

Minutes of the Meeting of Council held in the Council Chambers of the City of Portage la Prairie on Monday, September 26, 2005 at 6:00 p.m.

PRESENT: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Quinn, Robinson and Wagner

ABSENT:

ADOPTION OF MINUTES 232/05 Moved by: Councillor Wagner
Seconded by: Councillor Brennan
RESOLVED THAT the Council Minutes of the September 12, 2005 Regular Meeting of Council be amended and approved as follows: Resolution 224/05 should read "That the Council of the City of Portage la Prairie approve the request of the 2006 Host Committee for the Canada Senior Games to provide \$10,000 in cash and up to \$10,000 in kind to offset any costs related to the rental of the City recreation facilities as the City's total contribution for the Canadian Senior Games which will be held in Portage la Prairie August 26-September 2, 2006."
Carried.

DELEGATIONS:

Prout Drive Access Road Sean Cabak of 19 Prout Drive represented the residents on Prout Drive and Brookside Crescent and spoke in opposition to the Garrioch Creek Access.

Eilene Rumancik of 31 Prout Drive spoke in opposition to the Garrioch Creek Access Road.

Leslie Sneyd of 29 Prout Drive spoke in opposition to the Garrioch Creek Access Road.

Council advised they would discuss this issue further under Deferred Business.

HEARINGS: None

CORRESPONDENCE The correspondence for this period was reviewed.

COMMITTEES:

Finance, Legislative & Property Committee: **The Finance, Legislative and Property Committee respectfully submits the following reports:**

Unpaid Water/Sewer/Solid Waste to Taxes – By-Law 05-8262 – 2nd & 3rd Reading This is part of the monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

233/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law No. 05-8262 being a by-law to authorize unpaid water, sewer and solid waste charges be added to taxes, be read a second time.
Carried.

AND FURTHER THAT By-Law No. 05-8262 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Brennan, Porter, Robinson, Keryluk, Quinn, Wagner and Mayor MacKenzie.

Unpaid Trailer Licenses
to Taxes – By-Law 05-
8284 – 2nd & 3rd
Reading

In order to collect unpaid trailer license fees, it is the city's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer license fees to the Collector's Roll.

234/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law No. 05-8284 being a by-law to authorize the unpaid 2005 trailer license fees as per schedule "A" be added to taxes, be read a second time.
Carried.

AND FURTHER THAT By-law No. 05-8284 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Brennan, Porter, Quinn, Robinson, Wagner, Keryluk and Mayor MacKenzie.

Adding Unpaid Various
Accounts to Taxes – By-
Law 05-8285 – 2nd & 3rd
Reading

In order to collect unpaid charges and fees as listed above, it is the City's practice to add sums of money owing to the City of Portage la Prairie for these unpaid accounts to the Collector's Roll.

235/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law No. 05-8285 being a by-law to authorize unpaid charges and fees to be added to taxes, be read a second time.
Carried.

AND FURTHER THAT By-law No. 05-8285 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Brennan, Porter, Quinn, Robinson, Wagner, Keryluk and Mayor MacKenzie.

Raffle License By-Law
04-8235 – 1st Reading

The current By-Law 4254 provides for licensing and regulating of lotteries/raffles and was adopted in 1970. The new By-Law 04-8235 was scheduled to be passed last year, however, on The Gaming Commission's advice the process was delayed due to anticipated changes on their part. We have since received their changes and they are included in the new By-Law. A more streamline and user friendly process has been implemented as well to reduce the time needed to process a raffle license.

The following identifies the more significant changes:

- New Application Form – Schedule "A"
- Financial Report Requirement Clause 4 and Schedule "B"
- Penalty element Clause 5(d)
- Elimination of the word lotteries throughout the By-Law

236/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT By-Law No. 04-8235, known as The Raffle License By-Law, to provide for licensing and regulation of raffles be read a first time.
Carried.

2005 – 2nd Quarter
Forecast

Council reviewed the 2nd Quarter Forecast for 2005.

237/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson
RESOLVED THAT the Financial Statement and Forecast for the six months ending June 30, 2005 be adopted.
Carried.

