

Minutes of a Regular Meeting of Council held in the Council Chambers on Monday, November 10<sup>th</sup>, 2003 at 6:13 p.m.

**PRESENT:** Councillors Brennan, Keryluk, Porter, Robinson, Quinn, and Wagner with Mayor Ian MacKenzie in the Chair.

**ABSENT:** None

**MINUTES OF MEETING:** 293/03 Moved by: Councillor Wagner  
Seconded by: Councillor Quinn  
RESOLVED THAT the minutes of the regular Council meeting held on October 27, 2003 at City Hall in Portage la Prairie be approved as circulated.  
Carried.

**HEARINGS:** None

**DELEGATIONS:** None

**CORRESPONDENCE:** The correspondence for this period was reviewed.

**COMMITTEES:**

**Finance, Legislative & Property Committee:** Your Worship:  
The Finance, Legislative & Property Committee respectfully submits the following report:

Unpaid Water & Sewer to Taxes for October, 2003 – By-Law 03-8194 – 1<sup>st</sup> Reading

This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.

294/03 Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT By-Law No. 03-8194 being a by-law to authorize unpaid water and sewer charges be added to taxes be read a first time.  
Carried.

2004 Fees & Charges By-Law – 03-8207 – 1<sup>st</sup> Reading

The Fees & Charges By-Law is a compilation of all the fees collected by the various departments within the City. As a matter of practice, this by-law is updated annually to reflect the changes. This new by-law is scheduled to come into effect on January 1, 2004.

At the Landfill site, the current practice is to have vehicles with small personal loads weighed before and after tipping their loads. The minimum fee for small loads is \$5.00 for loads up to 200 kg and \$25.00 per tonne thereafter. Administration was instructed to review this practice and to consider discontinuing to weigh small loads.

The fee for Demolition Permits was reduced from \$30 to Nil. Council requested that the Demolition Permit indicate that demolition waste must go to an authorized landfill site.

295/03 Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT Council of the City of Portage la Prairie approve the Fees and Charges schedules for the year 2004 by giving By-Law No. 03-8207 first reading.  
Carried.

False Alarm By-Law – 03-8208 – 1<sup>st</sup> Reading

The Alarm Bylaw regulates and controls burglary alarm systems within the City of Portage la Prairie.

At Council's request, the Alarm by-law has been reviewed to clear up the

wording to clarify the billing of excessive alarms. In June 2003 Council amended the by-law to change the excessive false alarms to be 3 or more within a 12 month period. The proposed changes in this by-law state the charging of excessive false alarms clearly in Clause 12.

The wording in Clause 5(3) was taken from the Fees and Charges By-Law and requires a fee be paid if a person fails to apply for an alarm permit within 30 days of receipt of notice from the City.

Another change made to the by-law includes the registration of the alarm permit to be in the owner's name, rather than the occupant's. This ensures that the owner is absolutely aware of the alarm system since any related charges not paid through the general receivables are subsequently added to the property owner's tax account.

Administration was instructed to provide information on total permits issued and number of false alarms.

296/03 Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT By-Law No. 03-8208 being a by-law to regulate and control burglary alarm systems within the City of Portage la Prairie be now read a first time.  
Carried.

Council Meeting November  
24, 2003

The November 24, 2003 Council meeting falls within the dates of the annual Association of Manitoba Municipalities Convention.

In accordance with The Municipal Act and the City of Portage la Prairie By-Law, a quorum is necessary before a Council meeting may be held. With only two remaining Council members, there will be no quorum.

There may be a requirement for another meeting in December, depending on agenda items.

297/03 Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT the Council meeting regularly scheduled for November 24, 2003, be cancelled due to a lack of quorum;  
AND FURTHER THAT a separate meeting be called in December, on a date and time to be decided, if required.  
Carried.

### **City Planning & Economic Development Committee**

Street Naming – Former Lions  
Pool Property – By-Law 03-  
8206 – 1<sup>st</sup> Reading

Your worship:  
The City Planning & Economic Development Committee respectfully submits the following report:

The former Lions Pool property is in the process of being developed into seven residential lots with access to the lots off Queen Avenue. In order for civic addresses to be assigned to these lots, a street name must be provided. It has been suggested that *Lions Memorial Place* would be an appropriate name for the cul-de-sac created by this development.

298/03 Moved by: Councillor Brennan  
Seconded by: Councillor Wagner  
RESOLVED THAT By-Law No. 03-8206, being a by-law of the City of Portage la Prairie to name Lions Memorial Place, be now introduced and read a first time.  
Carried.

