

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, August 11<sup>th</sup>, 2003 at 6:00 p.m.

- PRESENT:** Councillors Brennan, Keryluk, Robinson, Quinn, and Wagner with Mayor Ian MacKenzie in the Chair.
- ABSENT:** Councillor Porter
- MINUTES OF MEETING:** 209/03 Moved by: Councillor Quinn  
Seconded by: Councillor Brennan  
RESOLVED THAT the minutes of the regular Council meeting held on July 28, 2003 at City Hall in Portage la Prairie be approved as circulated.  
Carried.
- HEARINGS:**
- Request for Variation – Henry & Doris Harder – 425 Tupper Street North 210/03  
Kinelm
- Moved by: Councillor Brennan  
Seconded by: Councillor Wagner  
RESOLVED THAT all persons wishing to present at the public hearing for the Request for Variation for Henry and Doris Harder have been heard and the public hearing now be closed.  
Carried.
- The applicant, Henry & Doris Harder, are applying for a variation order to allow rear yard to be reduced from required 6 m to 1.22 m and side yard from 1.5 m to .78 m for an addition. The addition matches the existing side and rear yards.
- This building is in a C3 – Highway Commercial district. The property is an existing non-conforming, north side yard is less than the required 1.5 meters and rear yard is less than the required 6 meters.
- Public notices have been sent to all property owners within a 100 meter radius.
- Kinelm 211/03
- Moved by: Councillor Brennan  
Seconded by: Councillor Wagner  
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Henry & Doris Harder to vary rear yard to be reduced from required 6 m (20 feet) to 1.22 m (4.1 feet) and side yard from 1.5 m (5 feet) to .78 m (2.55 feet) at the property known as 425 Tupper St. N. which is legally described as Lots 635, 636, 637, 638, Plan 66, PL 64 (except Plan 1272) Parish of Portage la Prairie.  
Carried.
- DELEGATIONS:** None
- CORRESPONDENCE:** The correspondence for this period was reviewed.
- COMMITTEES:**
- Finance, Legislative & Property Committee:** Your Worship:  
The Finance, Legislative & Property Committee respectfully submits the following report:
- Unpaid Water & Sewer to Taxes for July, 2003 – By-Law 03-8191 – 1<sup>st</sup> Reading 212/03  
Nettie
- Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT By-Law No. 03-8191 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a first time.  
Carried.
- Adding Unpaid Trailer
- The Fees & Charges By-Law # 00-8078 states: “THAT any unpaid fees or

Licenses to Taxes – By-Law  
03-8202 – 1<sup>st</sup> Reading

charges owed to the City tax payer including any penalties related thereto as well as any fines imposed on the tax payer by the court for contravention of the City By-Laws may be added to the taxes of the said tax payer and may be collected or enforced in the same manner as a tax as defined by the Municipal Act, L. M. 1996 c. 58.”.

In order to collect unpaid license fees, it is the City’s practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer license fees to the Collector’s Roll.

Nettie 213/03

Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT By-Law No. 03-8202 being a by-law to authorize the unpaid 2003 trailer license fees as per schedule “A” be added to taxes, be read a first time.  
Carried.

**City Planning & Economic  
Development Committee**

Your worship:  
The City Planning & Economic Development Committee respectfully submits the following report:

Encroachment Agreement –  
Tammy Armishaw

Upon request of a zoning memo, it was discovered that the property in question is encroaching onto City of Portage la Prairie property.

The owner has signed an encroachment agreement prepared by the City and has submitted the signed agreements for review and approval of City Council.

Kinelm 214/03

Moved by: Councillor Brennan  
Seconded by: Councillor Wagner  
RESOLVED THAT the Council of the City of Portage la Prairie enter into an agreement with Tammy Armishaw to allow an Encroachment onto City property described as Lot 6, Block 1, Plan 27884.  
Carried.