Revision of Vehicle

The Vehicle Policy, ADM-A is a policy containing the rate of

Policy ADM-A

reimbursement for the use of personal vehicles. The current policy requires review of the rates each year. The current rate with the City is 35 cents/kilometre.

Fuel costs have risen significantly over the past few years. It is recommended to automatically set the same rate as the Province, which is set each March.

238/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson

RESOLVED That Policy ADM-A, being the vehicle policy for the City of Portage la Prairie, be approved.

Carried

Adding Parking Tickets to Drivers' Licenses

AMM's resolution # 40/03 is "to lobby the Provincial Government to enact legislation to restrict the re-issuance of personal or vehicle licenses until restitution for parking and traffic violations within the municipality has been made." The response received by the Province at that time was not favourable due to the sensitivity of releasing personal information to municipalities.

However, we have since learned that the City of Winnipeg's parking violations are considered a provincial offence. Under the new provincial legislation (revised in spring 2005), provincial offence charges may be added to drivers' license renewals. There is no provision for other municipalities to be added at this time.

Council passed a resolution requesting that AMM lobby the provincial government to provide that parking violations throughout the province be considered a provincial offence and thereby charges may be added to vehicle and license renewals.

Monthly Activity Reports – For Information Only

Council reviewed the Monthly Activity Reports for August 2005.

City Planning & Economic Development

The City Planning and Economic Development Committee respectfully submits the following reports:

Monthly Activity Reports – For Information Only

Council reviewed the Monthly Activity Reports for August 2005.

Sale of Land to 3346200 Manitoba Ltd. – Lot 7 & 8, Block 5, Plan 1810

Council reviewed this report in camera on September 12, 2005.

239/05 Moved by: Councillor Brennan
Seconded by: Councillor Wagner

THAT the City of Portage la Prairie agrees to sell Lot 7 and Lot 8, Block 5, Plan 1810 to 3346200 Manitoba Ltd. In the amount of \$31,300.00 plus GST and further that

- The purchaser is responsible for any and all other associated costs relating to the sale, transfer and development of this property.
- That both parties be responsible for their own legal costs.
- That the Purchaser be responsible for 50% of the paving and road construction costs of Park Drive.

Carried.

Public Safety Committee

The Public Safety Committee respectfully submits the following reports:

RCMP Client

Council reviewed the RCMP Client Satisfaction Survey. 65% of people

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| Satisfaction Survey | surveyed in the NE and NW feel safe in their neighbourhood. 64% of people felt the main job of the RCMP is to maintain a presence and protect people/property. 86% of people surveyed were satisfied with the RCMP service. |
| Bike Patrol Report | The RCMP reported on the 2005 Bike Patrol Program. |
| Monthly Activity Reports – For Information Only | Council reviewed the Monthly Activity Reports for August 2005. Property crimes year to date are down from 1,625 in 2004 to 1,317 this year. Theft of motor vehicles dropped from 227 last year to date to 136 this year. The RCMP Consultative Group noted that the 2001 Survey done by the City had very similar results to the survey conducted this year by the RCMP. |
| Waterworks Committee | The Waterworks Committee respectfully submits the following report: |
| Monthly Activity Report – For Information Only | Council reviewed the Monthly Activity Report for August 2005. |
| Transportation Committee | The Transportation Committee respectfully submits the following report: |
| Amendment To Traffic By-Law | <p>The Traffic By-Law authorizes City Council to make changes to the installation and location of traffic control signage and designation of streets within the City. A Council resolution is necessary to add or delete traffic control signage and change street designation.</p> <p>It is proposed to amend the Traffic By-Law to add a stop sign on the west exit from the Heritage Square parking lot, and to remove the limited time parking signs on Saskatchewan Ave. E in the 800 block near 9th St NE. If these changes are approved, the Traffic Control Signage directory drawing and Schedule D must be amended.</p> <p>With the completion of the new industrial park access route from Highway 1A to McCain Avenue, it is recommended to add McCain Avenue from Westco Drive to the north City limit, and to remove 3rd St. NE, between 5th Avenue and Scott Avenue, Dickens Avenue, and Scott Avenue and McDonald St between 3rd St NE and Berkely Avenue, as designated truck routes. It is also recommended to remove Stanley Avenue and 5th St NE, Meighen Avenue and Bridge Road as designated truck routes. Henderson Drive is currently noted as a truck route, however, it is a provincial highway service road, and therefore its designation is revised accordingly on the revised drawing. Council requested that the possibility of removing 3rd Street NE totally as a designated truck route be considered and signage at the new Industrial Park access should indicate that it is the truck access.</p> <p>Trucks are still able to travel on these street that are proposed to be removed as a designated truck route, if they are along the most direct route from a designated truck route or Provincial highway to their final destination.</p> <p>Eighteenth St NW and SW is designated a Dangerous Goods Route in the north-south direction, and it is generally a residential area. Possible uses of this street for hauling of dangerous goods might be for farm chemicals hauled from south of the City to north of the City or in the opposite direction. It is recommended that this street be removed as a Dangerous Goods route.</p> <p>Councillor Keryluk requested that the parking meter on the East side of Royal Road South across from the West Access to Herman Prior parking</p> |

