

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, February 10, 2003 at 6:05 p.m.

**PRESENT:** Councillors Keryluk, Tenszen and Wagner with Mayor Ian MacKenzie in the Chair.

**ABSENT:** None

**MINUTES OF MEETING:** 29/03 Moved by: Councillor Tenszen  
Seconded by: Councillor Wagner  
RESOLVED THAT the minutes of the regular Council meeting held on January 27, 2003 at City Hall in Portage la Prairie and the minutes of a special meeting held on February 3, 2003 be approved as circulated.  
Carried.

**DELEGATIONS:** None

**HEARINGS:**

**CORRESPONDENCE:** The correspondence for this period was reviewed.

**COMMITTEES:**

**Finance, Legislative & Property Committee:** Your Worship:  
The Finance, Legislative & Property Committee respectfully submits the following reports:

By-Law 03-8172 – Unpaid Trailer Licenses to Property Taxes – 2<sup>nd</sup> & 3<sup>rd</sup> Reading  
Tieny/Linda

In order to collect unpaid trailer license fees, it is the City's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer license fees to the Collector's Roll.

/03 Moved by: Councillor Wagner  
Seconded by: Councillor Tenszen  
RESOLVED THAT By-Law 03-8172 being a by-law to authorize the unpaid 2002 trailer license fees be added to taxes, be read a second time.  
Carried.

THAT By-Law 03-8172 be read a third time, finally passed, signed, and sealed.

Carried.

In Favor: Councillors Keryluk, Tenszen, Wagner and Mayor MacKenzie.

Council Meeting Schedule – 2003

The following are the proposed Council Meeting Dates for the Year 2003:

January 13, 2003  
January 27, 2003  
February 10, 2003  
February 24, 2003  
March 10, 2003  
March 24, 2003  
April 14, 2003  
April 28, 2003  
May 12, 2003  
May 26, 2003  
June 9, 2003  
June 23, 2003  
July 14, 2003  
July 28, 2003  
August 11, 2003  
August 25, 2003  
September 8, 2003

September 22, 2003  
October 14, 2003 (Moved to Tuesday due to Thanksgiving Monday)  
October 27, 2003  
November 10, 2003  
November 24, 2003  
December 8, 2003 (December 22, 2003 regularly scheduled meeting has been cancelled.

- Kim 31/03 Moved by: Councillor Wagner  
Seconded by: Councillor Keryluk  
RESOLVED THAT the Council of the City of Portage la Prairie approve the Council Meeting dates for the year 2003 and the cancellation of the December 22, 2003 meeting.  
Carried.
- By-Law 03-8175 – Unpaid Water & Sewer to Taxes for January 2003 – 1<sup>st</sup> Reading This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.
- Tieny/June 32/03 Moved by: Councillor Wagner  
Seconded by: Councillor Tenszen  
RESOLVED THAT By-Law 03-8175 being a by-law to authorize the unpaid water and sewer charges to be added to taxes be read a first time.  
Carried.
- By-Law 03-8181 – Organization & Procedure By-Law Review – 1<sup>st</sup> Reading Section 148(1) and Section 149(1) provide that a Council must review the organizational by-law and the procedure by-law, respectively, at least once during its term of office. The City of Portage la Prairie combined these by-laws into one for easier review, and it must be reviewed by this Council some time between now and 2006.
- In addition to minor grammatical or spelling corrections which have been made to the by-law, other changes include:
- 3.4.1(b) “The Portage Planning District” was not included in previous by-laws because it did not exist;
  - 3.4.1(c) Reference to ambulance services was deleted as it is no longer applicable;
  - 3.4.1(d) Reference to the Assiniboine River and Conservation Districts is also new;
  - 4.2.5 All references to “Corporation” were changed to “City”, and “bank” was changed to “financial institution”;
  - 4.2.5(i) The Director of Operations was added as signing authority for cemetery deeds.
  - 4.4.1 This clause was made more specific regarding the elements required for a communication facility to be used at a meeting.
  - 4.7.3 This clause was reworded for clarification to indicate the Municipal Act requirement for special meetings.
  - 4.12 This section has been clarified to better explain the responsibilities of the Chair should he wish to speak to a motion, or to present or second a motion.
- Marg 33/03 Moved by: Councillor Wagner

Seconded by: Councillor Tenszen

RESOLVED THAT By-Law 03-8181 being a By-Law to govern the organization of the City of Portage la Prairie and the committees thereof and to regulate the proceedings and conduct of the Council and the Committees thereof, be now read a first time.

Carried.

By-Law 03-8174 – Issue  
Series “F” – RM Loan through  
Debentures – 1<sup>st</sup> Reading

By formal agreement, the City has agreed to administer the Rural Municipality of Portage la Prairie’s share of costs and land purchase for the Simplot projects through the issuance of debentures. In accordance with the agreement, the RM reimburses the City for the annual debenture payments.

