

Minutes of a Meeting of Council held in the Council Chambers of the City of Portage la Prairie on Monday, May 9, 2005 at 6:22 p.m.

PRESENT: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, Quinn and Wagner

ABSENT: None

ADOPTION OF MINUTES 106/05 Moved by: Councillor Wagner
Seconded by: Councillor Quinn
RESOLVED THAT the Council Minutes of the April 25, 2005 Council Meeting be approved with the following amendment:
Resolution 100/05 be amended to show Councillor Brennan as the seconder to the motion.
Carried.

DELEGATIONS: None

HEARINGS: None

CORRESPONDENCE The correspondence for this period was reviewed.

COMMITTEES:

Finance, Legislative & Property Committee: **The Finance, Legislative and Property Committee respectfully submits the following report:**

Unpaid Water, Sewer, and Solid Waste to Taxes – By-Law 05-8258 – 1st Reading This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to taxes.

107/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law 05-8258 being a by-law to authorize unpaid water, sewer and solid waste charges be added to taxes, be read a first time.
Carried.

Easement – MTS – Re: RL 119 East of WPCF MTS Allstream Inc. requests permission to enter upon the Right of Way and to construct, maintain, repair, remove, add and replace buried telephone and telecommunications lines as shown on the attached diagram. This City owned property is located east of the Water Pollution Control Facility.

Their standard easement agreement has been provided for Council's review and approval. MTS Allstream Inc. will be responsible for registering the easement and for all costs.

108/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT Council of the City of Portage la Prairie approve the signing of an agreement between the City of Portage la Prairie and MTS Allstream Inc. authorizing easements over City-owned property legally described as All that portion of RL 119 Parish of Portage la Prairie which lies between the southern limit of road plan 1333 PLTO, and a line drawn south or, parallel with a perpendicular distant 5.00 meters from said southerly limit excluding firstly: Plan 38412 PLTO excluding secondly: all mines and minerals as set forth in transfer 108936 PLTO.
Carried.

**City Planning &
Economic
Development**

**The City Planning and Economic Development Committee
respectfully submits the following reports:**

Rezoning Application –
Applicant – 3636314
Manitoba Ltd. – By-
Law 05-8273 – 1st
Reading

The property in question, part of River Lot 119, Parish of Portage la Prairie, is presently zoned EI – Educational and Institutional. The applicants, 3636314 Manitoba Ltd., wish to rezone this property to UR – Urban Reserve district as per condition of subdivision file number 4550-04-4730. The applicant wishes to locate a machine shed to store machinery for a custom combining business.

The City of Portage la Prairie Development Plan Agricultural Designation Policy 10.1 states: “Development in the area designated as “agricultural” in the land use plan shall be limited to agriculture and agricultural related uses only.”

The application will be circulated to the Province for review and comment after first reading.

As per section 42 (8) of “The Planning Act”, Council shall indicate its intention to enact a zoning by-law amendment by giving first reading and proceed with Public Notice as set out in subsections (2), (3), (4).

The first reading of By-Law No. 05-8273 will commence the process as defined in “The Planning Act” in considering this application.

109/05 Moved by: Councillor Brennan
Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie give By-Law No. 05-8273 First Reading and provide public notices as defined in Section 42 (1) and (2) of “The Planning Act”.
Carried.

Quarterly Report on
Skills Link Program –
For Information Only

Council reviewed a quarterly report on the Skills Link Program.

Tourism Awareness
Week – For Information
Only

Council reviewed the information on the upcoming Tourism Awareness Week, which runs from May 2-6, 2005.

Doc Walker Signage

Council previously indicated that they were interested in installing aluminum coated plywood full colour signs on Portage 1A highway East & West to feature a “Home of Doc Walker” slogan and a rendering of the band at an approximate cost of \$880 + taxes per sign.