**Public Safety Committee**

Your worship:  
The Public Safety Committee respectfully submits the following report:

Fire By-Law Review –  
Outdoor Burning Appliances

A review of the current Fire By-Law is underway. As part of the review the issue of outdoor burning is requiring particular attention.

The Fire Department receives numerous enquiries as to requirements for the use of these appliances, i.e.: chimeneas, patio fireplaces, etc. The current by-law reads, ‘No person shall burn or cause to be burned any material within the corporate limits of the City of Portage la Prairie, except for material to be burned in a barbecue grill or similar device for the purpose of cooking food.’ The department has also received some complaints regarding smoke from outdoor burning under the existing by-law.

The City of Brandon is currently enacting a separate by-law to deal with open-air fires. This is a ten (10) page document, which allows for outdoor burning on a restrictive basis. The by-law is very well detailed as to what is and what is not allowed and is all encompassing.

The City of Winnipeg is allowing usage of outdoor appliances but again on a controlled basis.

Dennis 215/03

Moved by: Councillor Wagner  
Seconded by: Councillor Quinn  
RESOLVED THAT a review of the use of outdoor burning appliances in other jurisdictions be undertaken and Council be provided with a proposal for revision of the current Fire By-Law.  
Carried.

RCMP Monthly Activity Report

Council reviewed the monthly activity report for June, 2003.

– For Information Only

**Waterworks Committee**

Your worship:  
The Waterworks Committee respectfully has nothing to report.

**Transportation Committee**

Your worship:  
The Transportation Committee respectfully has nothing to report.

**Community Services Committee**

Your worship:  
The Community Services Committee respectfully submits the following report:

Youth Drop In Junior Leader Program – For Information Only

The City will be implementing a new leadership program within the structure of the Youth Drop In Centre (the Teen Warehouse).

The program is scheduled to commence in late July once the Junior Leaders have been interviewed and selected. Up to four teens will be selected to complete a three week program, which is a commitment of four hours, three times a week. The Junior Leaders will be considered a contributing member of the staff team and will be supported and guided through leadership and program development responsibilities.

Selection of Junior Leaders will be conducted by the Youth Drop In Co-ordinator and under the supervision of the Manager of Community Development. Any youth aged 13 years – 17 years with the desire to be a Junior Leader is eligible.

The Junior Leader initiative is expected to be a great addition to the Teen Warehouse program. It will provide the Junior Leaders with an opportunity for personal development who will in return offer additional onsite support and a closer association to the participating youth as a positive role model.

Members of Council are welcome to visit the youth drop in centre which operates Tuesdays through Saturdays from 6:00 p.m. – 11:00 p.m. at the Centennial Arena.

**DEFERRED BUSINESS:**

None

**NEW BUSINESS:**

Fire Fighters Association Collective Agreement

The City has previously established wages, benefits, working conditions for employees in the Portage la Prairie Fire Fighters Association Local No. 1079. The previous Agreement expired December 31, 2001 and needs to be renewed.

The proposed Agreement recommended provides for salary increases of 5% in 2002, 3% in 2003, 3% in 2004 and 3% in 2005. If the annual average percent increase in the Consumer Price Index (Winnipeg Region All Items) of the period January to December is over 3% in each respective year (2004 and 2005) then such percent difference is to be applied to increase the salary for the following year.

There are a few other minor changes to the agreement including:  
Medical examinations – the process for providing sick leave certificates and doctor's examinations has been more clearly delineated;  
Vacation leave has been changed to 6 weeks after 23 years from the previous 6 weeks after 24 years.

Dennis

216/03

Moved by: Councillor Wagner  
Seconded by: Councillor Quinn

RESOLVED THAT the Mayor and City Manager be authorized to sign a collective agreement between the City and the Portage la Prairie Fire Fighters Association Local No. 1079 covering the years 2002, 2003, 2004 and 2005.  
Carried.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

The meeting be adjourned at 6:16 p.m.  
Carried.

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Mayor

\_\_\_\_\_  
Manager of Administration