

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, July 22, 2002 at 6:01 p.m.

PRESENT: Councillors Allen, Brennan, Hamilton, Quinn, Porter, Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT:

MINUTES OF MEETING: 220/02 Moved by: Councillor Quinn
Seconded by: Councillor Brennan
RESOLVED THAT the minutes of the Council meeting held on July 8, 2002 at City Hall in Portage la Prairie be approved as circulated. Carried.

DELEGATIONS: Mr. Paul Gillespie – Arts/Cultural Person of the Year
Deputy Mayor Quinn presented Mr. Gillespie with the Arts/Cultural Person of the Year Award.

Ms. Joanie Barnett

Ms. Barnett appeared before Council to express her concerns about the speed of traffic on Crescent Road and her fear that a serious accident was waiting to happen. She presented Council with a petition with approximately 150 signatures who shared her concern. It was her recommendation to Council that stop signs be placed on Crescent Road at 4th Street SW, 8th Street SW, 12th Street SW and at Yellowquill School. She also indicated a stop sign should be placed near Arthur Meighen High School.

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS:

Finance, Legislative & Property Committee: Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8152 – Unpaid Water & Sewer Accounts – June – 2nd & 3rd Reading Tieny/June

This is part of the normal monthly procedures to allow unpaid water and sewer accounts to be added to taxes.

221/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
THAT By-law 02-8152 being a by-law to authorize unpaid water & sewer charges be added to taxes, be read a second time. Carried.
THAT By-Law 02-8152 be read a third time, finally passed, signed and sealed.
Carried.
In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.

2001 Audited Financial Statements
Nettie

Audited Financial Statements for 2001 were reviewed by Committee. The audited statements reflect a 2001-year end surplus of \$63,213 in the General Operating Fund and 2001 year end deficit of \$48,631 in the Utility Operating Fund.

222/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOVLED that the Audited Financial Statements for the twelve months ended December 31, 2001 be adopted. Carried.

Management & Confidential

First reading was given to by-law 02-8155 on July 8, 2002.

Salaries – By-Law 02-8155
– 2nd & 3rd Reading
Dale

223/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
THAT By-Law 02-8155 establishing Management and Confidential Employee salaries for 2003 and 2004 be given second reading.
Carried.

THAT By-Law 02-8155 be given third reading, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.

City Manager By-Law 02-8156 – 2nd & 3rd Reading
Dale

First reading was given to By-Law 02-8156 on July 8th, 2002.

224/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
THAT By-Law 02-8156 being a by-law of the City of Portage la Prairie to amend the City Manager By-Law 7868 be now read a second time.
Carried.

THAT By-Law 02-8156 be now read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie.

Sale of Land – Harvey
Sawatzky
Dean

Mr. Harvey Sawatzky has made an offer to the City to purchase a 13.9 feet by 122.82 foot portion of the former Lions pool property to expand his adjacent property.

Council had previously reviewed this matter and authorized Administration to negotiate with Mr. Sawatzky based on his offer.

Mr. Sawatzky has signed an offer to purchase and provided the City a 10% security deposit.

Since the closing of the Lions Pool this property has become surplus property to the City and Mr. Sawatzky has made an offer of \$8,000, which represents reasonable market value.

225/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT the Council of the City of Portage la Prairie authorize the sale of 13.9 feet by 122.82 feet of the property legally described as part of Lot 1, Block 15, Plan 21428 – former Lions Pool Property. for the total price of \$8,000 plus GST and further that Mr. Sawatzky be responsible for all land transfer and legal fees relating to the sale of this property.
Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

City Planning Committee

Your Worship:
The City Planning Committee respectfully submits the following reports:

Rezoning Application –
Former Lion's Pool Property
– By-Law 02-8159 – 1st

The property in question, the former Lion's Pool property, is presently zoned P – Parks, Recreation and Open Space District. The City wishes to rezone this property to R1 – 60 – Single Family Dwelling

Reading
Dean/Iva

District to accommodate the development of the area into residential lots.

The application will be circulated to the Province for review and comment after first reading.

As per section 45 (1) of the Planning Act, Council shall indicate its intention to enact a zoning by-law amendment by giving first reading and proceed with Public Notice as set out in subsections (2), (3), & (4).

The first reading of By-Law 02-8159 will commence the process as defined in the Planning Act in considering this application.

226/02

Moved by: Councillor Brennan

Seconded by: Councillor Allen

RESOLVED THAT the Council of the City of Portage la Prairie give By-Law 02-8159 First Reading and provide public notices as defined in Section 42(1) and (2) of the Planning Act.

Carried.

