

Minutes of a Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, January 12, 2004 at 6:07 p.m.

PRESENT:		Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Quinn, Robinson, and Wagner
ABSENT:		None
ADOPTION OF MINUTES	1/04	Moved by: Councillor Quinn Seconded by: Councillor Porter RESOLVED THAT the Minutes of the regular meeting of Council held at City Hall on Monday, December 8, 2003, be approved as circulated. Carried.
HEARINGS:		None scheduled.
DELEGATIONS: Laurie Kinsman re: Animal Control By-Law		Ms. Laurie Kinsman approached Council to suggest an amendment to the City's Animal Control By-Law that will allow for Hobby Breeder licensing in the City of Portage la Prairie similar to the City of Winnipeg which permits licensing of dog kennels/hobby breeders. She provided a copy of the section of Winnipeg's by-law which describes the process followed in Winnipeg for obtaining a hobby breeder's license.
CORRESPONDENCE		The correspondence for this period was reviewed.
COMMITTEES:		
Finance, Legislative & Property Committee:		The Finance, Legislative and Property Committee respectfully submits the following report:
Unpaid Water & Sewer to Taxes for November, 2003, By-Law 03-8195 – 1 st Reading		This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.
	2/04	Moved by Councillor Quinn Seconded by Councillor Robinson RESOLVED THAT By-Law No. 03-8195 being a by-law to authorize unpaid water and sewer charges be added to taxes, be now read a first time. Carried.
Unpaid Water & Sewer to Taxes for December, 2003 – By-Law 03-8210 – 1 st Reading		This is part of the normal monthly procedure to allow unpaid water and sewer accounts to be added to property taxes.
	3/03	Moved by Councillor Quinn Seconded by Councillor Robinson THAT By-Law No. 03-8210 being a by-law to authorize unpaid water and sewer charges be added to taxes, be read a first time. Carried.
Short Term Borrowing By-Law 03-8209 – 2 nd and 3 rd Readings		This By-Law was given 1 st reading on November 10, 2003.
	4/04	Moved by Councillor Quinn Seconded by Councillor Robinson THAT By-Law No. 03-8209 to set up a line of credit with the City's financial institution be now read a second time. Carried THAT By-Law No. 03-8209 be now read a third time, finally passed, signed and sealed. Carried.
Monthly Activity Report – November, 2003 – For Information Only		Committee reviewed the monthly activity reports for November 2003.

Solid Waste Business Plan
– For Information Only

Committee reviewed this report in camera.

Current Projects List – For
Information Only

Committee reviewed the Current Projects List in camera.

**City Planning &
Economic Development
Committee**

The City Planning & Economic Development Committee respectfully submits the following report:

Application for
Subdivision – Lot 36,
Block 3 Plan 352 – Ted
and Noreen Pongoski

This proposal complies with Section 8.0 Industrial Development in the City of Portage la Prairie Development Plan, and meets the requirement of this zone.

Manitoba Community Planning Services recommends that approval of this subdivision be conditional upon the consolidation of Lot 36 with Title No. 1618295. The Planning District has reviewed the application with no concerns.

This application has been circulated to the various City Departments, with the condition that the applicant should be aware of the City's requirement to pave the lot in accordance with the Zoning By-Law – Part Three – General Provisions.

5/04

Moved by Councillor Brennan
Seconded by Councillor Wagner
THAT the Council of the City of Portage la Prairie authorize the application of Ted & Noreen Pongoski, to subdivide Lot 36 from their present holding of Lots 28, 31, 32, 35 and 36 Block 3, Plan 352, on the condition that lot 36 be consolidated with Title No. 1618295.
Carried.

Monthly Activity Reports
for November, 2003 – For
Information Only

Council reviewed the monthly activity reports for November, 2003.

Public Safety Committee

The Public Safety Committee respectfully submits the following report:

Promotion of Portage la
Prairie

Councillor Wagner noted that Portage la Prairie received coverage in five different magazine articles that mentioned the heritage Ukrainian Church relocated to the Fort la Reine Museum.