In speaking with Doc Walker band representatives, they have indicated that there is potential for National promotion of Portage la Prairie and the Band if the unveiling of the signs coincides with the release of their newest album, due out in the Fall of this year. Doc Walker have indicated that they would prefer the sign included their logo instead of a rendering of the band members as this has the potential to date the signs. Lastly, they have requested that the signs indicate their home is in “Central Plains” rather than Portage la Prairie to satisfy the smaller, outlying communities that band members grew up in. The draft signs are to be designed to include Portage la Prairie and Central Plains.

Potential sites for the signs have been identified on the East & West Entrances of 1A, inside the City limits pending approval from the landowners. The potential site on the East is zoned as C2 while the west is zoned C3. As per the signage Bylaw, each sign will be classed as an “offsite” sign and must not only have a permit, but also be located 0.3 metres inside the property line and a minimum 1.2 metres above the ground. While we have not yet contacted the landowners, it is anticipated

there will be an additional cost of approximately \$500-\$800 per year per sign for land rental.

Discussions with the Doc Walker band representatives will continue in order to receive their official logo, and their input on the overall look of the signs and the best date for all to have them unveiled. A rendering will be forwarded to Council complete with land rental options and prices by May 24.

Administration is to contact the other area communities that Doc Walker members are from to advise them of the signs the City is erecting.

Encroachment – 708
Poplar Bay

The building, which is a garage, located at 708 Poplar Bay and owned by Earl Chris Johnson and Eleanor Emily Anne Johnson encroaches slightly onto a public lane owned by the City. The owner has requested the City to allow the encroachment to remain for the life of the building.

The eave of the building located on the land encroaches 0.95 feet onto the adjoining property owned by the City, which is a public lane.

A standard agreement has been received, along with a diagram showing the encroachment.

110/05 Moved by: Councillor Brennan
Seconded by: Councillor Wagner

RESOLVED THAT Council of the City of Portage la Prairie enter into an agreement with Earl Chris Johnson and Eleanor Emily Anne Johnson to allow the building located at 708 Poplar Bay and legally described as Lot 4 Block 1 Plan 1741 PLTO in RL 68 Parish of Portage la Prairie excluding all mines and minerals as set forth in transfer 124102 PLTO, to encroach 0.95 feet onto a public lane owned by the City. Carried.

**Public Safety
Committee**

The Public Safety Committee has nothing to report.

**Waterworks
Committee**

The Waterworks Committee has nothing to report.

**Transportation
Committee**

**Your Worship:
The Transportation Committee respectfully submits the following report:**

By-Law 05-8274 –
Amendment to Solid
Waste By-Law – By-
Law 05-8274 – 1st
Reading

Mr. Bill Protopapas owns and lives in his suite above his restaurant “Bill’s Sticky Fingers”. On March 28, 2005 he presented his request to Council to exempt his dwelling unit from solid waste & recycling charges.

The Transportation Committee proposed to amend the by-law to exempt owner-occupied dwelling units joined to commercial premises from solid waste collection services from the City since they utilize the garbage services through their commercial operation.

The following amendment is required to the Solid Waste By-law to allow for this:

“Clause 3 g)

An owner occupying a dwelling unit which has a commercially taxed property joined to the dwelling unit that is owned and operated by the owner, may be exempt from receiving and paying for residential solid waste collection fees for the said dwelling unit if the commercial unit receives garbage collection services not provided by the City. Exemption shall take effect upon request with sufficient proof of ownership and occupancy provided to the City. No exemption shall be granted for recycling charges.”

The by-law amendment would be in effect as of January 1, 2005.

The amendment deals specifically with owner occupied dwellings and not with other occupants such as employees or managers of the commercial operation.

Mayor MacKenzie requested that the vote on the By-Law be recorded.

- 111/05 Moved by: Councillor Keryluk
Seconded by: Councillor Porter
RESOLVED THAT By-Law No. 05-8274 , being a by-law to amend the Solid Waste By-Law, be read a first time and
THAT Mr. Bill Protopapas be exempt from paying solid waste collection fees for his dwelling unit effective January 1, 2005
Carried
In Favour: Councillors Brennan, Keryluk, Robinson, Porter, Wagner
Opposed: Mayor MacKenzie, Councillor Quinn

Community Services

Your Worship: The Community Services Committee respectfully submits the following reports:

Request for Proposal for
Splash Island
Concession Stand

Request for Proposals for the operation and management of food services at Splash Island were sent out March 24th, 2005 with the deadline of April 7th, 2005 for the 2005 season. There was only one response for this request, Portage Wholesale, who has previously had the contract with the City of Portage la Prairie since the first year Splash Island was opened. Portage Wholesale met all the requirements of the Request for Proposal including accepting the provision of food and beverage into the facility.

