

MINUTES of a Regular Meeting of Council held in the Council Chambers of City Hall on Monday, March 13, 2006 at 6:05 p.m.

- PRESENT:** Mayor Ian A. MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, and Wagner
- ABSENT:** Councillor Dave Quinn
- ADOPTION OF MINUTES:** 50/06 Moved by Councillor Wagner  
Seconded by Councillor Porter  
RESOLVED THAT the Council Minutes of the February 13, 2006, Regular Meeting of Council be approved as circulated.  
Carried.
- DELEGATIONS:** **Youth Career Opportunity Expo – Best Booth Display Award**  
Mayor MacKenzie presented Canadian Forces Recruiting with the Best Booth Award. Master Warrant Officer Trevor Jesseau and Bombadier Adam Pankratz accepted the award.
- HEARINGS:**  
**Conditional Use – 602 Saskatchewan Ave. W.**  
Councillor Earl Porter was excused from this part of the meeting due to a Conflict of Interest.  
Conditional Use – Duffield & Duffield – 602 Saskatchewan Avenue West  
No one appeared in support of or opposition to this application.
- 51/06 Moved by Councillor Brennan  
Seconded by Councillor Wagner  
RESOLVED THAT the public hearing for the conditional use of Duffield and Duffield now be closed.  
Carried.  
The applicant, Duffield and Duffield, has applied for a conditional use to allow for an accessory use in conjunction with a retail outlet. The retail outlet will be tool sales with accessory use being repair of tools. This property is located in a C2 - Central Commercial Zoning District.
- 52/06 Moved by Councillor Brennan  
Seconded by Councillor Wagner  
RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Duffield and Duffield to allow for an accessory use for the repair of tools in a C2 – Central Commercial Zoning District at the property 602 Saskatchewan Ave. W., which is legally described as Lots A, B, C, D, Plan 34 in RL 61, Parish of Portage la Prairie.  
Carried.  
Councillor Porter returned to the meeting at 6:12 p.m.
- Variation – 150 Cochrane Street**  
Variation – Susan and Robert Johnson  
No one appeared in support of or opposition to this variation.
- 53/06 Moved by Councillor Brennan  
Seconded by Councillor Wagner  
RESOLVED THAT the public hearing for the variation of Susan and Robert Johnson now be closed.  
Carried.

The applicants, Susan and Robert Johnson, are applying for a variation order to allow the front yard to be reduced from the required 7.5m to 5.3m.

This building is in an R1 – Single family dwelling district.

The application has been circulated to the various City Departments with one concern being expressed regarding site lines on the corner site. The proposed addition will be 5.3m from the west property line and at least 7.1m from the south property line.

- 54/06 Moved by Councillor Brennan  
Seconded by Councillor Wagner  
THAT the Council of the City of Portage la Prairie approve the variation request of Susan and Robert Johnson to vary the front yard to be reduced from the required 7.5m to 5.3m at the property known as 150 Cochrane St. which is legally described as Lot 19, Plan 935 in RL 60/61, Parish of Portage la Prairie.  
Carried.

#### COMMITTEES:

#### Finance, Legislative & Property Committee:

#### The Finance, Legislative and Property Committee respectfully submits the following reports:

Unpaid Water, Sewer  
& Solid Waste to  
Taxes –By-Law 06-  
8298 – 1<sup>st</sup> Reading

This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

- 55/06 Moved by Councillor Robinson  
Seconded by Councillor Keryluk  
RESOLVED THAT By-Law 06-8298 being a by-law to authorize unpaid water, sewer and solid waste charges to be added to taxes, be now read a first time.  
Carried.

Unpaid Accounts  
Receivable Added to  
Taxes By-Law 06-  
8312 – 2<sup>nd</sup> and 3<sup>rd</sup>  
Readings

In order to collect unpaid charges and fees it is the City's practice to add sums of money owing to the City of Portage la Prairie for these unpaid accounts to the Collector's Roll.

