

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, March 11, 2002 at 6:02 p.m.

PRESENT: Councillors Allen, Brennan, Quinn, Porter and Tenszen with Mayor Ian MacKenzie in the Chair.

ABSENT: Councillor Hamilton

MINUTES OF MEETING: 67/02
Moved by: Councillor Quinn
Seconded by: Councillor Tenszen
RESOLVED THAT the minutes of the Council meeting held on February 25th, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.

DELEGATIONS: None

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: Development Plan Amendment – By-Law 02-8128 – Mr. Jim Hayes

No one appeared before Council on this matter.

Application for Rezoning – By-Law 02-8127 – Mr. Jim Hayes

No one appeared before Council on this matter.

Finance, Legislative & Property Committee: Your Worship:
The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8136 – Unpaid Water & Sewer to Taxes for February, 2002 – 1st & 2nd Reading
Shirley/June
This is part of the normal monthly procedure to allow unpaid water & sewer accounts to be added to property taxes.

68/02
Moved by: Councillor Quinn
Seconded by: Councillor Brennan
THAT By-law 02-8136 being a by-law to authorize unpaid water & sewer charges to be added to taxes be read a first time.
Carried.

By-Law 02-8130 – RM Loan Through Debentures – Issue Series “A” – 2nd & 3rd Reading
Nettie
By formal agreement, the City has agreed to administer the Rural Municipality of Portage la Prairie’s share of costs and land purchase for the Simplot projects through the issuance of debentures. By-Law 01-8095 was approved by Council and approved by the Municipal Board to authorize debentures for the RM amounting up to \$4.8 million.

The first invoice relating to the RM’s share of capital projects has been received and paid by the City. The issuance of a 15-year debenture for the amount of \$500,000.00 is now required.

Each debenture issue requires a separate by-law to amend the initial by-law’s payment schedule. The Municipal Board received and approved the first amending by-law after Council gave By-Law 02-8130 first reading on January 14, 2002.

The by-law is now ready for 2nd & 3rd reading.

69/02
Moved by: Councillor Quinn
Seconded by: Councillor Brennan

THAT By-Law 02-8130 to amend By-Law 01-8095 for debentures on behalf of the Rural Municipality of Portage la Prairie to allow for the issuance of \$500,000.00 in debentures be given 2nd Reading.
Carried.

That By-Law 02-8130 be given 3rd and final reading, finally passed, signed and sealed.
Carried.

In Favour: Councillor Allen, Brennan, Porter, Quinn, Tenszen & Mayor MacKenzie.

By-Law 02-8137 – Adding
Unpaid Business License to
Property Taxes – 1st Reading
Nettie/Shirley

In order to collect unpaid business license fees from businesses operating out of premises they own, it is recommended to add these unpaid fees to property taxes. This ensures collection of these accounts without proceeding to the City's collection agency which would involve collection fees.

70/02

Moved by: Councillor Quinn
Seconded by: Councillor Brennan

THAT By-Law 02-8137 being a by-law to authorize unpaid 2001 business license fees as per schedule "A" be added to taxes, be read a first time.
Carried.

**City Planning & Economic
Development Committee**

Your Worship:
The City Planning and Economic Development Committee respectfully submits the following report:

Application for Subdivision –
Rick Dealeau & Bryan Fox
Jr.
Dean/Iva

The applicant, Mr. Rick Deleau, wishes approval to subdivide the property being the westerly 10 feet of Lot 120, Plan No. 3, PLTO, Parish of Portage la Prairie for the purpose of consolidation with his adjacent Lot 121. The additional land is to be used for future parking for the Cinema Centre. The registered owner of Lot 120, Plan No. 3, PLTO, is Mr. Bryan Fox Jr. operating as Fasnak Co. Ltd., an existing drive through convenience store.

At the present time this entire parcel is zoned C2 – Central Commercial district (fringe area). The property to the immediate south of this property is zoned C1 – Central Commercial (Core Area) as its frontages are on Saskatchewan Avenue East.

The Province of Manitoba has no concerns with the subdivision consolidation, and this proposal meets the requirements of this zoning district. Policy No. 7.6 states: "The downtown area should remain the primary focus for offices, financial institutions, clinics, public services such as city hall and the provincial building and a diversified commercial and service sector."