By-Law 01-8095 was approved by Council and approved by the Municipal Board to authorize debentures for the RM amounting up to \$4,800,000. Construction has been ongoing since last year. The issuance of a 15 year debenture dated for April 1, 2003 in the amount of \$200,000 on behalf of the RM is now required. This will bring the total issuance of debt on behalf of the RM to the maximum set at \$4,800,000.

Nettie

34/03 Moved by: Councillor Wagner

Seconded by: Councillor Tenszen

RESOLVED THAT By-Law No. 03-8174 to amend By-Law 01-8095 for debentures on behalf of the RM to allow for issuance of \$200,000 in debentures be given 1<sup>st</sup> Reading.

Carried.

#### **City Planning & Economic Development Committee**

Your worship:

The City Planning & Economic Development Committee respectfully submits the following reports:

Application for Subdivision –  
City of Portage La  
Prairie/Consolidation – City  
File No. CP-25/02

Towering Enterprises Ltd. o/a Cinema Centre wishes to acquire this parcel to consolidate it with their property. The property is presently a City parking lot, and the Cinema Centre wishes to build an accessory building onto their present building. The residual parcel will continue to be used as a parking lot.

This entire parcel is zoned C2 – Central Commercial district (fringe area) and meets the requirements of this district.

Dean

35/03 Moved by: Councillor Wagner

Seconded by: Councillor Keryluk

RESOLVED THAT the Council of the City of Portage la Prairie authorize the application of The City of Portage la Prairie to subdivide the easterly 18 feet of Lot 3, Plan 39959, PLTO and to consolidate it with Lots 1 & 2, Plan No. 39959 PLTO for the purpose of consolidation of the property owned by Towering Enterprises, Ltd. o/a Cinema Centre.

Carried.

Review of Winterlights  
Celebration, December 14,  
2002 – For Information Only

The Winterlights Celebration held December 14, 2002 at Heritage Square in Portage la Prairie was a huge success with in excess of 800 participants over the four hours of activities. This is a slight increase from 2001.

#### **Waterworks Committee**

Your worship:

The Waterworks Committee respectfully submits the following reports:

Water Supply

Council discussed the article that appeared in the Globe and Mail about the City’s water quality. Councillor Keryluk assured the public that City water is safe to drink.

#### **Transportation Committee**

Your worship:

The Transportation Committee respectfully submits the following reports:

Grant – In Aid Request

The proposed 2003 Grant-In-Aid submission to Manitoba Department of Highways and Transportation will include the following projects and estimated costs:

	<u>Total Cost</u>	<u>G.I.A Request</u>	<u>City Share</u>
1 – Crescent Road Milling and Overlay Portage Avenue to 4 <sup>th</sup> Street S.E.	\$28,000	\$14,000	\$14,000
2 – Dust control on gravel roads (Total length = 1.91 km)	\$ 5,730	\$ 2,865	\$ 2,865
<b>Total:</b>	<b>\$33,730</b>	<b>\$16,865</b>	<b>\$16,865</b>

The total 2003 Grant-In-Aid submission is \$16,865. The 2003 budget includes the City's share of the projects listed above.

Kelly

36/03 Moved by: Councillor Keryluk  
 Seconded by: Councillor Tenszen  
 RESOLVED THAT the Council of the City of Portage la Prairie submit a Grant-In-Aid request for a total of \$16,865, in the following priority:

- 1 – Dust control on gravel roads (\$2,865)
- 2 – Crescent Road Milling and Overlay – Portage Avenue to 4<sup>th</sup> Street S. E. (\$14,000)

Carried.

Saskatchewan Avenue West  
 Crosswalk Request – For  
 Information Only

The City received a request from the Principal of Yellowquill School for the installation of a crosswalk on Saskatchewan Avenue West at 20<sup>th</sup> St. Manitoba Highways and Transportation has indicated that they will be conducting a survey of the intersection with regard to vehicle and pedestrian traffic, likely in May or June.

If the level of pedestrian traffic fails to warrant a crosswalk at this location, according to Manitoba Highways' standards, they will not consider its installation. If the City desired, the City could install a crosswalk at its cost.

Councillor Keryluk advised that the Department of Highways will do a traffic survey during school hours.

**Community Services  
 Committee**

Your worship:  
 The Community Services Committee respectfully submits the following reports.

Winterfest 2003 Update – For  
 Information Only

The 2003 WinterFest was held Saturday, February 1 at Island Park. WinterFest has become a traditional winter event for residents in the City of Portage la Prairie and surrounding areas. The purpose of WinterFest is to encourage families to participate in traditional outdoor winter activities, to provide the opportunity to try new and different activities, while enjoying the winter season.

Extension of Contract for  
 Operation and Maintenance  
 Centennial Arena Complex

At the present, Portage Arena Services 1996 Ltd. has the contract for arena maintenance until April 30, 2003. Section GC.9.03 of the Contract gives the City the right to extend the contract for three 1-year extensions, at the sole discretion of the City. No extension has been granted to the original contract term.