- 56/06 Moved by Councillor Robinson  
Seconded by Councillor Keryluk  
RESOLVED THAT By-Law No. 06-8312 being a by-law to authorize unpaid charges and fees to be added to taxes, be read a second time.  
Carried.

Moved by Councillor Robinson  
Seconded by Councillor Keryluk  
RESOLVED THAT By-Law No. 06-8312 be read a third time, finally passed, signed and sealed.  
Carried.  
In Favour: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, and Wagner.

Unpaid Trailer  
Licenses Added to  
Taxes By-Law 06-  
8311 – 2<sup>nd</sup> and 3<sup>rd</sup>  
Readings

In order to collect unpaid trailer license fees, it is the City's practice to semi-annually add sums of money owing to the City of Portage la Prairie for trailer license fees to the Collector's Roll.

57/06

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT By-Law No. 06-8311 being a by-law to authorize the unpaid 2005 trailer license fees as per schedule "A" to be added to taxes, be read a second time.  
Carried.

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT By-Law No. 06-8311 be read a third time, finally passed, signed and sealed.  
Carried.

In Favour: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson and Wagner

Change in Council  
Meeting Time

The Community Consultative Group is hosting a Public Awareness Night on April 10, 2006 at 7:00 p.m. at the Herman Prior Centre. In order to enable Council members and staff to attend the Public Awareness Night, Council wishes to move Council and Committee forward by one half hour for the April 10, 2006 regular meeting of Council.

In accordance with The Municipal Act and the City of Portage la Prairie Procedure By-Law, Council may by resolution make a change in time for a Council Meeting and advertise accordingly.

58/06

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT the April 10, 2006 regular meeting of Council and Committee be advanced in time by one half hour, therefore beginning at 5:30 p.m., and that the change be advertised accordingly.  
Carried.

Local Legal Services -  
By-Law 06-8315, 2<sup>nd</sup>  
and 3<sup>rd</sup> Readings

Council reviewed this report in camera and it received 1<sup>st</sup> reading under New Business at the February 27, 2006 Regular Meeting of Council.

59/06

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT By-Law 06-8315 being a by-law to retain Christianson Christianson Jones as the City of Portage la Prairie's local lawyers, be read a second time.  
Carried.

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT By-Law No. 06-8315 be now read a third time, finally passed, signed and sealed.  
Carried.

In Favour: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, and Wagner.

**City Planning &  
Economic  
Development  
Committee:**

Rezoning Application  
– Shelly & Kim Cool –  
By-law 06-8314 – 1<sup>st</sup>  
Reading

**The City Planning and Economic Development Committee respectfully submits the following reports:**

The property in question, Lot 356, Plan 29 in RL 66, Parish of Portage la Prairie, is presently zoned C1 – Central Commercial. The applicants, Shelly and Kim Cool, wish to rezone this property located at 227 Dickens Avenue to RI – Single Family Dwelling district. Surrounding properties are zoned R1 – Single Family Dwelling with the exception of property to the north which is EI – Educational and Institutional.

The application will be circulated to the Province for review and comment after first reading.

As per section 74 (1) of “The Planning Act”, Council shall indicate its intention to enact a zoning by-law amendment by giving first reading and proceed with Public Notice as set out in section 168.

The first reading of By-Law No. 06-8314 will commence the process as defined in “The Planning Act” in considering this application.

60/06

Moved by Councillor Brennan  
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie give By-Law No. 06-8314 First Reading and provide public notices as defined in Section 74 of “The Planning Act”.  
Carried.

Manitoba Hydro Power  
Smart Island of Lights  
– 2005-2006 Final  
Report – For  
Information Only

Council reviewed this report. This was the seventh annual running of the show with 18,092 people attending. Another successful year.

Economic &  
Community  
Development Annual  
Report – For  
Information Only

Council reviewed the Economic & Community Development Annual Report.

**Public Safety  
Committee**

**The Public Safety Committee respectfully submits the following report:**

Congratulations were extended to Mr. Wendell Hawker, the City of Portage la Prairie’s Animal Control Officer, for his appointment by the Province as an Animal Protection Officer for companion animals. This appointment is for a three year term.