This application has been circulated to the various City Departments with no concerns being received to date.

71/02

Moved by: Councillor Brennan
Seconded by: Councillor Allen
THAT the Council of the City of Portage la Prairie authorize the application of Mr. Rick Deleau to subdivide the westerly 10 feet of Lot 120, Plan No. 3 PLTO with the adjacent Lot 121, Plan No. 3 PLTO, for the purpose of consolidation.
Carried.

By-Law 02-8128 –
Development Plan
Amendment – Mr. Jim
Hayes – 2nd Reading
Dean/Iva

The Applicant, Mr. Jim Hayes, has applied to amend the City of Portage la Prairie Development Plan to redesignate property east of the Roman Catholic Church from "Agricultural/Residential Reserve" to "Residential" to permit the construction of a 55+ Life Lease apartment building.

The Owner, the City of Portage la Prairie, along with the Applicant, Mr. Jim Hayes, have applied to the Province of Manitoba for subdivision approval of this property pending the outcome of this Development Plan Amendment process.

The applicant has also applied to the City of Portage la Prairie to rezone this property from UR - Urban Reserve to R3 – Multiple Family Dwelling district.

The application has also been advertised in the Daily Graphic on two occasions. As well public notices have been sent to all owners of property within a 100-meter radius of the proposed development, including the Rural Municipality of Portage la Prairie, as per Section 28 (2) & (3) of the Planning Act. Notices have also been posted in City Hall and in 4 public buildings within the City of Portage la Prairie, as well as being posted on this property facing Saskatchewan Avenue East and the second notice facing Angle Road.

72/02

Moved by: Councillor Brennan

Seconded by: Councillor Allen

THAT Council give By-law No. 02-8128 Second Reading, and forward to the Minister for review and approval.

Carried.

By-Law 02-8127 – Rezoning
Application – Mr. Jim Hayes
– 2nd Reading
Dean/Iva

The applicant, Mr. Jim Hayes, having received the permission of the owner The City of Portage la Prairie, has applied to amend the City of Portage la Prairie Zoning By-Law No. 7680, to rezone the property to be known as 1225 Saskatchewan Avenue East from UR –Urban Reserve to R3 – Multiple Family Dwelling District to permit the construction of a proposed 55+ Life Lease Apartment building. At the present time this property is vacant land, and covers a total area of approximately 11.83 acres at the eastern edge of the present developed area of the City.

First Reading of this By-Law was given on Monday, January 28th, 2002 to commence the process as defined in the Planning Act in considering this application.

73/02

Moved by: Councillor Brennan

Seconded by: Councillor Allen

THAT the Council of the City of Portage la Prairie approve the application to rezone the property known as 1225 Saskatchewan Avenue East. and legally described as: being Parcel “B”, Plan 35396, P.L.T.O. in River Lots 69, 70, 109 & 113 to 116, Parish of Portage la Prairie from UR – Urban Reserve to R3 – Multiple-family Dwelling District to permit the construction of a 55+ Life Lease Apartment Building and;

THAT By-Law No. 01-8127 be read a second time.
Carried.

Economic & Community
Development Annual Report
– For Information Only

Council reviewed this final report.

Youth Entrepreneurial
Opportunities Project – For
Information Only

The Economic & Community Development Department has partnered with the Human Resources Development Canada and initiated an assessment called the Youth Entrepreneurial Opportunities Project. HRDC has provided funding for the project coordinator’s wages and the Economic & Community Development Department will oversee the entire project. The project duration is February 11 to May 31, 2002.

Island of Lights Final Report

Council reviewed the Island of Lights Final Report. Approximately

35,150 people went through the show in 8400 vehicles. This was an increase of 8,500 people or 1,700 vehicles over last year.

Public Safety Committee:

Your Worship,
The Public Safety Committee respectfully submits the following reports:

Meeting with RCMP
Corporate Services Staff
Dale

During budget deliberations Council and staff had some questions concerning RCMP costs per officer, allocation, etc. RCMP corporate staff has indicated that they can meet with the City Council in the last week of March, preferably during the day. Council should pick a day that is suitable for the meeting.

