

Minutes of a Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, January 26, 2004 at 6:04 p.m.

PRESENT: Mayor MacKenzie, Councillors Brennan, Keryluk, Quinn, Robinson, and Wagner

ABSENT: Councillor Earl Porter

ADOPTION OF MINUTES 12/04 Moved by: Councillor Wagner
Seconded by: Councillor Quinn
RESOLVED THAT the Minutes of the regular meeting of Council held at City Hall on Monday, January 12, 2004, be approved as circulated.
Carried.

HEARINGS:

Request for Conditional Use File CP 44/03 – Fas Gas Realty No one appeared in opposition or in support of this request.

13/04 Moved by Councillor Brennan
Seconded by Councillor Wagner
RESOLVED THAT the public hearing for the Request for Conditional Use for Fas Gas Realty now be closed.
Carried.

The applicant, Fas Gas Realty, has applied for a conditional use to allow a 10x12 foot garden shed on the property.

This building lot is located in a C2- Central Commercial District. The application was circulated to the various City Departments, with two concerns noted:

1. If shed contains controlled products, it must comply with the Manitoba Building and Fire Codes.
2. Is required parking impacted? After the installation of the shed, parking requirements of City of Portage la Prairie By-law are exceeded.

14/04 Moved by Councillor Brennan
Seconded by Councillor Wagner
THAT the Council of the City of Portage la Prairie approve the conditional use application of Fas Gas Realty to allow for a 10x12 foot garden shed as an accessory use on the property known as 1819 Saskatchewan Ave. W., which is legally described as Lots 40/42, Plan 15, Parish of Portage la Prairie.
Carried.

Request for Conditional Use File CP 45/03 – Duffield & Duffield Mr. Chris Duffield was present at the hearing but did not speak to Council. No one else attended.

15/04 Moved by Councillor Brennan
Seconded by Councillor Wagner
RESOLVED THAT the public hearing for the Request for Conditional Use for Duffield & Duffield now be closed.
Carried.

The applicant, Duffield and Duffield Contractor and Supply Inc., has applied for a conditional use to allow for accessory use to cut countertops and apply finished ends, repair air tools, cordless equipment and electric power tools. Applicant has specified they will not be repairing any gas powered tools and will only be using latex contact cement.

This building lot is located in a C1 - Central Commercial District. The application was circulated to the various City Departments, with three concerns noted:

1. Owner/occupant to supply detailed plan showing the floor layout and any required upgrading to meet Fire and Building Code requirements. The Planning District has received a detailed floor plan showing upgrades which includes exit doors, exit signs, emergency lights, etc.
2. Adequate room for a solid waste bin, if needed. Space is available for a waste bin.
3. Adequate parking. Parking stalls required based on floor space used by applicant is 5 spaces, currently there are 6 on the North side of the building on the applicant's property.

16/04 Moved by Councillor Brennan
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Duffield and Duffield Contractor and Supply Inc. to allow for accessory use to cut countertops and apply finished ends, repair air tools, cordless equipment and electric power tools at the property located at 20 Tupper Street North, legally described as Lots 233/234/235 (except N. 28.72 ft), Plan 12, PL64, Parish of Portage la Prairie.
Carried.

DELEGATIONS:

Mr. Bernard Blackburn, 46 – 1st Street S.W., approached Council to advise the City about cars parking on both sides of the street on 1st Street S.W., including the day after garbage pick up when snow removal takes place, making it impossible for the grader to clear the snow on the street. He was concerned about enforcement of the Traffic By-Law.

CORRESPONDENCE

The correspondence for this period was reviewed.

COMMITTEES:

Finance, Legislative & Property Committee:

The Finance, Legislative and Property Committee respectfully submits the following report:

Unpaid Water & Sewer to Taxes for November, 2003, By-Law 03-8195 – 2nd and 3rd Readings

This by-law was given first reading on January 12, 2004.

17/04 Moved by Councillor Quinn
Seconded by Councillor Robinson

RESOLVED THAT By-Law No. 03-8195 being a by-law to authorize unpaid water and sewer charges be added to taxes, be now read a second time.
Carried.

RESOLVED THAT By-Law No. 03-8195 be now read a third time, finally passed, signed and sealed.
Carried.

In Favor: Mayor MacKenzie, Councillors Brennan, Keryluk, Quinn, Robinson, and Wagner

Unpaid Water & Sewer to Taxes for December, 2003 – By-Law 03-8210 – 2nd and 3rd Readings

This by-law received first reading on January 12, 2004.

18/03 Moved by Councillor Quinn
Seconded by Councillor Robinson

RESOLVED THAT By-Law No. 03-8210 being a by-law to

authorize unpaid water and sewer charges be added to taxes, be now read a second time.

Carried.

RESOLVED THAT By-Law No. 03-8210 be now read a third time, finally passed, signed and sealed.

Carried.

