

Minutes of a Regular Meeting of Council held in the Council Chambers on Tuesday, November 18, 2002 at 7:07 p.m.

- PRESENT:** Councillors Brennan, Keryluk, Quinn, Robinson, Tenszen and Wagner with Mayor Ian MacKenzie in the Chair.
- ABSENT:** None
- MINUTES OF MEETING:** 310/02 Moved by: Councillor Wagner
Seconded by: Councillor Brennan
RESOLVED THAT the regular minutes of the Council meeting held on November 12, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.
- DELEGATIONS:** None
- HEARINGS:** None
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- COMMITTEES:**
- Finance, Legislative & Property Committee:** Your Worship:
The Finance, Legislative & Property Committee respectfully submit the following reports:
- By-Law 02-8164 – Unpaid Water & Sewer Services for October, 2002 – 1st Reading This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.
- 311/02 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-law 02-8164 being a by-law to allow unpaid water and sewer accounts to be added to taxes be read a first time.
Carried.
- By-Law 02-8163 – RM Loan Through Debentures – 1st Reading
By formal agreement, the City has agreed to administer the Rural Municipality of Portage la Prairie's share of costs and land purchase for the Simplot projects through the issuance of debentures. In accordance with the agreement, the RM reimburses the City for the annual debenture payments.
- By-Law 01-8095 was approved by Council and approved by the Municipal Board to authorize debentures for the RM accounting up to \$4,800,000. Tenders for the projects are being awarded with construction and billings throughout the summer. The issuance of a 15-year debenture dated for December 1, 2002 in the amount of \$700,000 on behalf of the RM is now required. This will bring the total year to date issuance of debt on behalf of the RM to \$3,500,000.
- Each debenture issue requires a separate by-law to amend the initial by-law's payment schedule and first reading prior to submission to the Municipal Board for their approval. Upon their approval, the City will then give 2nd & 3rd Reading to the by-law.
- 312/02 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law 02-8163 to amend By-Law 01-8095 for debentures on behalf of the RM to allow for the issuance of \$700,000 in debentures be given first reading
Carried.

Tender Award – Tender –
ECD-02-TN-013 – Supply of
Janitorial Products for the City
of Portage la Prairie

Councillor Brennan declared a conflict of interest and left the room.

The tender for the Supply of Janitorial Products for the City of Portage la Prairie was advertised in the Daily Graphic on Friday, September 20, 2002, with a closing date of October 4, 2002 at 10:30 a.m. Four tenders were received by the time of tender closing.

The City requested bidders to provide per unit prices for all products identified as opposed to a total tender bulk cost for each item.

The four tenders received were from:

Sullivan Sanitation, Winnipeg	Rejected
Zep Manufacturing, Winnipeg	\$489.35
Busy Bee, Winnipeg	Rejected
Acklands Grainger, Portage la Prairie	Rejected

Based on the above, it is recommended that the tender be awarded to Zep Manufacturing. Zep has quoted a total price of \$489.35 for all the required items and has also provided a written confirmation that all orders received will be shipped prepaid FOB Portage la Prairie. Previous to the most recent tender, Zep Manufacturing did have the contract for the supply of janitorial products, and at that time the City of Portage la Prairie was satisfied with the services received from Zep.

313/02 Moved by: Councillor Quinn

Seconded by: Councillor Robinson

RESOLVED THAT the Council of the City of Portage la Prairie award Tender ECD-02-TN-013 for the Supply of Janitorial Products for the City of Portage la Prairie to Zep Manufacturing, 450 Provencher Blvd., Winnipeg, MB R2J 0B9 for the period from November 1, 2002 to October 31, 2005 as submitted.

Carried.

Councillor Brennan returned to the meeting.

**By-Law 02-8166 – Fees &
Charges By-Law – 1st
Reading**

314/02 The Fees & Charges By-Law is a compilation of all the fees collected by the various departments within the City. As a matter of practice, this by-law is updated annually to reflect the changes. This new by-law is scheduled to become effective on January 1, 2003.

Some of the more significant proposed changes to the 2003 Fees and Charges include:

- a) License fee for dogs or cats increased from \$20 to \$30
- b) Solid waste tag increased from \$0.75 to \$1.00
- c) A 2.1% inflationary increase for facility use fees and charges
- d) An “Observer’s Rate” for Splash Island was implemented for those individuals not participating in the water, but considered in the total legal facility capacity.
- e) Family rate was increased to closer reflect single admission rates while maintaining a savings to a family unit of 5 members
- f) Fee for Additional Family Member was increased to closer reflect the single child admission while still maintaining a savings.
- g) An increase in the charge for Tax Certificates from \$20 to \$25

Committee discussed the family swim rate at Splash Island and instructed that it be increased by 2.1% only.

