

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, October 28, 2002 at 6:00p.m.

PRESENT: Councillors Brennan, Keryluk, Quinn, Robinson, Tenszen and Wagner with Mayor Ian MacKenzie in the Chair.

ABSENT: None

MINUTES OF MEETING: 288/02 Moved by: Councillor Quinn
Seconded by: Councillor Tenszen
RESOLVED THAT the regular minutes of the Council meeting held on October 15, 2002 at City Hall in Portage la Prairie be approved as circulated.
Carried.

DELEGATIONS: None

HEARINGS: **Variation – Portage School Division – Portage Collegiate Institute**
Mr. Gilles Vielfaure, who resides at 37 Strathcona Road across from the school parking lot, spoke to Council in opposition, not to the expansion of the parking lot, but to the proposed gravel surface. He believes the parking lot should conform to the City's Zoning By-Law and be paved.

Conditional Use – 160 Saskatchewan Avenue W – Thorkelsson
Ms. Debbie Thorkelsson appeared before Council in support of her application for a conditional use for a Family Fun Centre at 160 Saskatchewan Avenue W. If a snack bar is added to the centre at a later date, it will offer only prepared foods. No food will be prepared on site. Ms. Thorkelsson reiterated to Council her intention to not have arcade games at the centre.

CORRESPONDENCE: The correspondence for this period was reviewed.

City Planning Committee Your Worship:
The City Planning and Economic Development Committee respectfully submits the following reports:

Variation – Portage School Division – Portage Collegiate Dean/Iva
The applicant, Portage la Prairie School Division is applying to have a gravel surface on the expansion of their parking lot on 4th Street S.W. The present Portage Collegiate Institute parking lot is an existing non-conforming use which presently has a gravel surface. This property is in an EI – Educational & Institutional district.

The City of Portage la Prairie Zoning By-law No. 7680, Part 3, Section 7 3)f) states: “The surface of the accessory off-street parking area, loading area and the access driveways thereto shall be surfaced with either asphalt, concrete or paving bricks in all other than “R1” and “R2” zoning districts.”

Other similar requests with regard to waiving the paving requirement that have been before Council have been denied in the past

Public notices were also sent to all property owners within a 100 meters (330 foot) radius, with no objections received.

289/02 Moved by: Councillor Brennan
Seconded by: Councillor Tenszen
RESOLVED THAT the Council of the City of Portage la Prairie deny the variation request of Portage School Division at the property known as 35 - 4th Street S.W. which is legally described as Lots 1/29,

Plan No. 127 & Lots 1/20, Block 2, Plan 367, River Lot 62, Parish of Portage la Prairie.

- 290/02 Moved by: Councillor Keryluk
Seconded by: Councillor Robinson
RESOLVED THAT the motion be tabled to the next regular meeting of Council on November 12, 2002.
Carried.

Island of Lights – Closure of Streets in Island Park
Dean/Sarah

In 2001, City Council passed a resolution that authorized the closure of International Drive, George Hill Drive, Brandon Avenue, and Massey Crescent from November 5, 2001 to November 14, 2001 from 10:00 p.m. to 6:00 a.m. daily and November 15, 2001 to January 7, 2002 from 5:30 p.m. to 6:00 a.m. daily to allow for the operation of the Island of Lights.

This year it is proposed to close the identified roads to the residents and the public as part of Year 4 and to provide greater security to the display pieces.

- 291/02 Moved by: Councillor Brennan
Seconded by: Councillor Tenszen
1. That Council advise the Island Park residents that the route for access to their properties will be Royal Road South, Pelechaty Drive, to Brandon Ave, and Massey Crescent for the following dates and times:

November 4, 2002 to November 13, 2002 -10:00 p.m. to 6:00 a.m. daily
November 14, 2002 to January 7, 2003 - 5:30 p.m. to 6:00 a.m. daily

2. That International Drive, George Hill Drive and Brandon Avenue East from George Hill Drive to International Drive are hereby closed for the following dates and times:

November 4, 2002 to November 13, 2002 -10:00 p.m. to 6:00 a.m. daily
November 14, 2002 to January 7, 2003 -5:30 p.m. to 6:00 a.m. daily

Carried.

Conditional Use – 160
Saskatchewan Avenue West
– Thorkelson
Dean/Iva

The applicants, Mr. Kent & Mrs. Debra Thorkelsson, have applied for a conditional use to operate an Amusement Enterprise – Family Fun Centre at the location known as 160 Saskatchewan Avenue West.

Mr. & Mrs. Thorkelsson are proposing an indoor miniature golf center in the area in which the Portage Arts Center was previously located.

This building is located in a C1- Central Commercial District.

The application was circulated to the various City Departments, with the following comments:

Public Safety has indicated that a building assessment be supplied for compliance to the Manitoba Building and Fire Codes and will require that a Fire inspection be completed prior to occupancy.

A complete set of renovation plans is required at such time as this Conditional Use is approved.

Based on the square footage proposed at this time this facility will require 5 parking spaces. At the present time there are 6 parking spaces at the rear of this facility, so a parking Variation will not be required.

The owners have subsequently submitted to the City, more data to their business plan which identifies hours of operation and rules of

enforcement which do not include the use of video arcades or pool tables.

Public notices were also sent to all property owners within a 100 meters (330 foot) radius, with no objections received to date.