### **Public Safety Committee**

Monthly Activity Reports –

Your worship:  
The Public Safety Committee respectfully submits the following report:

Council reviewed the reports for September 2003.

For Information Only

For Information Only

Councillor Wagner noted that he had attended the Agriculture Appreciation night when the Manitoba Farmer of the Year was appointed. He also indicated that the City of Portage la Prairie would be hosting the National Farmer of the Year Award.

### **Waterworks Committee**

Your worship:

The Waterworks Committee respectfully submits the following report:

Award of Tender – Single  
Axle Dump Truck

This tender was advertised in the Daily Graphic and on the City's web page. The tender closed on October 15, 2003 with one bid being submitted. This truck will be used on a regular basis for excavation repairs, road and lane graveling, snow hauling, etc.

The budgeted amount from utility reserve for this truck is \$65,000 including 3% GST. The City's cost for this truck would be \$72,044.50 net of GST rebate and meets all specifications asked for in the tender package with the exception of the price. This unit comes in \$7,044.50 over budget. The quick attachment for the case loader will come in approximately \$2,500.00 under budget and the Water main upgrading will be significantly under budget as well, so there will likely be funds available in the Utility.

299/03

Moved by: Councillor Robinson

Seconded by: Councillor Keryluk

RESOLVED THAT the Council of the City of Portage la Prairie award the Tender for the Supply of a Single Axle Dump Truck, as specified in tender 003 OPS 016, to Connexion Truck Center, for the tendered price of \$83,197.20 less the trade in price of \$8,532.90 for a net cost of \$74,664.30 GST, PST included. Carried.

### **Transportation Committee**

Your worship:

The Transportation Committee respectfully submits the following report:

Heritage Square Paid Parking  
Council Strategic Plan #13

Council has directed Administration to investigate paid parking in Heritage Square. This direction is a result of Council's current Strategic Plan and is Item #13. This issue has been deferred for now and is to be included with a comprehensive plan for Heritage Square.

Award of Tender – Supply of  
Loader

This tender was advertised in the Daily Graphic and on the City's web page. Four tender packages were picked up at the Operation's Dept. and all four were submitted on or before the closing date of October 15, 2003.

Hitrac's tender at \$128,509.92 met all specifications asked for in the tender package. The budgeted amount this loader is \$150,000.00 including 3% GST. The City's cost for this loader including trade in on the 1987 515b loader would be \$124,000.80 net of GST rebate. This unit comes in \$25,999.20 under budget.

300/03

Moved by: Councillor Keryluk

Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the Tender for the Supply of a Loader, as specified in tender 003 OPS 015, to Hitrac (1974), for the tendered price of \$154,729.92 less the trade in price of \$26,220.00 for a net cost of \$128,509.92 GST, PST included. Carried.

Santa's Parade of Lights

The Chamber has requested that both directions on Saskatchewan Avenue be closed as a result of a suggestion made after the parade in 2000. In 2000, it was noted that several cars along the parade route did not reduce their speed in the westbound direction and there were many children and adults crossing the westbound lanes at many points on the Avenue. The lanes in both directions were closed for the 2001 and 2002 parades.

The RCMP will control traffic at intersecting streets along the parade route. Two City staff are required to set up and tear down the barricades on Saskatchewan Avenue.

- 301/03 Moved by: Councillor Keryluk  
Seconded by: Councillor Porter  
RESOLVED THAT Council authorize the closure of Saskatchewan Avenue in both directions between 21<sup>st</sup> St West and 9<sup>th</sup> St East, and in the eastbound direction from Elm St to 21<sup>st</sup> St W, for the annual Santa's Parade of Lights, on the evening of Friday, December 5, 2003 beginning at 7:30pm.  
Carried.

**Community Services  
Committee**

Your worship:  
The Community Services Committee respectfully has nothing to report.

**Splash Island Food Services –  
Award of Request for  
Proposals**

Splash Island has offered concession services in the main building on the East side, with pass through windows serving customers from both inside the pool deck and outside to Island Park for the past two seasons.

The request for proposals (RFP) was advertised publicly on August 8 and August 15, 2003 and a letter to the majority of local restaurants and businesses was mailed in August to further promote the food services opportunity. The RFP required the operation and management of food services to Splash Island primarily during public and family swims, seven days a week from May 22 to September 6, 2004. Under this agreement, the City grants to the proposer the exclusive right to provide food services at Splash Island.

One proposal was submitted for consideration. Portage Wholesale Ltd. submitted a proposal that offered a base rent formula of 5% of monthly gross sales until the expiry of the term was again offered, as was the rent for the past two years. This includes a bonus rent.

