

Minutes of a Meeting of Council held in the Council Chambers of the City of Portage la Prairie on Monday, March 28, 2005 at 6:05 p.m.

PRESENT: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, Quinn and Wagner

ABSENT:

ADOPTION OF MINUTES 71/05 Moved by: Councillor Quinn
Seconded by: Councillor Wagner
RESOLVED THAT the Council Minutes of the March 14, 2005 Council Meeting be approved as circulated.
Carried.

DELEGATIONS: **Mr. Bill Protopapas – Solid Waste Pickup**

Mr. Protopapas brought forth his concern regarding his waterbill. He outlined that his bill includes a charge for garbage that it shouldn't. He resides above his business and includes his residential garbage in his commercial garbage and pays for this service. He requested that the City discontinue charging this fee on his waterbill.

Municipal Heritage Advisory Committee Representatives – High School Amalgamation

Percy Gregoire spoke on behalf of the Municipal Heritage Advisory Committee outlining the long history of the Portage Collegiate Institute. He advised that the Portage Collegiate Institute has the longest serving collegiate name in the Province and requested Council's support on retaining the name.

HEARINGS:

Tax Levy By-Law - By-Law 05-8269 – 1st Reading No one appeared in support or to object to By-Law 05-8269.

72/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT the public hearing to give first reading to By-Law 05-8269 now be closed.
Carried.

On January 10, 2005 City Council adopted the 2005 budget for the City of Portage la Prairie. The Tax Levy By-Law is comprised of the 2005 budget in the Financial Plan and sets the mill rates needed to raise the tax dollars. The 10-year Capital Plan also makes up part of the Financial Plan.

Education Levies

It is part of our mandate as a municipal corporation to collect school taxes on behalf of the School Board and Province.

73/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT the General and Utility Operating and Capital budgets for 2005 be amended to the amounts as listed in the Financial Plan.

AND FURTHER THAT By-Law No. 05-8269, being a by-law of the City of Portage la Prairie to authorize the levying and raising of property taxes for school and municipal purposes for the year ended December 31, 2005 be given first reading.
Carried.

CORRESPONDENCE

The correspondence for this period was reviewed.

COMMITTEES:

Finance, Legislative & Property Committee:

Unpaid Water, Sewer & Solid Waste to Taxes –
By-Law 05-8256 – 2nd
& 3rd Reading

The Finance, Legislative and Property Committee respectfully submits the following report:

This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

74/05

Moved by: Councillor Quinn

Seconded by: Councillor Robinson

RESOLVED THAT By-Law 05-8256 being a by-law to authorize unpaid water, sewer and solid waste charges be added to taxes be read a second time.

Carried.

RESOLVE THAT By-law 05-8256 be read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Brennan, Porter, Quinn, Keryluk, Robinson, Wagner and Mayor MacKenzie.

Street Naming Policy –
CL-AT

The Municipal Act gives the City the authority to name roads (by by-law) and post the names on public or private property [Sec. 232(1)(d)]. Street names are a good means to acknowledge those who have contributed significantly to the community.

From time to time, various names are brought forward to honour people who have contributed to the community. As suggestions have been brought forward, they have been added to a list. This policy is meant to establish a criterion to analyze these names and award points according to the criteria.

This policy is also meant to provide a procedure for naming structures such as buildings, bridges, parks, etc.

75/05

Moved by: Councillor Quinn

Seconded by: Councillor Robinson

THAT Council approve Policy CL-AT, known as the Street Naming Policy.

Carried.

City Archive Material

The Municipal Act requires that certain municipal records be archived after retaining them for a minimum period. Among these records to be maintained are original minutes, by-laws, tax and assessment rolls, and electors rolls.

The Portage Regional Library has an Archives Room that is large enough to store the volumes of minutes, by-laws, and electors rolls. It is clean, air-conditioned, and somewhat climatically controlled so that the temperature remains fairly constant. These are conditions important to the preservation of old records.

The most important benefit to having the archives stored at the Portage Regional Library is the cleaner, safer conditions that would be provided for the preservation of our history. Other benefits include ease of searching the documents once they are catalogued for the library program, and the availability of the records both to the City and to our citizens searching for their ancestral roots. Finally, the space that is left behind in City Hall could be put to more practical use in storing the more current files until they too become eligible for destruction or archiving.

76/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson

RESOLVED THAT Council authorize the relocation of the following records from City Hall to the City Regional Library, on the condition that the Library Board formally accepts these records:

- Council minutes from 1881 to 1980
- Tax and assessment records from 1881 to 1980
- By-laws from 1881 to 1980
- Electors Rolls
- Other records of interest to the Library, space permitting

AND FURTHER THAT Council approve any immediate expenses to a maximum of \$2000 for moving and setting up the Archives in the Portage Regional Library.

Carried.

Land Adjacent to
Centennial Arena – CP
Railway

Funding to purchase a 400' x 100' strip of land south of the Arena from Canadian Pacific Railway was included in the 2001 budget, and has since then been held for that purpose. The City then approached CPR to investigate an additional 350' x 100' directly west of the first property.

Because there is no clear title, CPR has agreed to sell the whole parcel, 750' x 100' for the reduced price of \$21,000 and the City will receive a Quit Claim Deed. The Quit Claim on the property will transfer CP Rail's interest in the property to the City.

77/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson

RESOLVED THAT the City of Portage la Prairie proceed to purchase by Quit Claim Deed the piece of property south of the Centennial Arena, legally described as

all that portion of Parish Lots 63 and 64 Parish of Portage la Prairie taken for station grounds of the Canadian Pacific Railway Company as shown on a plan filed in the Portage la Prairie Land Titles Office as No. 213 PLTO which lie 750 feet west of the western limit of plan 1272, south 100 feet perpendicular to the eastern boundary of Third Street NW as shown on Plan 1712 PLTO, east to the western limit of plan 1272 LTO and north along the western boundary of plan 1272 PLTO to the point of commencement.

from Canadian Pacific Railway for a purchase price of \$21,000 plus subdivision costs;

AND FURTHER THAT the Mayor and Manager of Administration be authorized to sign all applicable documents in this transaction.

