

Minutes of a Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, February 23, 2004 at 6:00 p.m.

**PRESENT:** Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Quinn, Robinson, and Wagner

**ABSENT:**

**ADOPTION OF MINUTES** 35/04 Moved by: Councillor Quinn  
Seconded by: Councillor Wagner  
RESOLVED THAT the Minutes of the regular meeting of Council held at City Hall on Monday, February 9, 2004, be approved as circulated.  
Carried.

**HEARINGS:** None

**DELEGATIONS:** Mayor MacKenzie presented plaques to Ken Klassen and Brent McDonald in recognition of their bravery in rescuing three children from a burning house.

**CORRESPONDENCE** The correspondence for this period was reviewed.

**COMMITTEES:**

**Finance, Legislative & Property Committee:** The Finance, Legislative and Property Committee respectfully submits the following report:

Unpaid Water & Sewer to Taxes - By-Law 04-8211 – 2<sup>nd</sup> & 3<sup>rd</sup> Reading  
This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.

36/04 Moved by: Councillor Quinn  
Seconded by: Councillor Robinson  
RESOLVED THAT By-Law 04-8211 being a by-law to authorize unpaid water and sewer charges be added to taxes, be now read a second time.  
Carried.  
RESOLVED THAT By-Law 04-8211 be read a third time, finally passed, signed and sealed.  
Carried.  
In Favour: Mayor MacKenzie, Councillors Brennan, Keryluk, Wagner, Porter, Quinn and Robinson.

Monthly Activity Reports  
Council reviewed the monthly activity reports for January 2004.

Current Project Lists  
Council reviewed the Current Project Lists in camera.

**City Planning & Economic Development Committee**  
The City Planning & Economic Development Committee respectfully submits the following report:

2003 City Planning & Economic Development Annual Report  
Council reviewed the 2003 City Planning & Economic Development Department's Annual Report for 2003.

Monthly Activity Report  
Council reviewed the monthly activity reports for January 2004.

**Public Safety  
Committee**

The Public Safety Committee respectfully submits the following report:

Monthly Activity Report

Council reviewed the monthly activity reports for January 2004.

Winterlights Celebration

Councillor Orville Wagner noted that he had attended the Winterlights Awards Celebration with Councillor Brennan, Councillor Quinn and Mayor MacKenzie. The City of Portage la Prairie was presented with the National Winterlights Celebration award for communities with a population between 5001 and 15,000.

**Waterworks  
Committee**

The Waterworks Committee respectfully submits the following report:

Monthly Activity Report

Council reviewed the monthly activity report for January 2004.

**Transportation  
Committee**

The Transportation Committee respectfully submits the following report:

Award of Tender for the  
Supply of Fuel &  
Lubricants

The tender includes the supply of fuel and lubricants for a two-year period beginning March 1, 2004, and ending February 28, 2006.

The 2003 fuel consumption was within 10% of the quantities asked for in the tender package. The total annual budgeted amount for 2004 is approximately \$102,300.00 net of GST rebate. The low tender from AMM for gas and diesel is \$99,385.96 annually, net of the GST rebate, which is \$2,914.04 under budget, assuming the tendered unit prices remain the same for the entire year.

37/04 Moved by: Councillor Keryluk  
Seconded by: Councillor Porter

RESOLVED THAT the Council of the City of Portage la Prairie award the tender for the supply of Fuel and Lubricants, for a two year period, as specified in tender 04 OPS 003 to Association of Manitoba Municipalities (AMM) for the tendered price of \$206,507.86, including taxes.  
Carried.

Monthly Activity  
Reports

Council reviewed the monthly activity reports for January 2004.

**Community Services  
Committee**

The Community Services Committee respectfully submits the following report:

Recreation Inventory –  
For Information Only

The Economic and Community Development Department is developing a comprehensive inventory of all sport, recreation/leisure, and cultural/art activities in the community in an effort to create a valuable resource and promotional piece to new and existing residents of the City of Portage la Prairie.

Working in conjunction with the Network Administrator, an on-line data collection web page has been developed for the Department to input results of the survey. It is anticipated that by May the Department will have created an easy to comprehend resource for new and existing residents. The resource piece will be printed in-house and distributed in June to all households in the City of Portage la Prairie and will also be available on the City's web site, and at City Hall, the Portage la Prairie City Library, the aquatic facilities and the arena.

Community groups will be encouraged to participate through a series of public service announcements through the local radio, newspaper and television.

Monthly Activity Report

Council reviewed the monthly activity report for January 2004.