**Waterworks  
Committee**

**The Waterworks Committee respectfully submits the following report:**

Tender Award –  
Biosolids Land  
Application

Two packages were issued with only one returned. Assiniboine Injections has been the City’s contractor for the past several years.

The work includes the removal of approximately 1683 dry tonnes of digested secondary solids from the anaerobic digester (BVF) and biosolids storage tanks at the Water Pollution Control Facility, and 117 dry tonnes from Simplot Canada, hauling, and injection into farmland as a soil amendment and fertilizer. The Simplot portion of the work would be billed directly to Simplot and is included in the tender for volume discount purposes only. The work would be performed according to the provisions and conditions set forth in Environment License 1907.

The utility budget contains \$555,400.00 for land application of biosolids. The City's cost of the work for 1683 dry tonnes is \$513,146.70 net of G.S.T.

61/06

Moved by Councillor Robinson  
Seconded by Councillor Keryluk

RESOLVED THAT the Council of the City of Portage la Prairie award tender 06 OPS 001 to Assiniboine Injections Ltd. for the tendered price of \$587,237.40 including GST.  
Carried.

### **Transportation Committee**

### **The Transportation Committee respectfully submits the following report:**

Regional Landfill  
Budget for 2006

Council reviewed the 2005 un-audited results and the 2006 proposed budget.

62/06

Moved by Councillor Keryluk  
Seconded by Councillor Porter

RESOLVED THAT Council of the City of Portage la Prairie approve the 2006 Budget for the Portage la Prairie Regional Landfill.  
Carried.

### **Community Services Committee**

### **The Community Services Committee respectfully submits the following reports:**

Aquatic Division 2006  
Salary Revisions – By-  
Law 06-8313 – 2<sup>nd</sup> and  
3<sup>rd</sup> Readings

The aquatic division has evolved since the addition of Splash Island consequently increasing the demands on the current aquatic organizational structure. Therefore, it has been necessary to review the job function and related pay structures to more accurately reflect position responsibilities and market values.

63/06

Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT By-Law 06-8313 being a By-Law to adjust the Aquatic Program Supervisor and Senior Guard salaries be given second reading.  
Carried.

Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT That By-Law 06-8313 be given third reading, finally passed, signed and sealed.  
Carried.

In Favour: Mayor MacKenzie, Councillors Brennan, Keryluk, Porter, Robinson, and Wagner.

64/06 Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT Kathleen Beaton be placed in salary range step 1 of the Aquatic Program Supervisor position salary, retroactive to January 1, 2006.  
Carried.

Sponsorship Request –  
Throwdown  
Incorporated

The Coors Light Silver Summer Throwdown will be hosting their 4<sup>th</sup> annual event on August 18 – 20 in Portage la Prairie. Since that time, the event has evolved into a significant community event and attraction for Portage la Prairie during the summer season. Throwdown Incorporated Event Coordinator Mr. Dan Martin has asked Council to consider sponsoring the event again this year. The following levels of sponsorship are available, each with different benefits as presented in the attachment:

- Platinum Sponsorship=\$1,500
- Gold Sponsorship=\$1000
- Silver Sponsorship=\$500
- Service Sponsorship

The City of Portage la Prairie first sponsored the event in 2003 under the Hosting Assistance Grant in the amount of \$415.00. In 2004, they received a grant of \$1500, which they in turn donated \$500 back to the City for the Island Park reserve fund. The City supported the event as a Gold sponsor in 2005 with a \$1,000 monetary contribution.

There are no specific funds budgeted in 2006 for this event. It has been the practice of Council that if special event grant funding is approved, that the City would not provide funding under the Hosting Assistance Grant. Throwdown has indicated to the City that they will not be applying for the Hosting Assistance Grant and wish Council to instead consider a direct grant for their event.

65/06 Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie provide a gold sponsorship in the amount of \$1,000 for the Coors Light Silver Summer Throwdown August 18 – 20, 2006.  
Carried.

