishes to rezone for the construction of a Multiple Family dwelling. This is the site of the former Southside Community Club, and the City of Portage la Prairie Development Plan designates this area R-Residential. Policy 5.6 states that the re-development and infill shall be encouraged since this type of development utilizes existing services.

54/02 Moved by: Councillor Brennan
Seconded by: Councillor Allen
RESOLVED THAT the Council of the City of Portage la Prairie give by-law 02-8132 First Reading and provide public notices as defined in section 42 (1) and (2) of the Planning Act.
Carried.

Public Safety Committee:

Your Worship,
The Public Safety Committee respectfully submits the following reports:

Nelson Apartments – Maintenance & Occupancy By-Law Update
Dennis

Council was advised on January 14, 2002 of outstanding safety issues at the above noted apartment building. A copy of the report was supplied for information.

Various provincial departments such as the Tenancy Branch and Public Health have been involved with the issues surrounding the Order to remedy life safety conditions in the apartment building.

The owner has been given considerable time to respond to the Order and commence repairs.

Council has directed Administration to act on the outstanding orders, either by having the work completed and adding such costs to the owner's taxes or by proceeding through the Fire Prevention Act to have the building vacated and closed until the fire safety issues have been corrected. Cost of the repairs has been estimated to be between $20,000 and $25,000.

A follow-up order has been issued dated January 24, 2002 outlining the City's position on the matter and the course of action that will be initiated if the Order has not been complied with in the specified time.

55/02 Moved by: Councillor Porter
Seconded by: Councillor Brennan
THAT the Council of the City of Portage la Prairie authorize Administration to proceed with the order.
Carried.

Water works Committee:

Your Worship:
The Waterworks Committee respectfully submits the following reports:

Water & Sewer Services to Massey Crescent
Kelly

The City of Portage la Prairie's 2002 budget includes the installation of water and sewer lines and lift station to the residents at Massey Crescent as a local improvement charge.

In order to reduce capital cost, it is recommended to proceed with a

low pressure sewer system, also down the rear lot lines of the properties

The cost of running low pressure sewer and water mains, with fire protection, behind the homes is estimated at about $105,500 in total, or $9,600 per lot for the existing eleven residential lots.
The developer must be contacted to ensure that the City's plans to develop the Island are acceptable to him.

The City/Oak Island Homes Agreement States:

Section III…..
The Developer shall initially pay all construction and installation costs and the City shall reimburse the Developer its 11/29 share of the costs at the date on which sewer and water connections have been made to all of the residential premises along Massey Crescent.

The Developer shall construct a lift station at the location designated in Schedule B, which shall be designed to service the entire subdivision and an additional area designated by the City. The Developer and the City shall share the cost of installing the lift station as set out in Section III hereof.

Local Improvement Levy
The Municipal Act gives Council the flexibility to charge for local improvements in the manner they deem most appropriate. Options include frontage charges; by assessment value; and pro-rated by the number of lots serviced. It is recommended that local improvement charges be applied and pro-rated based upon the number of lots.

Total Costs
Costs are estimated to be $145,905 or $13,264 for each of the 11 lots on Massey Crescent if divided equally.

Massey Crescent residents will each be notified of the costs and given an opportunity to object if they are not in favour of the local improvement plan. If at least one potential taxpayer objects, the objection(s) must be filed with the Municipal Board and a public hearing held. The Municipal Board must approve the local improvement by-law before Council gives it third reading. If 2/3 or more of the potential taxpayers object to the plan, Council may not proceed with the plan and cannot propose a similar project for two years.

Should there be no objectors, then the City may proceed with the plan.

Summary

Cost per lot payable to Oak Island Homes	$3,672
Cost per lot for sewer services	$3,044
Cost per lot for water service	$3,000
Cost per lot for fire service	$3,548
TOTAL	**$13,264**
Cost per lot without fire service	$9,716
Cost per lot without fire & Oak Island Home Levy	$6,044

Committee discussed the cost per lot payable to Oak Island Homes and options for allocating the costs.

56/02 Moved by: Councillor Hamilton
Seconded by: Councillor Porter
RESOLVED THAT Council provide direction to Administration with respect to

1) cost-sharing arrangements,
2) water servicing with, or without, fire protection, and
3) Local improvement levy basis;

And that Administration notifies Massey Crescent residents of the local improvement plan.
Carried.

Transportation Committee:

Your Worship:

The Transportation Committee has nothing to report.

Community Services Committee:

Your Worship:

The Community Services Committee respectfully submits the following report:

Bingo Hall – For Information Only

Council reviewed a report on the bingo hall in-camera.

DEFERRED BUSINESS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Communities in Bloom – Winter Lights Award – For Information Only

Mayor MacKenzie announced that the City of Portage la Prairie had won the Communities in Bloom, Winter Lights Festival in Ottawa, making this our 2nd National Award. He praised the work of the Economic & Community Development Department in this project. Councillor Brennan noted that we were in competition with 29 other cities and towns.

Odd Fellows Tower – For Information Only

Mayor MacKenzie congratulated the Odd Fellows on their 25th anniversary of the erection of the Odd Fellows Towers.

ADJOURNMENT:

57/02 Moved by: Councillor Quinn
Seconded by: Councillor Brennan
RESOLVED THAT the meeting adjourn at 6:30 p.m.

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Mayor Manager of Administration