In Favor: Mayor MacKenzie, Councillors Brennan, Keryluk, Quinn, Robinson, and Wagner

Northeast Route
Debenture – Series “A” -
By-Law 04-8217 – 1st
Reading

The City’s share of costs for the Northeast Transportation Route was approved in the 2003 and 2004 budget with funding through the issuance of debentures. By-Law 03-8199 was approved by Council and the Municipal Board to authorize debentures amounting up to \$1,000,000.

The City’s share of the project costs to date have been paid by the City, and the issuance of a 15-year debenture in the amount of \$370,000 is now required.

Each debenture issue requires a separate by-law to amend the initial by-law’s payment schedule and first reading prior to submission to the Municipal Board. Upon their approval, the City will give 2nd and 3rd readings to the by-law.

19/04 Moved by Councillor Quinn
Seconded by Councillor Robinson

RESOLVED THAT By-Law No. 04-8217 being a by-law to amend By-Law 03-8199 allowing for the issuance of \$1,000,000 in debentures be given 1st reading.

Carried.

Cancellation of
Uncollectible Monies

Council may cancel any taxes, debt or monies owing to the City. Committee has received a schedule of proposed cancellations that represent uncollectible municipal accounts receivables.

Council discussed the \$1,100 invoice to Long Plain First Nation for fire suppression services and it was noted that the City does not have an agreement with Long Plain and should not be responding there to fire calls.

20/04 Moved by Councillor Quinn
Seconded by Councillor Robinson

RESOLVED THAT Council approve the cancellation of monies owing as set out in the schedule.

Carried.

Agreement for Services
with Dakota Tipi First
Nations

The City and Dakota Tipi First Nations entered into agreement to provide water, fire fighting and landfill dumping privileges for 2002 and 2003. The City received a letter from the third party manager requesting an extension of the agreements for the complete year 2004.

All agreements:

- 1 year agreement with renewal options
- Default in payment in either fire, water or landfill charges will result in termination of all services until full payment is received.

Council noted that in case the third party manager reverts management back to the Band Council, that signatures from the Band Council should also be on the agreement. Management is to ensure that representatives of both the Band Council and third party manager sign the agreement.

- 21/04 Moved by Councillor Quinn
Seconded by Councillor Robinson
RESOLVED THAT Council extend agreements to provide water (A-02-02), fire fighting(A-02-03), and landfill dumping privileges(A-02-01) to Dakota Tipi First Nations for the complete year 2004.
Carried.
- 2003 Board of Revision
– For Information Only
- The 2003 Board of Revision was held on December 8, 2003 to hear appeals on the 2004 Assessment Roll. Of those appeals, only one was on the 2003 Supplementals. Of the original eighteen appeals on the agenda, four of them were withdrawn prior to the Board hearing.
- The remaining fourteen appeals consisted of eleven commercial, two residential, and one Exempt. The old St. John’s Church property was initially reclassified to class 60T after the sale of the property to Prairie Vineyard Christian Fellowship Inc. The new owners, however, have provided documentation regarding their status and operation as a church and charity.
- As a result of the 2003 Appeal Board, the total decrease in the 2003 assessment is \$1,845,200, and the 2003 Supplementals show a decrease of \$3,200.
- Monthly Activity Report
– December, 2003 – For Information Only
- Committee reviewed the monthly activity reports for December 2003.
- Current Projects List –
For Information Only
- Committee reviewed the Current Projects List in camera.
- City Planning &
Economic
Development
Committee**
- The City Planning & Economic Development Committee respectfully submits the following report:
- Street Naming, Former
Lions Pool Property –
By-Law 04-8218 – 1st
Reading
- On December 8, 2003, Council passed By-Law 03-8206 naming the cul-de-sac created in the development of the former Lions Pool property. The by-law was then forwarded to the Land Titles Office to register the name. Land Titles rejected the by-law on the grounds that it did not identify any affected Plan nor target any Certificate of Title.
- By-Law 04-8218 includes the information requested by Land Titles and repeals By-Law 03-8206.
- 22/04 Moved by Councillor Brennan
Seconded by Councillor Wagner
THAT By-Law No. 04-8218, being a by-law of the City of Portage la Prairie to name Lions Memorial Place, be now introduced and read a first time
Carried.
- Rezoning Application
File #CP 43/03, Portage
la Prairie School
Division – By-Law 04-
8216 – 1st Reading
- Lots 207, 208, 227-238 Plan 73 Parish of Portage la Prairie, including the lane between lots 207/208 and 237/238, located in the 500 block of 3rd & 4th Streets N.W., is presently zoned EI-Educational and Institutional District. The applicants, Portage la Prairie School Division, wish to rezone this property to R1 – Single Family Residential District to accommodate the development of the area for single family dwelling lots.
- The City of Portage la Prairie Development Plan designates this area “R” Residential and policy 5.6 states that re-development and infill shall be encouraged, since this type of development utilizes existing services.

The first reading of By-Law No. 04-8216 will commence the process as defined in “The Planning Act” in considering this application.

- 23/04 Moved by Councillor Brennan
Seconded by Councillor Wagner
THAT the Council of the City of Portage la Prairie give By-Law No. 04-8216 first reading and provide public notices as defined in Section 42(1) and (2) of “The Planning Act”.
Carried.