Animal Control Services
Dennis

Contract packages were taken out by five interested parties, with Hawker Enterprises and Mr. Neudorf submitting the only formal proposals.

During negotiations with Hawker Enterprises some changes were made to the original contract document, with the main change being the amount of time spent on patrols. This time was reduced from 15 hours to 7.5 hours per week, which was felt to be reasonable.

Mr. Hawker currently operates the City Pound under contract until December 31st, 2005.

Hawker Enterprises submitted a bid of \$120,663.90 or \$2,681.42 per month including GST, for the contract duration of April 1, 2002 to December 31, 2005 or a period of 45 months. Based on the previous contract this would produce a 39% increase.

The 2002 Animal Control budget is \$33,600. Based on a three month extension of \$2,149.93 per month, and including the 9 months remaining under the new contract, if awarded at the sum of \$2,681.42 per month the cost for 2002 would be \$30,582.57 or \$3,017.00 under budget.

Administration was requested to obtain estimates to provide 15-hour shift patrol times. This was completed and the amount of hours was increased to 15 hours per week from 7.5 hours per week, for an additional cost of \$3,000 per year. This would put the Animal Control Services Agreement yearly cost at \$35,387.04 or \$2,948.92 per month – a difference of \$267.50 per month from the initial proposal. This equates to a 45-month contract for the sum of \$132,701.40.

Due to the increase of patrol hours, it was determined that a cost of living adjustment be made in the remaining 24 months of the contract, based on the Consumer Price Index for Winnipeg for the year 2003. This would help to offset fuel costs, etc. Based on an estimated 2.0 Cost of Living Allowance, the monthly rate would change to \$3,007.90 for the years 2004 and 2005.

In addition, the contractor would do weekend patrols on occasion, when requested by the City, for the sum of \$7.50 per hour plus the City's mileage rate.

Based on a three-month extension of \$2,149.93 per month, including the 9 months remaining under the new contract, if awarded the sum of \$2,948.92 the cost for 2002 would be \$32,990.07 or \$609.93 under budget. These funds could be used for some weekend patrols if required.

74/02

Moved by: Councillor Porter
Seconded by: Councillor Quinn

THAT the Council of the City of Portage la Prairie award the Contract for Animal Control to Hawker Enterprises for the period of

April 1, 2002 to December 31, 2005 for the sum of \$132,701.40 (includes 15 hours per week of patrol time) plus the Cost of Living Allowance clause for the final two years of the agreement and authorize the Mayor and Manager of Administration to sign the agreement on behalf of the City of Portage la Prairie.
Carried.

Water works Committee:

Your Worship:
The Waterworks Committee respectfully submits the following reports:

Award of Tender –
Aluminum Hydroxy Chloride
Solution – WTP – 02-OPS-
004
Kelly

The tender for the supply of Aluminum Hydroxy Chloride Solution was issued to chemical suppliers who previously supplied product for laboratory-scale and full-scale plant evaluations.

This chemical is used during the spring months as one of the first stages in the water treatment process to aid in the removal of colour from the River water.

The budget for 2002 is \$6,400 including 3% GST. The tendered quantity is for a two-year period. The low tender (\$15,132.00 including 3% GST) will be on budget for the first year. The budget will be increased in the second year of the contract due to the expected increase in water production in the second year.

75/02

Moved by: Councillor Porter
Seconded by: Councillor Quinn
That the Council of the City of Portage la Prairie award the contract for the supply of Aluminum Hydroxy Chloride Solution as specified in tender WTP 02 OPS 004 to Clear Tech Inc. for the tendered price of \$15,720.00, including taxes.
Carried.

Award of Tender for the
Supply of Hydrofluosilicic
Acid – WTP – 02-OPS-005
Kelly

The tender is for the supply of approximately 52,000kg of hydrofluosilicic acid for the two-year period from March 1, 2002, to February 29, 2004. This chemical is introduced to the treatment process at the end to provide a fluoride residual to aid in reducing dental cavities.

The 2002 budget for this chemical is \$13,100.00, including 3% GST. The low tender (\$26,512, including 3% GST) is near budget on an annual basis.