- 315/02 Moved by: Councillor Quinn
Seconded by: Councillor Keryluk
RESOLVED THAT Council of the City of Portage la Prairie approve the Fees and Charges schedules for the year 2003 by giving By-Law No. 02-8166 first reading.
Carried.

Third Quarter Forecast

Council reviewed the Financial Results for the first nine months of 2002. A year-end surplus in the General Operating Fund of \$253,063 is forecast. A year-end surplus in the Utility Operating Fund of \$924 is forecast.

- 316/02 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT the Financial Statement and Forecast for the nine-months ended September 30, 2002 be adopted.
Carried.

Election Expenses – For
Information Only

Council reviewed a report outlining the expenses for the 2002 Civic Election. The City's expenses of \$17,970 are \$5,370 over the 2002 budget of \$12,600.

The School Division normally pays for half of the election costs in return for the City running their election. However, since there was no election for the School Division, their costs have been tallied up to the close of nominations (October 1). The School Division has been invoiced for \$8,029.21 for their share of the costs.

The steps taken to shorten the time for the count were successful and all counts were in and tallied by 9:45 p.m.

By-Law 02-8167 – 2003
Property Tax Discount Rate –
1st Reading

The recommendation for the tax discount rate of 1.2% in January was based on the City's current savings rate at the current 90-day Treasury Bill Rate of 2.09%. The tax discount rate would decrease by .2% per month to reach par in July. This would provide an effective annual rate of 2.4%.

- 317/02 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law 02-8167 to provide for the payment of taxes and to provide for the rates of discount for prepayment of taxes be read a first time.
Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

**City Planning & Economic
Development Committee:**

Your Worship:
The City Planning & Economic Development Committee respectfully submit the following reports:

Tourism Opportunity
Identification Round Table

Council reviewed this report, which outlined the meeting that was held on September 24, 2002 to encourage dialogue to increase involvement and participation in tourism development from the tour operators and grassroots areas in the community.

Monthly Activity Reports

Council reviewed the monthly activity reports.

Public Safety Committee:

Your Worship:
The Public Safety Committee respectfully submits the following reports:

RCMP

Inspector Guertin provided Council with information on year to date crime statistics. Councillor Wagner requested that Council consider the

following:

- a) Prepare a submission to a higher authority as to the need for personnel support based on our community profile, surrounding demographics, etc.
- b) Suggest to the Crime Prevention Co-ordinator that she arrange to attend at least some of the detachment meetings in the morning.
- c) Should the Community Policing Committee become the Crime Prevention Committee?
- d) Review the Young Criminal Justice Act with a view to how it will impact on this City.
- e) Accepting this more informative method of reporting.

By-Law 02-8165 – Animal
Control By-Law – 1st Reading

The sample Animal Control by-law provided by the Association of Manitoba Municipalities (AMM) was used as a guideline for the new by-law. Comparisons were also made to by-laws for other communities such as Selkirk, Brandon, Thompson, Winnipeg and Saskatoon.

The new by-law makes some notable changes:

- cats, as well as dogs, over the age of 3 months will be required to be licensed
- proof of current rabies vaccination will be required before a license for a cat or dog may be purchased.
- if an animal is declared to be a dangerous animal, the owner, among other conditions to be met, must maintain a liability insurance policy of at least \$500,000 with the City to be named as additional insured.
- Penalties for a first offense have been raised to a minimum of \$50 with a minimum \$100 fine for the second and each subsequent offense within 12 months.

Also new to this by-law is the manner in which the owners will be ticketed. A “Common Offense Notice” (C.O.N.), like those issued by the RCMP for traffic violations, will be issued to the owner who must then attend at the court office.

318/02 Moved by: Councillor Wagner

Seconded by: Councillor Brennan

RESOLVED THAT By-Law No. 02-8165 being a by-law of the City of Portage la Prairie to provide for the regulation and control of animals within the limits of the City and for the maintenance and regulation of a pound, be now introduced and read a first time.
Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

Waterworks Committee:

Your Worship:

The Waterworks Committee respectfully submits the following reports:

Monthly Activity Reports

Council reviewed the monthly activity reports.

Transportation Committee

Your Worship:

The Transportation Committee respectfully submits the following reports:

Crescent Road Traffic – For
Information Only

At the request of Council, vehicle and pedestrian traffic counts on Crescent Road West were conducted at four locations over five days. Council reviewed the statistics received from this survey.