Skills Link Program
Update – For
Information Only

Council reviewed a report on the new Skills Link Program that was developed in response to the need for skilled workers in apprenticable trades. Debbie Bachmeier was hired as the Skills Link Coordinator, and is directly responsible to administer, develop, and deliver all aspects of the Skills Link Program in conjunction with staff from the Economic & Community Development Department.

Regular reports will be submitted to Council for future updates on the progress of the program.

Monthly Activity
Reports for December,
2003 – For Information
Only

Council reviewed the monthly activity reports for December, 2003.

**Public Safety
Committee**

The Public Safety Committee respectfully submits the following report:

Monthly Activity
Reports for December
2003 – For Information
Only

Council reviewed the monthly activity report for December, 2003.

RCMP Report – For
Information Only

Council reviewed in camera the RCMP Report submitted by Inspector Ken Turner of the Portage RCMP Detachment.

Animal Control By-Law
– For Information Only

Council discussed the possibility of amending the Animal Control By-Law to provide for hobby breeders and administration was requested to provide a draft by-law for Council’s consideration.

Pet Licenses – For
Information Only

Council was advised that several residents have taken advantage of the free pet licenses for their pets, and that the number of pet licenses issued since January 1, 2004, has risen dramatically over the same period last year:

2003:	57 dog licenses	4 cat licenses
2004:	154 dog licenses	23 cat licenses.

**Waterworks
Committee**

The Waterworks Committee respectfully submits the following report:

Monthly Activity
Reports for December,
2003

Council reviewed the monthly activity reports for December 2003.

**Transportation
Committee**

The Transportation Committee respectfully submits the following report:

Monthly Activity
Reports for December,
2003 – For Information
Only

Council reviewed the monthly activity reports for December 2003.

Snow Clearing – For
Information Only

Councillor Keryluk commended the Operations Public Works Department on the snow clearing over the past month, and took this opportunity to remind residents to not park their vehicle on the street on snow removal day (the day after garbage pick up). He also reminded the public that as of this week, the City would be ticketing vehicles parked on the street on snow clearing days.

Councillor Keryluk noted that \$10,000 has been spent on snow removal so far in 2004.

**Community Services
Committee**

The Community Services Committee respectfully submits the following report:

Signing of the Koko
Platz Community Club
Lease Agreement

By-Law 7623 was passed by City Council on January 10, 1994, authorizing an agreement with the Koko Platz Community Club for the lease of the land and premises for a period of 10 years from January 1, 1994 to December 31, 2003.

The new agreement reflects similar terms and conditions for a ten year lease to commence January 1, 2004 to December 31, 2013. The new agreement now also includes a renewable clause for an additional five year term upon completion of December 31, 2013 and the option to renew annually after that.

24/04 Moved by Councillor Brennan
Seconded by Councillor Wagner

THAT the Council of the City of Portage la Prairie authorize the Mayor and Manager of Administration to sign the new lease with the Koko Platz Community Club for the use of the lands and premises described as Block 9, Lot 17/21, Parish Lot 90/94 from January 1, 2004 to December 31, 2013.

Carried.

Wolforee Camp Island
Park

Mr. Garth Johnson, Council Executive Director for Manitoba Scouts Canada, has requested to hold a Wolforee at the Island Park on the long weekend of September 3 to 6, 2004. The Wolforee would involve approximately 500 cubs and leaders camping in Island park for the weekend.

25/04 Moved by Councillor Brennan
Seconded by Councillor Wagner

1. THAT the Council of the City of Portage la Prairie authorize Manitoba Scouts Canada, Manitoba Region Wolforee Camp at Island Park from September 3 to 6, 2004.

2. THAT the Council of the City of Portage la Prairie authorize the closure of International Drive, George Hill Drive and Brandon Avenue east from George Hill Drive to International Drive from 10:00 p.m. to 6:00 a.m. daily from September 3, 2004 to the morning of September 6, 2004.

3. THAT the Council of the City of Portage la Prairie authorize the Mayor and Manager of Administration to sign a use agreement with Manitoba Scouts Canada, Manitoba Council.

Carried.

Canada/Manitoba
Infrastructure Program

Council reviewed this report in camera.

Monthly Activity
Reports for December,
2003 – For Information
Only

Council reviewed the monthly activity reports for December, 2003.

**DEFERRED
BUSINESS:**

None.

NEW BUSINESS:

Portage Planning
Process

Councillor Brennan promoted the Planning District's "Plans That Matter" workshops that have been developed to encourage citizen involvement in the Portage Planning Process.

Four different workshops, each to be conducted twice, will take place between February 3 and March 16, 2004 at the Canad Inn.

Appointment to
Handivan Committee

26/04

Moved by Councillor Wagner
Seconded by Councillor Brennan

RESOLVED THAT Councillor Dave Quinn be appointed as the City's liaison to the Handivan Committee for up to six months.
Carried.

ADJOURNMENT:

The meeting adjourned at 6:47 p.m.

Mayor

Manager of Administration