76/02

Moved by: Councillor Porter
Seconded by: Councillor Quinn
That the Council of the City of Portage la Prairie award the contract for the supply of Hydrofluosilicic Acid for a two year period, as specified in tender WTP 02 OPS 005, to Brenntag Inc. for the tendered price of \$27,541.80, including GST.
Carried.

Award of Tender for the
Supply of Lime – WTP 02-
OPS-005
Kelly

The contract is for the supply of approximately 2750 tonnes of lime for the two-year contract term beginning March 1, 2002 and ending February 29, 2004.

The 2002 budget for lime is \$35,610 including 3% GST. The low tender (\$360,852, including 3% GST). The tender quantity was increased to more than double the 2002 quantity due to the anticipated increase in lime use in 2003.

77/02

Moved by: Councillor Porter
Seconded by: Councillor Quinn

That the Council of the City of Portage la Prairie award the contract for the supply of bulk pebble Lime for a two year period, as specified in tender 02 OPS 005, to Graymont Western Canada Ltd. for the tendered price of \$374,866.26, including GST.

Carried.

Award of Tender for the
Supply of Potassium
Permanganate – WTP 02-
OPS-005 - Kelly

The contract is for the supply of approximately 28,000kg of potassium permanganate for the two-year period from March 1, 2002, to February 29, 2004. This chemical is used as the initial oxidant in the treatment process to break down organics in the river water.

The 2002 budget for potassium permanganate is \$26,000 including 3% GST. The quantity for 2003 may increase due to increased demands, and the 2003 budget will reflect anticipated demands. The low tender (\$67,200, including 3% GST) is more than double the 2002 budget due to anticipated increased demands in 2003.

78/02

Moved by: Councillor Porter

Seconded by: Councillor Quinn

That the Council of the City of Portage la Prairie award the contract for the supply of Potassium Permanganate as specified in tender WTP 02 OPS 005 to Brenntag for the tendered price of \$69,806.80, including GST.

Carried.

Award of Tender for the
Supply of Powdered
Activated Carbon – WTP
02-OPS-005
Kelly

The contract is for the supply of approximately 4,000kg of powdered activated carbon for the two-year period from March 1, 2002, to February 29, 2004. Powdered activated carbon is introduced to the treatment process prior to the final filters to absorb taste and odour causing organic compounds.

The 2002 budget for powdered activated carbon is \$12,400, including 3% GST. The tendered quantity was reduced from the budgeted amount due to current inventory and the proposed elimination of Powdered Activated Carbon in late 2002, once the Granular Activated Carbon Filters are commissioned. The low tender (\$5,314.00, including 3% GST) is for the anticipated requirements in 2002 only.

79/02

Moved by: Councillor Porter

Seconded by: Councillor Quinn

That the Council of the City of Portage la Prairie award the contract for the supply of Powdered Activated Carbon as specified in tender 02 OPS 005 to Clear Tech Inc. for the tendered price of \$5,520.00, including GST.

Carried.

Award of Tender for the
Supply of Chlorine – WTP
02-OPS-005

The contract is for the supply of approximately 35,000kg of chlorine for the two-year period from March 1, 2002, to February 29, 2004. Chlorine is introduced to the treatment process at the end for final disinfection and to ensure a residual is maintained in the distribution system.

The 2002 budget for chlorine is \$28,500, including 3% GST. The low tender (\$59,840, including 3% GST) is \$1,400 over budget on an annual basis. Chlorine consumption is expected to increase in 2003.

80/02

Moved by: Councillor Porter

Seconded by: Councillor Quinn

That the Council of the City of Portage la Prairie award the contract for the supply of Chlorine, for a two year period, as specified in tender WTP OPS 005 to Clear Tech Inc. for the tendered price of \$62,160.00, including GST.

Carried.

Award of Tender –

Clear Tech was asked to bid on one acceptable product. Raisio was

Chemical Coagulant – WTP
02-OPS-003
Kelly

asked to bid on one acceptable product. The Contract period is March 1, 2002 to February 29, 2004.

The chemical coagulant (polymer) is used during the summer months as one of the first stages in the water treatment process to aid in the removal of suspended particles from the River water.