Further to the traffic study which was undertaken at the request of Council, the RCMP provided the following comments:

Adding Stop Signs at specific intersections on Crescent Road West would likely result in:

- a) backing up traffic on Crescent Road
- b) an increase in the number of accidents at intersections
- c) an increase in the number of complaints to the RCMP (ie. Fail to stop at posted stop sign)
- d) an increase in the number of complaints from residents that are normally associated with noise (ie. Stopping and leaving specific locations)

The original request to review the traffic volume on Crescent Road was a safety issue that included speed. As previously mentioned, the RCMP is not experiencing a higher volume of traffic accidents or excessive speed on Crescent Road.

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Community Services
Committee:**

Your Worship:

The Community Services Committee respectfully submits the following report:

Safeway Select Provincial
Curling Championship

The Safeway Select Provincial Curling Championship is in Portage la Prairie February 12 to 16, 2003. The Portage Select 2003 Committee agreed to pay the City \$10,000 for use of the arena during this time period. In addition the City agreed to remove the glass around the ice surfaces and install flooring over the west ice surface. In return the City will be named as a Platinum sponsor on the Saturday.

The Select Committee has indicated that both the semi-final and final games will be held on the Sunday.

The Portage Select 2003 Committee has asked if the City would consider changing the day being sponsored from Saturday to Sunday. The Committee indicated that it would be easier for them to sell Saturday sponsorship to other organizations with Saturday having 3 draws. The Committee also indicated that with the semi-final and final games, TV coverage and closing ceremonies on Sunday that this day is probably a better fit for the City's sponsorship.

319/02 Moved by: Councillor Tenzen
Seconded by: Councillor Wagner

RESOLVED That clause 2 of the agreement dated January 11, 2002 between the City of Portage la Prairie and Portage Select 2003 be amended by deleting the words "Saturday, February 15, 2003" and replacing them with "Sunday, February 16, 2003 on condition that the final and semi-final draws are that day and otherwise, Saturday, February 15, 2003."
Carried.

Extreme Sports Weekend

Mr. Dan Martin, Mr. Wes Fulford and Mr. Lonn Vokey have presented a proposal for a two day Extreme Sport Festival featuring a pro-am Wakeboard competition on Crescent Lake. The festival would include other extreme sport demonstrations for BMX, skateboarding, mountain biking and rock climbing. The coordinators further propose a live Disc Jockey and sound stage, a local Battle of the Bands, and a Rider's Village showcasing related industry goods and services plus a beer garden and social evening.

This proposed Extreme Sport Festival would be one of only three sanctioned Wakeboarding Competitions for Manitoba in 2003 and would receive national advertisement through the wakeboard/water-ski associations, SBC Wake Magazine, and the Mid Canada Boat Show. The 4th Annual Coors Light Wakejam coordinated by Mr. Vokey was held in Transcona, Winnipeg this past summer and was successful in attracting over 150 participants to the nationally sanctioned event. The proposed Portage la Prairie Extreme Sport Festival would build on the success of the Wakeboard competition by expanding the sport demonstrations and activities.

Between 3,000-6,000 participants and spectators are anticipated to visit Portage la Prairie during the two-day event, generating a significant economic impact for the community.

Hosting the festival in the City of Portage la Prairie would raise awareness of the sport in the region, provide a major attraction to the youth population specifically and presents the opportunity to host the event annually.

The coordinators are not seeking financial assistance from the City of Portage la Prairie. They are requesting exclusive use of Crescent Lake and the Eastern portion of Island Park for a two-day period.

320/02 Moved by: Councillor Tenzzen
Seconded by: Councillor Brennan

RESOLVED THAT the Council of the City of Portage la Prairie authorize Administration to negotiate a rental /use agreement for the use of Island Park and Crescent Lake for a proposed two day Extreme Sport Festival to be held in late August, 2003 and further that this agreement be brought back to City Council for review and approval Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

DEFERRED BUSINESS:

NEW BUSINESS:

Manitoba Hydro Free Energy

Each year, Manitoba Hydro offers a period of “free energy” for the Holiday Season for decorative lighting, which is connected directly to Hydro’s streetlight poles.

The dates for this offer are from Wednesday, December 4, 2002 to Wednesday, January 8, 2003. This period is the same number of days as the last season.

The offer makes it clear that decorative lighting remote from the streetlight poles and served with extension cords are not allowed.

Manitoba Hydro also charges .73 per kW of connected load per night before and after the free energy period.

321/02 Moved by: Councillor Keryluk
Seconded by: Councillor Tenzzen

THAT Council accept Manitoba Hydro’s offer of “Free Energy” for decorative lighting from December 4, 2002 to January 8, 2003. Carried.

OLD BUSINESS:

ADJOURNMENT:

322/02 Moved by: Councillor Brennan
Seconded by: Councillor Quinn

RESOLVED THAT the meeting adjourns at 7:38 p.m.

Carried.

Mayor

Manager of Administration