Carried.

Out of Scope Employees
Salary Increase for 2005
to 2007 – By-Law 05-
8272 – 2nd & 3rd
Reading

By-Law 05-8272 received first reading on March 14, 2005. It is now ready for second and third reading.

78/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson

RESOLVED THAT By-Law 05-8272 to increase salaries for Out of Scope employees for 2005 to 2007 be now read a second time.

Carried.

RESOLVED THAT By-Law 05-8272 be now read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Brennan, Porter, Quinn, Wagner, Keryluk, Robinson and Mayor MacKenzie.

Management and
Confidential Staff
Salary Increase for
2005-2007 – By-Law
05-8271 – 2nd & 3rd
Reading

By-Law 05-8271 received first reading on March 14, 2005. It is now ready to receive 2nd & 3rd Reading.

79/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT BY-Law 05-8271 to increase Management and Confidential Salary for 2005 to 2007 be now read a second time.
Carried.

RESOLVED THAT By-Law 05-8271 be now read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Brennan, Porter, Quinn, Keryluk, Wagner, Robinson and Mayor MacKenzie.

Council Salary Increase
for 2005-2007 – By-
Law 05-8270 - 2nd & 3rd
Reading

By-Law 05-8270 received first reading on March 14, 2005. It is now ready to receive 2nd & 3rd Reading.

80/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
THAT BY-Law 05-8270 to increase Council members salary for 2005 to 2007 be now read a second time.
Carried.

THAT By-Law 05-8270 be now read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Brennan, Porter, Quinn, Keryluk, Wagner, Robinson and Mayor MacKenzie.

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**City Planning &
Economic
Development**

The City Planning and Economic Development Committee respectfully submits the following report:

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**Public Safety
Committee**

The Public Safety Committee respectfully submits the following report.

Monthly Activity
Reports

Council reviewed the monthly activity reports.

Parking Complaints

The Mayor advised he had received a number of parking complaints in the Southwest sector of the City. The Fire Chief has investigated these complaints and will discuss solutions with the Planning District.

**Waterworks
Committee**

The Waterworks Committee respectfully submits the following reports:

Assiniboine River Study
Final Report – For
Information Only

Council reviewed a report summarizing the final report for the Assiniboine River Monitoring Study.

Lake Winnipeg
Stewardship Interim
Report – For
Information Only

Council reviewed a report summarizing the Lake Winnipeg Stewardship Board Interim Report.

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**Transportation
Committee**

**Your Worship:
The Transportation Committee respectfully submits the following report:**

Monthly Activity
Reports

Council reviewed the monthly activity reports.

Community Services

**Your Worship:
The Community Services Committee respectfully submits the following reports:**

Winterfest Final Report
– For Information Only

Council reviewed the Winterfest Final Report. The report outlined the success of the event and the many activities that took place that day.

Monthly Activity
Reports

Council reviewed the monthly activity reports.

**DEFERRED
BUSINESS:**

None

NEW BUSINESS:

Sissons Park Drive Area
Subdivision

The proposed subdivision and consolidation will form 10 titles from the various parcels as follows: Parcel Q and R; Pcl A and B; Pcl C, D, and E; Pcl F G, and H; and Pcl's J; K; L; M; N; and P.
The proposed lots are going to accommodate various commercial uses.

Manitoba Planning Services indicates:

Development Plan – Commercial Designation

Policy No. 7.5 states: “Any proposed shopping mall development shall be preceded by a commercial impact analysis. The study is to be prepared by the developer with full review and analysis by the City in accordance with the terms of reference set by Council. One important factor should be an impact analysis on existing commercial facilities.”

ZONING BY-LAW No. 7680 – “C3” Highway Commercial Zone

Minimum Site Area – 460 square metres

Minimum Site Area – 15.2 metres

This proposal meets the requirements of this zone.

Manitoba Transportation and Government Services requires that the applicant obtain a Highway Traffic Board permit for a change in land use and any construction within the controlled area of PTH 1A, as required under the Highways Protection Act. In addition, the Developer must provide a letter of assurance (or drainage plan) to Highways' regional Technical Services Engineer, indicating that drainage from this development will not have any negative impact on the highway drainage system.

Planning District has recommended approval. PLTO requires a plan of subdivision. Canada Post has no concerns.

This application has been circulated to the various City Departments, with no comments being received at the time of this writing. The City will require a development agreement with respect to any future development of

the area.

81/05 Moved by: Councillor Brennan
Seconded by: Councillor Wagner
THAT the Council of the City of Portage la Prairie authorize the subdivision and reconfiguration of 18 existing lots totaling 148,655.3 square meters, and the closed part of Park Drive, into 10 titles from the consolidated parcels, as shown on the sketch.
Carried.

Portage Collegiate
Institute

82/05 Moved by: Councillor Porter
Seconded by: Councillor Quinn
RESOLVED THAT the City of Portage la Prairie encourage the Portage la Prairie School Division to retain the name "Portage Collegiate Institute" in the event of an amalgamation of the High Schools.
Carried.

City Hall Renovations

Councillor Keryluk thanked City Manager Dale Lyle, and Manager of Administration Marg Loewen for the renovations to the second floor of City Hall and commented on how good it looks.

OLD BUSINESS:

None

ADJOURNMENT

The meeting adjourned at 6:35 p.m.

Mayor

Manager of Administration