Monthly Activity Reports
for November, 2003 – For
Information Only

Council reviewed the monthly activity reports for November, 2003.

Waterworks Committee

The Waterworks Committee respectfully submits the following report:

Agreement for the Supply
of Carbon Dioxide

Carbon dioxide is used in the water treatment process to control pH following the lime softening process.

The City is currently under contract with Praxair for the supply of bulk liquid carbon dioxide until July 24, 2004. Price changes are at Praxair's discretion, but the City has the opportunity to object and obtain price quotes from other suppliers, which Praxair can either meet or otherwise service is terminated. Praxair has been fair with its pricing since the beginning of the contract.

With the recent upgrades, Praxair supplied a larger storage tank for use at the Water Treatment Plant, and they have now asked to have the contract renewed for a period of three years from December 1, 2003. The proposed new contract is essentially the same as the old contract except that the automatic renewal period is three years, and the initial pricing has been updated. The initial price in the new contract is \$0.22/kg – an increase of 11% in 14 years. The City also pays a monthly tank rental charge, and pays for the tank removal at the end of the contract, if necessary.

- 6/04 Moved by Councillor Robinson
Seconded by Councillor Keryluk
THAT the Council of the City of Portage la Prairie authorize termination of the existing agreement with Praxair Canada Inc. for the supply of liquid carbon dioxide;
AND FURTHER THAT the Mayor and Manager of Administration be authorized to enter into an agreement on behalf of the City with Praxair Canada Inc. for the supply of bulk carbon dioxide for a period of three years.
Carried.
- RM of Portage – Peony Farm Sewer Committee reviewed this report in camera.
- Monthly Activity Reports for November, 2003 Council reviewed the monthly activity reports for November 2003.
- Transportation Committee** The Transportation Committee respectfully submits the following report:
- Traffic Control Signs Several new roads have recently been constructed and they require appropriate traffic control signage to be installed. The Traffic By-Law must be amended in order to incorporate the proposed changes.
- 7/04 Moved by Councillor Keryluk
Seconded by Councillor Porter
THAT the Council of the City of Portage la Prairie authorize the addition of the following traffic control signage to the Traffic Sign Directory, in accordance with Section 9(a) of Traffic By-Law 01-8105:
1. Prout Drive – stop sign at Meighen Avenue
 2. Lions Memorial Place – stop sign on east leg; one way west to east
 3. Crestview Place – stop sign at Caledonia Street
 4. McCain Avenue – 3-way stop at McCain Avenue and Westco Drive
 5. McCain Avenue speed limits: 50km/h in both directions on McCain Avenue from Westco Drive to a point 500m east; 70km/h in both directions from a point 500m east of Westco Drive to the City limits, and along Lincoln boundary road. These speed limits are consistent with the design speed rating and recommended posted speed limits.
- Carried.
- Street Decoration Standard A request to revise the dates for activating the pole-mounted Christmas season street decorations to coincide with the Island of Lights Display was received by Administration. The draft revised standard has been revised to reflect this request.
- Other changes include the addition of the Island Park Windmill to the list of items included in the standard; addition of a requirement for Council approval for Community Group use of banner supports; and deletion of obsolete wording.
- 8/04 Moved by Councillor Keryluk
Seconded by Councillor Porter
THAT the Council of the City of Portage la Prairie ratify Quality Standard DOP-PW-4B, Street Decorations.
Carried.
- Monthly Activity Reports for November, 2003 – For Information Only Council reviewed the monthly activity reports for November 2003.

**Community Services
Committee**

The Community Services Committee respectfully submits the following report:

H₂Olympics a Success –
For Information Only

Council reviewed a report on the success of the first H₂Olympics held at the City of Portage la Prairie Southport Aquaplex on Saturday, November 29, 2003.

Special events such as the H₂Olympics have proven to be an excellent venue to raise public awareness of issues such as water safety while potentially increasing future participation at our recreation facilities. Building on the success of the Safety Awareness Day held in July at Splash Island and now the H₂Olympics at the City/Southport Aquaplex, it is the intent to organize these special events annually.