The budget for 2002 is \$78,500 including 3% GST. The tendered quantity is for a two-year period. The low tender (\$171,500 including 3% GST) is \$18,100 over budget on an annual basis. The use of the polymer varies with the quality of water. With the commissioning of the pre-treatment system later in 2002, the use of polymer is expected to drop.

81/02

Moved by: Councillor Porter

Seconded by: Councillor Quinn

That the Council of the City of Portage la Prairie award the contract for the supply of Chemical Coagulant as specified in tender WTP 02 OPS 003 to Clear Tech Inc. for the tendered price of \$181,900.00, including GST.

Carried.

Water Pollution Control
Facility – Annual Report

Council reviewed the annual report.

Water Treatment Plant
Annual Report

Council reviewed the annual report.

**Community Services
Committee:**

Your Worship:

The Community Services Committee respectfully submits the following report:

Provision for Food Services at
the Outdoor Leisure Water
Park
Dean/Jennifer

The New Outdoor Leisure Water Park includes a concession area in the main building on the East side, with pass through windows serving customers from both inside the pool deck and outside to Island Park

There would be a limited menu consisting of pre-packaged snack food items, canned and plastic bottle beverages, assorted candies, prepared sandwiches and possibly rotisserie hotdogs and frozen pre-packaged treats. Deep-fried foods such as french fries or grilled items such as hamburgers would not be permitted, as those food preparations require additional and expensive building safety features.

It is recommended that the rights to the concession be awarded to a community business or organization capable of managing the food services of the new outdoor leisure water park for 2002.

82/02

Moved by: Councillor Allen

Seconded by: Councillor Tenzon

THAT the Council of the City of Portage la Prairie authorize administration to proceed to request proposals for the provision of food services at the new outdoor leisure water park for 2002.

Carried.

Young Parents Resource
Centre
Dean/Jennifer

The Young Parents' Resource Centre (YPRC) is a non-profit charitable organization assisting residents of Portage la Prairie since 1996. The goal of YPRC is to improve the health and well-being of children and their families through the provision of individual support and counseling, parenting education, personal development, and the provision of recreational programming.

The YPRC also coordinates a Drop-In that provides young parents and

children a venue to connect with peers, access to recreational and educational activities/field trips that they may otherwise not experience, and increase awareness of community resources and services for young families. The Drop-In has included approximately six, one-hour swimming sessions at the Southport Aquaplex over the course of a year, at no cost to their participants.

It is estimated that each swimming session costs the YPRC approximately \$50, which includes transportation costs, a nutrition snack and gas honorariums. Volunteers have donated their vehicles in the past to transport participants to the pool. As the YPRC has limited funding, they have requested financial assistance from the City to permit the use of the pool and continued success of their program.

The times requested can be accommodated at a minimal expense to the City without jeopardizing the quality or safety of the experience. The value of this grant equates to six hours of pool rental time at the youth rate of \$212.94 (inclusive of GST) based on the current fee schedule. This rate includes the required lifeguard. In addition, they specifically request the leisure pool and not the 25-meter pool.

83/02

Moved by: Councillor Allen

Seconded by: Councillor Tenzen

THAT the Council of the City of Portage la Prairie grant a maximum of six, one-hour swimming times at the Southport Aquaplex during City Aquatic Program times for the Young Parents' Resource Centre, on the basis that they enter into a pool use agreement and abide to the terms and conditions listed therein for the remainder of the 2001/2002

Carried.

DEFERRED BUSINESS:

None

OLD BUSINESS:

By-Law 01-8125 -
Management & Confidential
Employees Salaries. – 1st
Reading
Dale/Lorrie

Management & Confidential Employees are covered by an agreement that sets out provisions for benefits and salaries. CUPE employees' wages were settled at an increase of 3% for the years 2002, 2003 and 2004.

84/02

Moved by: Councillor Quinn

Seconded by: Councillor Brennan

That By-Law No. 01-8125, a by-law to establish salaries for the Management & Confidential Employees for the year 2002 be given first reading.

Carried.

NEW BUSINESS:

None

ADJOURNMENT:

85/02

Moved by: Councillor

Seconded by: Councillor

RESOLVED THAT the meeting adjourn at 6:36 p.m.

Mayor

Manager of Administration