**Ad-Hoc Committee –  
Heritage Advisory  
Committee**

CP Rail Train Station –  
By-Law 04-8220 – 1<sup>st</sup>  
Reading

Your Worship:

The Heritage Advisory Committee respectfully submits the following report:

The request to designate the building municipally has also come from Historic Sites and Monuments Board of Canada. The Save the CPR Committee requires confirmation of either provincial or municipal designation under the Heritage Resources Act in order to prepare the requisite Order-In-Council authorizing the sale of the station to the committee. Portage Heritage Inc. purchased the station in November 2003 and leased the property for a twenty-year term.

In addition, municipal designation may also assist the Save the CPR Committee to secure funding opportunities from foundations, provincial and federal grants programs.

On November 27, 2003 the PHAC evaluated the historical and architectural information of the CPR Station recommending proceeding with municipal heritage designation.

38/04 Moved by: Councillor Porter  
Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie approve the municipal heritage designation of the CPR Station by giving By-law #04-8220 first reading.  
Carried.

**DEFERRED  
BUSINESS:**

None.

**NEW BUSINESS:**

Regional Library Board  
– By-Law 02-8221 – 1<sup>st</sup>  
& 2<sup>nd</sup> Readings,  
Agreement with Rural  
Municipality of Portage  
la Prairie, By-Law 02-  
8222-1<sup>st</sup> & 2<sup>nd</sup> Readings

City Council previously agreed to a proposal to create a regional library in accordance with a briefing memo dated August 25, 2003 as follows:  
“Under the RM’s proposal, the RM would pay \$7.50 per capita to the Library and discontinue their recreation grant.”

The City budgeted in 2004 to pay \$176,500 as a grant to the Library plus a deficit of \$27,868 on the library building. Proceeding with the regional library would result in the City deducting the 2004 RM recreation grant of \$32,200 from this amount. This results in 2004 City per capita funding of \$13.27 for a regional library.

The attached proposed regional library by-law locks in the existing City library funding of \$13.27 per capita and the RM funding of \$7.50 per capita and sets a ratio of 1.77 to 1.00 for City and RM increases or decreases in funding accordingly.

As part of this process of creating the regional library, the existing situation of the City paying operating and maintenance costs at the library (2004 budget \$47,900) and charging the library rent (2004 budget \$20,032) should be discontinued and the library should assume this responsibility and the costs shared between the City and RM as part of the Regional library annual budget.

The Library Board suggested the name of the regional library be the “Portage la Prairie Regional Library”. By-Law 04-8222 amends the existing agreement to provide that the annual recreation payment amount is now to be paid to the regional library in accordance with the Regional Library Agreement.

The Library will be provided with additional funding in 2004 as follows:

RM grant at \$7.50 per capita	\$50,933.
Provincial grant at \$7.50 per capita	50,933.
One time provincial start up grant	5,000.
Less: City reduction for RM recreational grant	-32,200.
Less: RM library membership fees (not required as RM residents are now members)	\$9,000
=	
Increase in funding	<u>\$65,666</u>

Deducted from this amount will be \$17,500 that the Library has allocated for salary increases, leaving additional funding of \$48,166 available to the library for 2004.

The regional library by-law must receive 1<sup>st</sup> and 2<sup>nd</sup> reading, be approved by the Minister of Culture, Heritage and Tourism, be forwarded and approved by the Municipal Board and receive 3<sup>rd</sup> reading by City and RM Councils by April 1<sup>st</sup> if the regional library is to receive Provincial funding for the RM in 2004.

39/04 Moved by: Councillor Brennan  
Seconded by: Councillor Porter

RESOLVED THAT By-law No. 04-8221 being a by-law to provide for the establishment of the Portage la Prairie Regional Library be given first reading;

Carried.

THAT By-law No. 04-8221 be given second reading and forwarded to the Minister of Culture, Heritage and Tourism;

Carried.

THAT By-law No. 04-8222 being a by-law to amend By-law No. 7692 being a by-law authorizing the City to enter into a recreation agreement with the Rural Municipality of Portage la Prairie be given first reading;

Carried.

THAT By-law No. 04-8222 be given second reading.

Carried.

Summer Youth  
Employment Program

Councillor Wagner provided Council with information on this program. The main function of the participant would be community policing. Cost of the program would be under \$5,000.

40/04 Moved by: Councillor Wagner  
Seconded by: Councillor Quinn

RESOLVED THAT Council authorize the expenditure of \$4,268.00 to sponsor a candidate for this program from June 21, 2004 to September 3, 2004.

Carried.

**OLD BUSINESS:**

**ADJOURNMENT:**

The meeting adjourned at 6:39 p.m.

---

Mayor

---

Manager of Administration