Portage Collegiate Institute
2004 Safe Grad

Portage Collegiate Institute has used the Portage Centennial Arena for Safe Grad for the past twelve years. At each of these events there has been an occasional liquor permit approved and there have been no major problems in regard to control or damage to the facility.

Council has given permission to the Safe Grad Committee in the past to smoke in the Arena. However, Council approved the anti-smoking by-law in public places in support of the provincial “Act to Protect the Health of Non-Smokers S125 C.C.S.M.” which limits or bans smoking in any public place in the municipality.

9/04

Moved by Councillor Porter

Seconded by Councillor Brennan

1. THAT the Council of the City of Portage la Prairie permit the Portage Collegiate Institute Safe Grade Committee to obtain an occasional liquor permit for the Portage Centennial Arena on Thursday, June 24, 2004, for the purpose of hosting their Safe Grad Event.
2. THAT the Council of the City of Portage la Prairie deny the request to allow smoking in the West Arena of the Portage Centennial Arena for the Portage Collegiate Institute Safe Grad in accordance with the City By-Law #7321.

Carried (**as amended**)

Amendment:

Moved by Councillor Porter

Seconded by Councillor Robinson

THAT Council amend Item #2 in Resolution No. 9/04 by deleting the words “deny the request to” and “in accordance with the City By-Law #7321”.

Carried.

Monthly Activity Reports
for November, 2003 – For
Information Only

Council reviewed the monthly activity reports for November, 2003.

DEFERRED BUSINESS:

None.

NEW BUSINESS:

Lease Agreement - City/
Herman Prior Senior
Services Centre Inc.

The previous lease agreement between the City and the Herman Prior Centre had a clause that allowed the City to review the rental rate at any time. With the addition of the City Library to Heritage Square in 1999, the City has moved towards a cost tracking system that could split out the direct operating and capital costs attributable to the Library and Herman Prior so that a better understanding of true cost of operating the entire facility would be known.

Based on this information, the City initiated discussions with Herman Prior to discuss these direct costs with relation to Herman Prior's occupation of their portion of Heritage Square and proposed an agreement whereby Herman Prior would assume all administration and operating costs for the facility that the City currently looks after in exchange for the City providing a fixed annual operating

grant.

The Herman Prior Centre reviewed the proposal and agreed to the terms and conditions as proposed. The major highlights of the agreement include:

- The term of the lease is for 7 years commencing in 2004 and ending in 2010 with a one year notice period for termination within the term
- The City will provide Herman Prior with an annual fixed operating grant of \$15,000 per year for the term.
- Herman Prior will provide the City with a total of \$36,182, payable over a 7 year period (\$5168.86/year) as their portioned share for the supply and installation of the new air handling system for their portion of the facility
- The City will pay the total cost of repairing the roof over Herman Prior's portion of the facility
- The City will remain responsible for the capital and operating costs associated with the Heritage Square parking lot, pay all real property taxes, and pay for any major structural, mechanical, and electrical costs as may be required and determined by the City
- Among other things, Herman Prior agrees to pay for all services and expenses related to garbage removal, utility charges, public security and the alarm system, and removal of snow from the entranceways.

In this agreement, Herman Prior is paying for those costs more directly associated with their use and the City assuming a lesser role on the operating and maintenance side of this portion of the Heritage Square building.

10/04 Moved by Councillor Quinn
Seconded by Councillor Robinson
THAT the Council of the City of Portage la Prairie authorize the Mayor and Manager of Administration to sign the lease and operating grant between the City and the Herman Prior Senior Citizen's Centre Inc.
Carried.

SCBA Purchase

Council discussed this report in camera.

11/04 Moved by Councillor Wagner
Seconded by Councillor Quinn
THAT the Council of the City of Portage la Prairie grant approval to purchase the remaining thirteen (13) SCBAs for the sum of \$66,356 from Equinox Fire and Rescue.
Carried.

ADJOURNMENT:

The meeting adjourned at 6:45 p.m.

Mayor

Manager of Administration