lot be removed.

- 240/05 Moved by: Councillor Keryluk
Seconded by: Councillor Porter
That Council authorize amendments to the following sections of the Traffic By-law No. 01-8105:
Schedule "A", Dangerous Goods Truck routes;
Schedule "B", Dangerous Goods Prohibited Truck Routes;
Schedule "C", Truck Routes;
Schedule "D", a drawing that specifies No parking zones; and
the Traffic Sign Directory reference drawing that specifies the location of traffic control signage; to provide for:
- 1) the installation of a stop sign at the west exit from Heritage Square parking lot;
 - 2) the removal of limited time parking signs on the north side of Saskatchewan Ave E in the 800 block;
 - 3) the removal, as truck routes and dangerous goods trucks routes, of:
 - a. 3rd St. NE, between 5th Avenue and Scott Avenue,
 - b. Stanley Avenue ;
 - c. 400 block of 5th St NE;
 - d. Meighen Avenue;
 - e. Bridge Road;
 - f. Dickens Avenue;
 - g. Scott Avenue and MacDonald Avenue, between 3rd St NE and Berkeley Avenue;
 - 4) the removal of 18th St NW; 18th St SW; and Crescent Road West, from Kelly K St. to 18th St.; as Dangerous Goods Truck Routes; and
 - 5) the addition of McCain Avenue from Westco Drive to the north City limit as a Truck Route and Dangerous Goods Truck Route and
 - 6) parking meter on the East side of Royal Road South across from the West Access to Herman Prior parking lot be removed.

Carried.

3rd Street SE Traffic Flow

Concerns have been expressed regarding the proximity of the Tim Horton's driveway on Third St SE relative to the intersection of Third St SE and Saskatchewan Avenue.

The driveway of concern exists as a two-way entrance and exit onto Third St. The Tim Horton's has two additional accesses currently – one onto Saskatchewan Avenue being a right-in/right-out driveway, and the other being a combination entrance/exit onto Duke.

The problem with the west access is that a southbound vehicle on 3rd St, stopped to turn left into the Tim Horton's parking lot, can back traffic up into the intersection, creating a potentially unsafe condition.

The alternative is to shape the driveway in such a way as to permit right-in turning movements only, and prevent left turns into and out of the parking lot, as well as prevent right turns out of the parking lot. Signage indicating "Do not Enter" might also be required to alert motorists of the change.

- 241/05 Moved by: Councillor Keryluk
Seconded by: Councillor Porter
RESOLVED That Council approve the installation at the City's cost of curbing on the north side of the west access and shaping of the driveway to Tim Horton's parking lot on Third St SE, to permit a right turn in only movement, and to install "Do Not Enter" signage and "No exit" signage in an appropriate location to prevent left turns into the parking lot and to prevent exits from the parking lot onto 3rd St SE.
Carried.