External Business Attraction
Sheets – For Information
Only
Sarah

Council reviewed information sheets as part of their business attraction package for Economic Development. The sheets featured City/Rural Municipality Tax Sharing Agreement, Tourism Awareness Week, J.R. Simplot Plant, Splash Island, Island of Lights and the Food Development Centre Expansion.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Public Safety Committee

Your Worship:

The Public Safety Committee respectfully submits the following report:

Monthly Activity Reports

Council reviewed the monthly activity reports.

Boat Rescue

Councillor Brennan commended the Fire Department, and specifically Fire Chief Dennis Nodrick and Firefighters George Kerr , Todd McKinnon and Larry Dimmery for their bravery and determination in carrying out the rescue of five stranded people on Lake Manitoba.

Waterworks Committee

Your Worship:

The Waterworks Committee respectfully submits the following reports:

Award of Janitorial Tender
Kelly

The tender for the Janitorial Services for Operations Department Buildings includes cleaning service for the Water Treatment Plant, Water Pollution Control Facility, Garage Offices and Operations Offices for a two-year period beginning September 1. It was advertised in the Daily Graphic for three weeks, and on the City of Portage la Prairie's website. The tender closed June 25, 2002.

The contract remains the same as the past two years with the exception of the Water Treatment Plant expansion, which includes additional cleaning of approximately five hours per week.

The budget for janitorial services for 2002 is \$31,800 (\$63,600 for a two year period), and is made up of budgets from three facilities.

Three bids were received:

Rainbow Cleaners	disqualified
A. Leader Building Cleaning Services Ltd.	\$60,648.00
Jim's Janitorial Service	\$82,989.20

Rainbow Cleaners' bid was disqualified for not completing the bid requirement.

The bid from A. Leader (\$58,520 or \$29,260 per year) is \$2540 under budget, on an annual basis. It was anticipated that the 2003 budget would have to be increased at the Water Treatment Plant to allow for approximately doubling the floor area. A. Leader is the current contractor.

227/02 Moved by: Councillor Hamilton
Seconded by: Councillor Porter

RESOLVED That Council award the contract for Janitorial Services for Operations Department Buildings, as specified in Tender 02-OPS-019 to A. Leader Building Cleaning Services Ltd. for the tendered price of \$60,648.00, including taxes.
Carried.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Transportation Committee

Your Worship:
The Transportation Committee respectfully submits the following reports:

Parking of Recreational
Vehicles – By-Law 02-8151
– 2nd & 3rd Reading
Marg

This by-law received 1st reading on July 8, 2002.

228/02 Moved by: Councillor Tenzsen
Seconded by: Councillor Quinn

THAT By-Law 02-8151 being a by-law to amend the City of Portage la Prairie Traffic By-Law 01-8105 by providing regulations for parking recreational vehicles, be now read a second time.
Carried

THAT By-Law 02-8151 be read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenzsen & Mayor MacKenzie.

Award of Tender – 2002
Pavement Contract 02-OPS-
015
Kelly

The tender for the 2002 Pavement Contract was advertised in both the Winnipeg Free Press and the Daily Graphic, and on the City's web site. The tender closed and bids were opened on Tuesday, July 2, 2002.

Both bidders are reputable companies that have done work for the City previously.

The bids were as follows:

Borland Construction Ltd.:	\$260,782.32
Maple Leaf Construction Ltd.:	\$266,288.87

The work in the tender includes:

- Overlays:
 - Crescent Road West – 1st St. S.W. to 4th St. S.W.
 - Crescent Road West – 15th St. S.W. to 18th St. S.W.
 - Crescent Road West – 18th St. S.W. to Kelly K. St. W.
 - Lorne Avenue West – 6th St. N.W. to 8th St. N.W.
 - Seventh Avenue West – 3rd St. N.W. to 4th St. N.W.
 - Fourth Street S.E. – Dufferin Ave. to Crescent Rd.
 - Prince Avenue – 3rd St. N.E. to 4th St. N. E.
- Saskatchewan Ave. E. Median Reconstruction

The tendered price for overlays (\$251,286.08 less the GST rebate of \$9,393.87, or \$241,892.21) is approximately \$21,257.79 under the total budget (\$263,150). If adequate additional funds are available following completion of the proposed program, another street will be added to the program.

The tendered price for the Saskatchewan Avenue Median

Reconstruction (\$9,496.25 less the GST rebate of \$355.00, or \$9,141.25) is approximately \$858.75 under the budget amount of \$10,000. This work involves replacing approximately 60 meters of median near 10th St E.

