

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, March 25, 2002 at 6:02 p.m.

PRESENT: Councillors Allen, Quinn and Porter with Mayor Ian MacKenzie in the Chair.

ABSENT: Councillors Hamilton, Tenszen & Brennan

MINUTES OF MEETING: 86/02 Moved by: Councillor Quinn
Seconded by: Councillor Allen
RESOLVED THAT the minutes of the Council meeting held on March 11, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.

DELEGATIONS: None

CORRESPONDENCE: The correspondence for this period was reviewed.

HEARINGS: Jim & Aileen Solomon – Rezoning Application
No one appeared before Council on this issue.

Finance, Legislative & Property Committee:

Your Worship:

The Finance, Legislative and Property Committee respectfully submits the following report:

By-Law 02-8136 – Unpaid Water & Sewer to Taxes for February, 2002 – 2nd & 3rd Reading
Shirley/June

This is part of the normal monthly procedure to allow unpaid water & sewer accounts to be added to property taxes.

87/02 Moved by: Councillor Quinn
Seconded by: Councillor Porter
RESOLVED THAT By-law 02-8136 being a by-law to authorize unpaid water & sewer charges to be added to taxes be read a second time.
Carried.

RESOLVED THAT By-Law 02-8136 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Porter, Quinn and Mayor MacKenzie.

By-Law 02-8137 – Adding Unpaid Business License to Property Taxes – 2nd & 3rd Reading.
Nettie/Lisa

In order to collect unpaid business license fees from businesses operating out of premises they own, it is recommended to add these unpaid fees to property taxes. This ensures collection of these accounts without proceeding to the City's collection agency which would involve collection fees.

88/02 Moved by: Councillor Quinn
Seconded by: Councillor Porter
RESOLVED THAT By-Law 02-8137 being a by-law to authorize unpaid 2001 business license fees as per schedule "A" be added to taxes, be read a second time.
Carried.

RESOLVED THAT By-Law 02-8137 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Allen, Porter, Quinn and Mayor MacKenzie.

2001 Year-End Results
Nettie

Council reviewed the 2001 Financial Results.

89/02

Moved by: Councillor Quinn
Seconded by: Councillor Porter

RESOLVED THAT the un-audited Financial Statements for the year ended December 31, 2001 be adopted, and

THAT the General Operating surplus be transferred to the General Reserve, and

THAT the Public Utility Board be advised in writing of the operating deficit in the Utility Fund, and

THAT the 2002 budget include the 2001 deficit to be recovered by the Utility Reserve.

Carried.

Monthly Activity Reports –
for information only

Council reviewed the monthly activity reports.

Debt Management Plan – for
information only

Council reviewed the Debt Management Plan in camera.

Simplot Update – for
information only

Council reviewed the Simplot update in-camera.

By-Law 01-8125 –
Management and
Confidential Employee
Salaries – 2nd & 3rd Reading
Dale/Lorrie

Council gave this by-law first reading on March 11, 2002. It is now ready to receive 2nd & 3rd Reading.

90/02

Moved by: Councillor Quinn
Seconded by: Councillor Porter

RESOLVED THAT By-Law 01-8125, a by-law to establish salaries for the Management and Confidential Employees for the Year 2002 be given 2nd Reading.

Carried.

RESOLVED THAT By-Law 01-8125 receive third reading, finally passed, signed and sealed.

Carried.

In Favour: Councillors Allen, Porter, Quinn & Mayor MacKenzie.

**City Planning & Economic
Development Committee**

Your Worship:

The City Planning and Economic Development Committee respectfully submits the following report:

By-Law 02-8132 – Zoning
By-Law Amendment – Mr.
Jim Solomon – 2nd & 3rd
Reading.
Dean/Iva

This By-Law received first reading on February 11, 2002. It is now ready to receive 2nd & 3rd Reading

91/02

Moved by: Councillor Allen
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie approve the application to rezone the property which is located at the south-west corner of 4th Street E & King Avenue known as the former Southside Community Club and legally described as : Lot 10, Block 10, SS Plan 21428 PLTO in RL 64 to 68, Parish of Portage la Prairie from P – Parks, Recreation and Open Space District to R3 – Multiple-family Dwelling District to permit the construction of Multiple Family Dwellings.