Portage Arena Services under the Management of Mr. Jim Nickels has held the contract for the past 7 years and has carried out an excellent job

as proven by the success of many events such as The Safeway Select Curling and The World Junior Hockey Games.

By extending Portage Arena Services 1996 Ltd.'s contract, the City is ensuring that the Arena has a qualified contractor at a guaranteed cost. The contract increase will be equal to the CPI increase as of May, 2003 for the previous year. The estimate for CPI for May 1, 2003 is estimated to be no more than 2%, which means an increase of \$3,168.64 in the contract price.

Kelly

37/03 Moved by: Councillor Tenszen  
Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie award the extension of the contract for the Operation and Maintenance of the Centennial Arena to Portage Arena Services 1996 Ltd., for the period May 1, 2003 to April 30, 2004, for the contract price of \$158,432.04 including all applicable taxes plus the CPI adjustment on May 1, 2003.

Carried.

**DEFERRED BUSINESS:**

None

**NEW BUSINESS:**

Travel Values Guide – Coupon  
for Splash Island

Travel Manitoba currently produces a Travel Guide wherein tourism and service sector related businesses can submit coupons and discounts in order to attract visitors to their businesses. Over 200,000 copies are distributed annually from 268 lottery ticket outlets with gas bars located across the Province. Manitobans can access the Value Guides from their local service stations in almost every community, and one is sent to every tourism inquiry made by a US resident.

As part of the City's tourism marketing strategy designed to attract tourists to our area, we believe the Travel Values Guide is an excellent opportunity. Coupons have been used in the past as a way for visitors to plan their trips, using discounted rates as they go. It has been proven that participating businesses in the program have seen countless visitors to their businesses that they would not have normally seen without their participation in the program.

Traditionally, there has been little to no participation in the Value Guide book by Portage La Prairie businesses. The Economic & Community Development Department is currently organizing the business participation in the holiday packages section. An offer in this segment appears as a half page ad and contains at least three different properties and activities. (Somewhere to stay, somewhere to eat, something to do) We believe that this is the optimum way to keep visitors in the community the longest, increasing their potential to spend more money at our local businesses.

The packages offer one lump sum price for the entire holiday package. This requires that businesses partner effectively, and one would take the cash and provide passes to the other two venues. The business would then be responsible to pay the other participating partners their portion of the received revenue.

As a major tourist attraction in Portage La Prairie, it is proposed that Splash Island partner with two other businesses for a family oriented day trip to the City. The holiday package will include a meal and another activity such as golf or mini-golf. Each participating business would agree to discount their normal rate by 20% to entice travelers to use the coupon, stay longer in our community and benefit all 3 participating businesses.

Portage La Prairie is positioned as an ideal destination for a short getaway that is accessible and affordable. Unique products can be found here year-round. The City is a short distance from both of Manitoba's major centers, and would be ideal for day trips. The accessibility to all major provincial highways and rail provide convenience, while the proximity to beautiful parks, beaches, museums, and our new outdoor water park make the City of Portage la Prairie an ideal fit into the proven trends of Manitoba travelers.

Dean 38/03 Moved by: Councillor Tenszen  
Seconded by: Councillor Keryluk  
RESOLVED THAT Council of the City of Portage la Prairie authorize a 20% discount to the family pass rate at Splash Island, as listed in the Fees and Charges Bylaw approved by Council, for the use in the Travel Manitoba Travel Values Guide Coupon Book partnership program.  
Carried.

**OLD BUSINESS:**

Agreement for Services with  
Dakota Tipi First Nations  
The City and Dakota Tipi First Nations entered into agreement to provide water, fire fighting and landfill dumping privileges for the 2002 year. The agreements expired December 31, 2002. The third party manager was advised that written notification to extend the agreements beyond that time was required by the City.

The City received a letter from the third party manager requesting an extension of the agreements for the complete year 2003.

Nettie 39/03 Moved by: Councillor Wagner  
Seconded by: Councillor Keryluk  
RESOLVED THAT Council extend the agreements under the same terms and conditions, to provide water (A-02-02), fire fighting (A-02-03) and landfill dumping privileges (A-02-01) to Dakota Tipi First Nations to December 31, 2003.  
Carried.

Appointment to Library Board  
Council approved community appointments to several Ad Hoc Committees at its meeting on January 27, 2003. Two vacant positions, on the Tourism Advisory Committee and the Library Board, remain to be filled.

Mr. Irvine Ferris has been approached and has agreed to sit on the Library Board.

Marg 40/03 Moved by: Councillor Tenszen  
Seconded by: Councillor Wagner  
RESOLVED THAT Council of City of Portage la Prairie approve the appointment of Irvine Ferris to the Library Board.  
Carried.

**ADJOURNMENT:** 41/03 Moved by: Councillor Kerylyk  
Seconded by: Councillor Wagner  
RESOLVED THAT the meeting adjourned at 6:30 p.m.  
Carried.

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Mayor

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Manager of Administration