229/02

Moved by: Councillor Tenzzen

Seconded by: Councillor Quinn

RESOLVED That Council award the tender for the 2002 Pavement Contract, as specified in tender 02-OPS-015, to Borland Construction Ltd. for the tendered price of \$260,782.32, including GST. Carried.

Waste Matters Recycling
Program – For Information
Only

The Manitoba Product Stewardship Corporation has authorized the City to add #5 and #7 plastics to the list of materials accepted for collection and eligible for Manitoba Product Stewardship Corporation funding. Portage and District Recycling Inc. has agreed to collect these additional plastic materials as part of their existing contract. Collection of #5 and #7 plastics will begin immediately.

The Waste Matters Recycling Program already accepts and collects the following materials:

1. NEWSPAPERS - including flyers & inserts;
2. ALUMINUM CONTAINERS - including all rigid aluminum containers;
3. GLASS CONTAINERS - including all liquor bottles and glass jars;
4. PET or #1 plastic CONTAINERS - including soft drink bottles, some food product and personal care product containers;
5. HDPE or #2 plastic CONTAINERS - including milk jugs, some food product and some personal care product containers;
6. STEEL CONTAINERS - including all steel food/beverage cans;
7. MAGAZINES/CATALOGUES - including glossy paper publications;
8. GABLE TOP BEVERAGE CARTONS - including milk, milk product and juice cartons;
9. BOXBOARD - including all paperboard boxes (e.g. cereal boxes, laundry detergent boxes, toy boxes, shoe boxes, etc.);
10. CORRUGATED CARDBOARD
11. TELEPHONE DIRECTORIES
12. BRICK STYLE (tetra-pak) BEVERAGE CONTAINERS

Household Hazardous Waste
Day – For Information only

The Household Hazardous Waste Day was scheduled for Saturday, July 13, 2002 from 10:00am to 2:00pm at the City Operations garage. The depot was open and available to all residents of the City and RM. The purpose of this program is to divert household hazardous material from the landfill and dispose of it in a controlled manner. The time and date and location for the depot were advertised locally. Again this year, the RM of Portage la Prairie is contributing in the amount of 50% of the costs of the collection program. This program is also subsidized by the Province of Manitoba. Typical hazardous items accepted at the depot include liquid paint and varnish; cleaning chemicals; medicines; and oil. Portage and District Recycling operates an oil recycling and oil container disposal depot on a year-round basis.

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Crescent Road – Request for
Stop Signs.
Kelly

In response to the petition for stop signs on Crescent Road, Councillor Quinn read excerpts from a report on a study of Crescent Road Traffic done in 1993 which at that time did not recommend stop signs for slowing down traffic. The study indicated this action could actually

increase the possibility of accidents. Councillor Quinn indicated that it is important to ensure the safety of our citizens and recommended that Administration again look at this situation and report back to Council.

**Community Services
Committee**

Your Worship:
The Community Services Committee respectfully submits the following reports:

Monthly Activity Reports –
For Information Only

Council reviewed the monthly activity reports.

Splash Island

Councillor Brennan read a report showing statistics for the month of June at Splash Island as compared to the same period in 2000 at the Old Lion's Pool.

NEW BUSINESS:

None

OLD BUSINESS:

By-Law 02-8141 - City
Debentures – Issue Series
“A” – 2nd & 3rd Reading
Nettie

The City's share of costs for the Simplot projects was approved in the 2002 budget with funding through the issuance of debentures and recovered by the tax sharing agreement with the Rural Municipality of Portage la Prairie. By-Law 01-8093 was approved by Council and approved by the Municipal Board to authorize debentures amounting up to \$6,587,000.

The issuance of a 15-year debenture for the amount of \$300,000 is required and the supporting by-law received first reading on March 25, 2002.

The Municipal Board approved the first reading of the by-law. It is now ready to receive 2nd & 3rd reading with an amendment to correct the appropriate by-law reference in Clause 2, which will then release the funds to the City.

230/02 Moved by: Councillor Quinn
Seconded by: Councillor Hamilton
RESOLVED THAT By-Law No. 02-8141 to amend By-Law 01-8093 to allow for the issuance of \$300,000 in debentures be given 2nd reading as amended.
Carried.

THAT By-Law 02-8141 be given third reading, finally passed, signed and sealed.

Carried.

In Favour: Councillors Allen, Brennan, Hamilton, Porter, Quinn, Tenszen & Mayor MacKenzie

ADJOURNMENT:

231/02 Moved by: Councillor Quinn
Seconded by: Councillor Brennan
RESOLVED THAT the meeting adjourns at 6:45 p.m.
Carried.

Mayor

Manager of Administration