- 302/03 Moved by: Councillor Porter  
Seconded by: Councillor Brennan  
RESOLVED THAT the Council of the City of Portage la Prairie award the Concession Services at Splash Island to Portage Wholesale Ltd. as submitted for a one-year term commencing May 22, 2004 and ending September 6, 2004 and further that Council authorize Administration to prepare an agreement for the City of Portage la Prairie and Portage Wholesale Ltd. for the provision of concession services to the sole satisfaction of the City.  
Carried.

**Winterlights Celebration – For  
Information Only**

As part of the City's commitment to further developing the tourism industry in our community, we will once again be participating in the National Communities in Bloom, Winterlights Celebration competition. The contest is Canada-wide, and offers the opportunity for national recognition, promotion, and visibility of our community.

Councillor Porter reported that he had attended the Recreation Conference in Brandon, noting that the Minister of Culture, Heritage and Recreation had presented awards for volunteers, one of which went to Dave Patsack.

**DEFERRED BUSINESS:**

None

**NEW BUSINESS:**

**Application for Subdivision –  
Lot 4 & 5, Plan 31796 PLTO,  
Rudolph Tecza**

Manitoba Planning Services indicates:

The two parcels of land will be physically separated from each other by Angle Road.

Both parcels are zoned as “A/RR” AGRICULTURAL RESIDENTIAL RESERVE

Policy No. 5.2 states: “Areas designated as “Agricultural Residential Reserve” shall be retained for long range residential development and in the interim uses will be as specified in the zoning by-law”.

ZONING BY-LAW NO. 7680 – “UR” URBAN RESERVE

No site requirements.

A single-family dwelling is permitted use on an existing parcel.

The recommendation from the Province of Manitoba states that approval from the Environment Officer that the sewage disposal system is in compliance with Manitoba Regulations is required.

This application has been circulated to the various City Departments, with no comments having been received at this writing.

303/03 Moved by: Councillor Brennan  
Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie authorize the application of Rudolph Tecza to subdivide an 82.24 acre parcel of land into 11.13 acre (Lot 4 Plan 31796) parcel with a residence and 71.11 acres of agricultural land (Lot 5 Plan 31796).

Carried.

Streetlights – LaVerendrye School

A request has been received from the Portage la Prairie School Division for the installation of two street lights in the public lane on the east side of La Verendrye School.

The five adjacent residents of 4<sup>th</sup> St. NW do not object to the installation of the street lights in the public lane behind their homes.

The installation and operating costs for two new 100 watt streetlights, mounted on existing poles, will be charged to the School Division, per the Public Lane Lighting Policy, PW-AL.

A similar request for one light at LaVerendrye School was approved in February, 2000.

304/03 Moved by: Councillor Keryluk  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage La Prairie authorize the installation of two 100 watt street lights in the public lane on the east side of La Verendrye School, with all costs to be borne by the Portage la Prairie School Division, as per Policy PW-AL.

Carried.

Manitoba Hydro Free Energy

Each year, Manitoba Hydro offers a period of “free energy” for the Holiday Season for decorative lighting, which is connected directly to Hydro’s streetlight poles. This year, Manitoba Hydro is offering to provide the City with three weeks of free energy for our decorative lighting.

“Decorative Lighting” refers to City-owned lighting fixtures or modules mounted on Manitoba Hydro-owned poles or streetlight standards and connected to decorative lighting receptacles mounted on that pole or standard. For public safety reasons, decorative lighting circuits extending beyond their poles or streetlight standards will not be permitted.

The choices for this free energy are:

- ⇒ Friday, December 12, 2003 to Friday, January 2, 2004, OR
- ⇒ Wednesday, December 17, 2003 to Wednesday, January 7, 2004

For our decorative lighting before or after the free period, Hydro has offered to provide chargeable energy at a rate of \$0.734 per kW of connected load.

(The Island of Lights display runs from November 28, 2003 to January 7, 2004.)

305/03

Moved by: Councillor Quinn

Seconded by: Councillor Robinson

RESOLVED THAT Council accept the period of December 17, 2003 to January 7, 2004 as the "Free Energy: period for decorative lighting in the City of Portage la Prairie,

AND FURTHER THAT Council authorize the use of chargeable hydro at the rate of \$0.734 per kW of connected load for the remaining duration of the Island of Lights Exhibit.

Carried.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

The meeting be adjourned at 6:44 p.m.

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Mayor

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Manager of Administration