292/02 Moved by: Councillor Brennan
Seconded by: Councillor Tenzzen

RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Kent & Debra Thorkelsson to operate an Amusement Enterprise at the property known as 160 Saskatchewan Avenue West, which is legally described as Lots 183/185, Plan 12, Parish Lot 65, Parish of Portage la Prairie, subject to the following conditions:

- 1) That the applicant be required to undertake a building assessment to be conducted by the Fire Department and the Manager of Building Inspections and that any noted deficiencies be corrected to the sole satisfaction of the City of Portage la Prairie prior to facility occupancy.
- 2) That the applicant provide the City with a set of renovation plans, in accordance with requirements of the Manitoba Building Code for review and approval in advance of Building Permit issuance.
- 3) That the Business Plan as presented to the City, dated August 27th, 2002 and which indicates that there will be no video machines or pool tables, be adhered to by the applicant, to the sole satisfaction of the City of Portage la Prairie, and failing this City Council shall have the right to revoke this Conditional Use in their sole discretion.

Carried.

Island of Lights – Entrance
Charges
Dean/Sarah

In April of 2000, City Council passed a resolution authorizing the following fee schedule for the Island of Lights Event:

- passenger vehicles and vans of six persons or fewer \$5.00/vehicle
 - passenger vans of seven persons or more - \$10.00/vehicle
 - tour buses/school buses - \$50.00/visit
 - hay ride operators - \$20.00/visit
 - corporate volume discounts for passenger vehicles
and vans of six persons or fewer
- | | |
|--------|---------------|
| 20-50 | \$4.00/ticket |
| 51-100 | \$3.00/ticket |
| 101 + | \$2.50/ticket |

In 2001, Council increased the number of people in passenger vehicles and vans to seven or fewer for a rate of \$5.00 as most vans today carry 7 passengers. It is now proposed to introduce a fee for vehicles carrying 14-25 passengers.

Another issue with regards to entrance fees is the area of bulk corporate passes. It is recommended that bulk corporate pass prices be changed to the following:

- quantities of less than or equal to 100 tickets = no discount
- any tickets purchased after 100 tickets= \$4.00/ticket

In three years of operation, the City has attracted over 86,000 people of all ages, from all over Canada. In year 3, 60% of all visitors to the show were from outside Portage la Prairie, proving once again that the light show is a phenomenal tourist attraction.

In contacting the other light shows in Canada, the Portage la Prairie entrance fees are still the lowest.

293/02 Moved by Councillor Brennan
Seconded by: Councillor Tenszen

RESOLVED THAT the Council of the City of Portage la Prairie approve the 2002-2003 Island of Lights fee schedule.
Carried.

New Business:

Award of Tender –
Watermain and Wastewater
Sewer Renewal Contract
Kelly

The tender was advertised in The Daily Graphic. The tender opening was Wednesday, October 16, 2002.

The existing wastewater sewer on 12th Street and Gigot Ave. has experienced several blockages and requires regular flushing. The line is also back graded. The scope of the work includes the wastewater sewer main line replacement and road restoration work.

The existing watermain on the east leg of Oak Bay has experienced several breaks in the past few years and is scheduled for an overlay in 2003.

The City's wastewater sewer and watermain renewal budget of \$200,000 will be used for this work. The following capital projects will be completed under this budget. The project costs net of the GST rebate are:

9 th Street N.E. Wastewater Sewer Renewal	\$86,221
12 th Street N.W./Gigot Ave. Wastewater Sewer Renewal	\$48,553
Oak Bay (East Leg) Watermain Renewal	\$66,161

	TOTAL:	
\$200,935		
	BUDGET:	
\$200,000		
	OVER:	\$935

294/02 Moved by: Councillor Quinn
Seconded by: Councillor Tenszen

That the Council of the City of Portage la Prairie award the tender of 02 OPS 023 to Towle Construction Ltd. for the tendered price of \$119,168.58.
Carried.

Skate Sharpening Tender
Shop at the Arena
Dean/Jennifer

In an effort to improve the level of services available at the Portage Centennial Arena a request for proposals was issued in early September, 2002 concerning the provision of skate sharpening. There are a number of community organizations who would benefit from the convenience of skate sharpening services at this facility, including both figure skating, ringette and hockey clubs. The current skate sharpening vending machine is not meeting the quality of service in demand.

Upon discussion with some of the major users of the facility, it was recommended and most economical to place the proposed skate sharpening facility just west of the concession in an existing office space. This location is ideally situated to meet the requirements of both ice surfaces and is conveniently accessible by all.

The closing date for proposal submission was Monday, September 23, 2002. Two proposals were received by the closing date and were analyzed. It was determined that Mr. Kirton offered the best level of service plus reasonable market value for rental of space. Other services proposed included the sale of replacement blades, skate and equipment repairs, hockey tape, laces and hockey sticks. In addition, Mr. Kirton shall attempt to provide flexible hours to meet the demand as required.

For the first year of operation, and due to the fact that the agreement is scheduled to commence one month into ice season, Mr. Kirton has agreed to pay a total of \$1,200 of the total base rent of one thousand and six-hundred dollars for a complete season. The second and third year annual rent shall be negotiated prior to the commencement of each year of the term, however, never falling below the year one base rent of one thousand six hundred dollars. The contract proposes a one-year agreement with the option to renew the Lease for two further consecutive terms of one year.

Mr. Kirton is required to purchase all required licenses to operate a business in Manitoba and Portage la Prairie and to provide proof of necessary equipment and liability insurance.

295/02 Moved by: Councillor Tenzen
Seconded by: Councillor Brennan

RESOLVED THAT the Council of the City of Portage la Prairie authorize the Mayor and Manager of Administration to sign the agreement with Mr. Jim Kirton for the exclusive right of skate sharpening services at the Portage Centennial Arena.
Carried.

ADJOURNMENT:

296/02 Moved by: Councillor Brennan
Seconded by: Councillor Quinn

RESOLVED THAT the meeting adjourns at 6:34 p.m.
Carried.

Mayor

Manager of Administration