Carried.

RESOLVED THAT By-Law 02-8132 be read a second time.
Carried.

RESOLVED THAT By-Law 02-8132 be read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Allen, Porter, Quinn & Mayor MacKenzie.

Youth Entrepreneurial
Opportunity Project – for
information only
Dean

The Economic & Community Development Department has partnered with staff and students of Portage Collegiate Institute, Portage Collegiate Parent Council, Arthur Meighen High School, West Park School, the Portage la Prairie and District Chamber of Commerce, Rotary Club and the Portage la Prairie Consumer Cooperative to plan a Youth Career Opportunity Day on March 19, 2002 to be held at the Westward Resort and Conference Centre.

For this initial year the event will be open to approximately 400 grade 11 & 12 students of Portage la Prairie and any interested employers and businesses of our community.

The program for the day was set up by the steering committee that consisted of members from all the identified partner groups. Representation from the three high schools included students throughout the entire planning process. Students were encouraged to share thoughts and ideas that they felt would help make this day a success. Councillor Quinn indicated specifically that Heartland Community Futures should be commended for their role in the project.

Monthly Activity Reports –
for information only

Council reviewed the monthly activity reports.

Request from Mellco
Developments

Council reviewed this report in camera.

Public Safety Committee:

Your Worship,
The Public Safety Committee respectfully submits the following reports:

Monthly Activity Reports-
for information only

Council reviewed the monthly activity reports.

Water works Committee:

Your Worship:
The Waterworks Committee respectfully submits the following reports:

Monthly Activity Reports –
for information only

Council reviewed the monthly activity reports.

**Transportation
Committee:**

Your Worship:
The Transportation Committee respectfully submits the following reports:

Award of Tender – Gravel –
02-OPS-001
Kelly

This tender was advertised publicly in the Daily Graphic. The tender closed on March 05, 2002.

The gravel quantities are comprised of gravel for roads, sand for winter and fill sand for trench backfilling. This is an annual tender.

All the bidders met the required specifications.

The 2002 budget is \$80,853.75, including 3% GST. This budget amount is made up of both municipal and utility accounts. The low bid, with the GST rebate, is approximately \$5,500 under budget.

92/02

Moved by: Councillor Quinn
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the tender for the supply of gravel to D Humiski Trucking, as specified in tender 02 OPS 001, for the tendered price of

\$78,381.35, including GST.
Carried.

Monthly Activity Reports –
for information only

Council reviewed the monthly activity reports.

**Community Services
Committee:**

Your Worship:

The Community Services Committee respectfully submits the following report:

Request for Financial
Assistance
Marg

The Fort la Reine Museum has won the bid to host the 2004 “Gathering of the Orange” – the annual Allis Chalmers Tractor and Farm Equipment show which attracts hobbyists and collectors from across North America. The Museum is anticipating upwards of 300 participants, and crowds of up to 5,000 people for the weekend.

In order to make this a successful event for the Museum, the Rural Municipality and the City of Portage la Prairie, an upgrade is required for the outdated power supply to the museum and village at a cost of approximately \$24,600. The RM, as owner, is committed to 2/3 of the cost.

The Museum has requested that City Council consider splitting the last third with a benefactor yet to be established, an amount of \$4,100.

There is \$7,500 in the 2002 Special Grants budget that can be dispersed at Council’s discretion. In 2000, Council granted \$1,500 to the museum and in 2001 Council approved the grant of \$1,300 for roof repairs. However, the roof project was delayed and has been carried over into 2002.

93/02

Moved by: Councillor Allen

Seconded by: Councillor Porter

RESOLVED THAT the City of Portage la Prairie provides a grant of \$4,100 to the Fort La Reine Museum towards an upgrade of their power supply.

Carried.

Winterfest Final Report – for
information only

Council reviewed the Winterfest final report.

Monthly Activity Reports –
for information only

Council reviewed the monthly activity reports.

Bingo Hall – for information
only

Council reviewed this report in-camera.