Award of Tender –  
Maintenance Operation  
of Arena Complex

On February 14, 2006 at 2:00 pm, the tender for the Operation and Maintenance of the Centennial Arena, 06 OPS 005, was opened. One tender package was issued and one received.

The tender is for the Operation and Maintenance of the Centennial Arena for a term of 48 months beginning May 1, 2006 until April 30, 2010. Portage Arena Services under the Management of Mr. Jim Nickels has held the contract for the past 11 years and has carried out an excellent job.

Due to increased wages and an increase in insurance premiums, this tender bid represents an 11% increase in this contract over the 2005-2006 contract year. A CPI adjustment will be made each year at the annual renewal date. An increase of 5% was budgeted for the first 8 months of the new contract which gave us an annual budgeted amount of \$167,700.00 for 2006. The actual amounts including the new contract price would put the actual 2006 Arena Maintenance contract at \$172,536.36 (not including G.S.T.), which is \$4,836.36 over budget.

66/06 Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie award the Tender for the Operation and Maintenance of the Centennial Arena, as specified in tender 06 OPS 005, to Portage Arena Services 1996 for the tendered price of \$765,805.84, including all applicable taxes.

Carried.

Portage Curling Club –  
Request for Funding

The Portage la Prairie Curling Club will be attracting 16 mixed curling teams to compete for the right to represent Manitoba in national championships. Over 100 curlers, spouses and curling enthusiasts are expected to attend the five day event from all over Manitoba.

Allan Dahl the Manager of the Portage Curling Club has requested that the City of Portage la Prairie consider purchasing a co-sponsorship of \$500.00.

The 2006 Mixed Provincial Curling Championship will be a benefit for Portage la Prairie, as it will showcase Portage la Prairie to approximately 100 plus individuals from all over Manitoba during the 5 day event. This event will enhance the economy of local businesses during the stay of these participants and spectators.

67/06 Moved by Councillor Porter  
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie sponsor the 2006 Mixed Provincial Curling Championship in the amount of \$500.00 to be held March 30 – April 3, 2006 in Portage la Prairie, Manitoba.

Carried.

**DEFERRED  
BUSINESS:**

None.

**NEW BUSINESS:  
Award of Request for  
Proposal for Fire  
Department Pumper**

Request for Proposal 2006-01 was issued for the supply of a Triple Combination Fire Department Pumper, and was mailed to four suppliers. The RFP closed on February 24<sup>th</sup>, 2006 at 3:00 pm.

Four suppliers who received the package responded as follows:

1. WFR Wholesale Fleet and Rescue Ltd., Calgary, AB
  - a) New Unit - \$416,606
  - b) Stock Unit - \$273,878 (This proposal did not meet RFP specification by \$25,000 to \$30,000 for equipment.)

2. Fort Garry Industries, Winnipeg, MB
  - a) New Unit - \$299,995
  - b) New Unit - \$307,995
3. Carriere Fire and Safety (1988) Ltd., Winnipeg, MB
  - a) Demo Unit - \$279,990
4. Rocky Mountain Phoenix (Rosenbauer), Red Deer, AB
  - a) New Unit - \$289,669

The Fire Department Fire Truck Reserve contains \$249,000 and the General Reserve contains \$26,525, for a total of \$275,525 for the purchase of a new pumper to replace a 1973 model. The stated prices do not include G.S.T. but are P.S.T. exempt. The City receives a full refund of the G.S.T. It is estimated that the sale of the 1973 pumper would generate between \$5,000 and \$7,000.

68/06

Moved by Councillor Wagner  
Seconded by Councillor Brennan

RESOLVED THAT the Council of the City of Portage la Prairie award RFP 2006-01 to Carriere Fire and Safety (1988) Ltd. for the price of \$279,990 plus G.S.T, and that any revenue generated from the sale of the 1973 Pumper be put towards the purchase of this truck.

Carried.

**OLD BUSINESS:**

None.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 6:40 p.m.

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Mayor

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Manager of Administration