In the proposal submitted, Portage Wholesale offered to pay \$1000 as the total rent for the summer with the hours of operation the same as last year.

There would be a limited menu, similar to last year, consisting of pre-packaged snack food items, canned and plastic bottle beverages, frozen treats, hotdogs, pizza pops, chips and bars.

When verifying with the Public Health Inspector, Splash Island is currently meeting all the provincial requirements and by allowing food and beverage into the facility, procedures will be ensured to continue to follow the requirements.

- 112/05 Moved by: Councillor Porter
Seconded by: Councillor Quinn
RESOLVED THAT the Council of the City of Portage la Prairie award the provision of food services at Splash Island for the year 2005 to Portage Wholesale and that Administration be authorized to sign a contract for services to the sole satisfaction of the City.
Carried.

Community Recreation
Needs Assessment – For
Information Only

A comprehensive Community Recreation Needs Assessment was completed by Probe Research Inc. and Landmark Planning Design that used a random and representative sample of 400 Portage la Prairie participants and therefore is statistically representative of the views of the population in Portage la Prairie.

Among families with children in the home, most activities are experienced by the child or by the child and their parents together. Parental involvement with the child is comparatively lower for swimming, sport and recreational programs, where the child is more frequently participating on their own. This same pattern of child independence is evident with less frequently experienced cultural and arts programs.

There is a distinct pattern within the research whereby all citizens acknowledge a deficit in opportunities for teens and, to a slightly lesser extent, children. Similarly, there is strong support for potential initiatives that provide recreation facilities or services to youth. The commitment to recreation is evident elsewhere, with four-in-ten volunteers in Portage la Prairie directing their efforts to sports, recreation or leisure programs. This figure is double the level of volunteers participating in church activities, the next highest category of volunteer activities in Portage la Prairie.

Island Park is clearly the most important amenity in Portage la Prairie and is joined by the Centennial Arena, the Athletic Fields at Republic of Manitobah Park, the Senior Centre and Splash Island as being comparatively important recreation, leisure and sport facilities. Centennial Arena, however, is unlike the other facilities in that it also generates comparatively low levels of satisfaction with the public. This sentiment is echoed in another survey item which asked survey respondents to volunteer which facility is most in need of attention by the City, with the arena being most frequently singled out.

Other key findings include that a high percentage of the community attends special events, that the largest portion of volunteering in the community is in recreation, leisure and amateur sports, that the community feels that additional funding should go towards youth and children recreational programming and that a very high percentage of the population have read, seen or heard information regarding recreation and leisure services in the past year.

With the Community Recreation Needs Assessment complete, the City can use this information to determine future planning for recreation, leisure, sport, art and culture, and facility needs in Portage la Prairie. It will also be used to provide City Council the most up to date, accurate, community supported input for decision making and planning.

**DEFERRED
BUSINESS:**

None

By-Law 05-8268 –
Pawnbroker's By-Law –
2nd & 3rd Reading

Councillor Wagner deferred By-Law 05-8268 to the May 24th Council Meeting.

113/05

Moved by: Councillor Wagner
Seconded by: Councillor Brennan

RESOLVED THAT By-Law 05-8268 be deferred to the next regular meeting of Council.
Carried.

NEW BUSINESS:

Mayor MacKenzie advised that Council's hearts and minds are with the Portage Terriers, Junior A Hockey Team, in Weyburn, Saskatchewan this week. Mayor MacKenzie extended best wishes and good luck to the Terriers at the Royal Bank Cup.

OLD BUSINESS:

None

ADJOURNMENT

The meeting adjourned at 6:55 p.m.

Mayor

Manager of Administration