Citizen, Sportsperson and
Arts/Cultural Person of the
Year Awards – for
information only

Council reviewed this report in camera.

DEFERRED BUSINESS:

None

OLD BUSINESS:

NEW BUSINESS:

None

By-Law 02-8141 – City
Borrowing By-Law – 1st
Reading
Nettie

The City’s share of costs for the Simplot projects was approved in the 2002 budget with funding through the issuance of debentures and recovered by the tax sharing agreement with the Rural Municipality of Portage la Prairie. By-Law 01-8093 was approved by Council and approved by the Municipal Board to authorize debentures amounting to

\$6,587,000.

The City's share of capital projects to date has been received and paid by the City. The issuance of a 15 year debenture for the amount of \$300,000 is now required.

94/02

Moved by: Councillor Quinn

Seconded by: Councillor Allen

RESOLVED THAT By-Law 02-8141 to amend By-Law 01-8093 to allow for the issuance of \$300,000 in debentures be given 1st reading. Carried.

By-Law 02-8412 – RM
Borrowing By-Law – 1st
Reading
Nettie

By formal agreement, the City has agreed to administer the Rural Municipality of Portage la Prairie's share of costs and land purchase for the Simplot projects through the issuance of debentures. By-Law 01-8095 was approved by Council and approved by the Municipal Board to authorize debenture for the RM in the amount of \$4,800,000.

The RM's share of capital projects to date has been received and paid by the City. The issuance of a 15 year debenture for the amount of \$300,000 is now required.

Each debenture issue requires a separate by-law to amend the initial by-law's payment schedule and first reading prior to submission to the Municipal Board for their approval. Upon their approval, the City will then give 2nd & 3rd reading to the by-law.

95/02

Moved by: Councillor Quinn

Seconded by: Councillor Allen

RESOLVED THAT By-Law 02-8142 to amend By-Law 01-8095 for debentures on behalf of the RM to allow for the issuance of \$300,000 in debentures be given first reading. Carried.

Manitoba Water Services
Board Construction
Management Agreement
Kelly

The MWSB will be managing the non-Simplot related water infrastructure construction this year as is normally the case with Board funded projects. The Simplot related water and sewer infrastructure is being funded 1/3 by the Province, but not through the MWSB's budget. As a result, if the City wishes to have the Board manage the projects, a separate arrangement has to be made.

The MWSB has a great deal of experience in managing projects on behalf of municipalities. Because of the magnitude of the water and sewer infrastructure to be constructed in Portage la Prairie this construction season, the Board has seconded a project manager from PFRA to assist with the project management services.

An external consulting firm could be retained to provide some of the same services the MWSB provides. However, it is likely the cost would be higher and the service provided might not be as good a fit with the City's expectations.

96/02

Moved by: Councillor

Seconded by: Councillor

RESOLVED THAT the Mayor and Manager of Administration be authorized to sign a Letter of Understanding with the Manitoba Water Services Board for the provision of the Simplot Development Project Management Services for water and sewer infrastructure construction. Carried.

Tender – Sewage Lift
Station – Aquatic Leisure
Facility

The work includes the supply and installation of the Island Park sewage lift station which will service the new outdoor aquatic facility and the Lions Den. There is also capacity to accommodate flows from other

Kelly

potential sources, such as the Fair Grounds, a campground, and the Golf Club, in the future. Bidders were given the option of supplying a submersible pump style station or a surface mounted pump style station. The work is to be completed by May 31, 2002. The City will be responsible for the electrical servicing and the surface restoration and landscaping. There is \$100,000 in the budget for this work. It is anticipated that the work will be approximately \$10,000 under budget once all restoration is complete.

The City is also installing pumps and piping in the Brandon Avenue (Oak Island Homes) lift station this spring.

97/02

Moved by: Councillor Quinn
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the tender for the supply and installation of the Island Park Lift Station, as specified in tender 02 OPS 11 to Taillieu Construction Ltd. for the tendered price of \$78,966.00.

Carried.

ADJOURNMENT:

98/02

Moved by: Councillor Quinn
Seconded by: Councillor Porter

RESOLVED THAT the meeting adjourn at 6:26 p.m.

Mayor

Manager of Administration