Monthly Activity Report
– For Information Only

Council reviewed the Monthly Activity Report for August 2005.

**Community Services
Committee**

The Community Services Committee respectfully submits the following reports:

Skate Sharpening
Services – RFP

Skate sharpening services located within the Portage Centennial Arena have been available and of benefit for both figure skating, hockey and ringette clubs. Mr. Jim Kirton of Kirton Skate Sharpening has been providing this service since September 2002 and has recently completed this agreement with the City.

A call for proposals was issued and one proposal was submitted by Mr. Kirton.

242/05 Moved by: Councillor Porter
Seconded by: Councillor Quinn

RESOLVED That the Council of the City of Portage la Prairie award the Skate Sharpening Services Agreement to Kirton's Skate Sharpening for a term of September 1, 2005 – May 1, 2007 and an annual rental fee of \$1,500.00 (one thousand and five hundred dollars) and further that Council authorize Administration the option to renew for up to two (2) consecutive one year terms at the sole discretion of the City.
Carried.

Meyers Norris Penny
Prairie Classic – Request
for Funding

The first annual Meyers Norris Penny Prairie Classic bonspiel is scheduled to run October 28 to October 31, 2005 at the Portage Curling Club.

Invitations have been sent to the best curlers world wide in an effort to host thirty-two teams in Portage la Prairie.

In a letter dated June 2005, Mr. Wayne Lusk of Meyers Norris Penny, has requested that the City of Portage la Prairie consider purchasing one of thirty-two sponsorship packages for a cost of \$1,500 (one-thousand five hundred dollars).

A list of sponsorship benefits including Advertising, Event Sponsorship, Recognition, and Passes was reviewed.

243/05 Moved by: Councillor Porter
Seconded by: Councillor Quinn

RESOLVED That the Council of the City of Portage la Prairie sponsor the Meyers Norris Penny Prairie Classic bonspiel in the amount of \$1,500 (one-thousand five hundred dollars) to be held October 28 – October 31, 2005 in Portage la Prairie, Manitoba.
Carried.

Monthly Activity
Reports – For
Information Only

Council reviewed the monthly activity reports for August 2005.

**DEFERRED
BUSINESS:**

10th Street NW – Local
Improvement Plan

244/05 Moved by: Councillor Keryluk
Seconded by: Councillor Porter
RESOLVED THAT the 10th Street Local Improvement Plan be deferred to the next meeting of Council in order to review the additional information received.
Carried.

Prout Drive Access
Road

Council discussed the Prout Drive Access Road. Councillor Keryluk noted that the City is obligated to keep the creek flowing and prevent future flooding. His second concern is that the City needs to provide proper drainage and keep water flowing in regards to West Nile Virus prevention. Councillor Brennan advised that the City will look into installing gates and signage to prevent snowmobile, foot, and motorbike traffic.

NEW BUSINESS:
Terriers Concession

Council reviewed this report in camera.

245/05 Moved by: Councillor Porter
Seconded by: Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie approve \$2500 to install a gas line with regulator valve to the arena canteen to accommodate the new gas appliances the Terriers have purchased for the canteen.
Carried.

Sale of Land to
Paramount Investment
Corporation

Council reviewed this report in camera.

246/05 Moved by: Councillor Quinn
Seconded by: Councillor Robinson

RESOLVED THAT the Council of the City of Portage la Prairie accept the offer of Paramount Investment Corporation to purchase the City owned land legally described as Lots 8/9, Plan 24, which is located on Alfred Avenue for \$2300 plus GST, on the following conditions:

- That the only purpose for the property will be that of a parking lot to serve the Paramount rental properties directly south of the said lots and;
- That a caveat be registered against the property generally indicating that if the City, in its sole discretion, determines that it shall pave Alfred Avenue, that the owner of Lots 8/9 Plan 24, shall pave the property in accordance with the current zoning by-law standards without objection, with the total cost being borne by the Purchaser, and
- Further that each party be responsible for their own legal costs.

Carried.

OLD BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 6:44 p.m.

Mayor

Manager of Administration