

Minutes of a Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, November 6, 2006 at 6:45 p.m.

**PRESENT:** Mayor Brennan, Councillors Bereza, Ferris, Keryluk, Quinn, Shindle, and Wagner.

**ABSENT:** None.

**ADOPTION OF MINUTES** 278/06 Moved by Councillor Keryluk  
Seconded by Councillor Wagner  
RESOLVED THAT the Minutes of the regular meeting of Council held at City Hall on Monday, October 23, 2006, be approved as presented.  
Carried.

**DELEGATIONS:** None.

**HEARINGS:** None.

**COMMITTEES:**

**Finance, Legislative & Property Committee**

Unpaid Water, Sewer & Solid Waste to Taxes – By-Law 06-8306 – 1<sup>st</sup> Reading

This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

279/06 Moved by Councillor Quinn  
Seconded by Councillor Shindle  
RESOLVED THAT By-Law 06-8306 being a by-law to authorize unpaid water, sewer and solid waste charges for October, 2006, be added to taxes, be now introduced and read a first time.  
Carried.

**City Planning and Economic Development Committee**

The City Planning and Economic Development Committee has no report.

**Public Safety Committee**

The Public Safety Committee has no report.

**Waterworks Committee**

The Waterworks Committee has no report.

**Transportation Committee**

School Bus Zones – Amendment to Traffic By-Law

The Traffic By-Law authorizes City Council to make changes to the installation and location of traffic control signage and designation of streets within the City. A Council resolution is necessary to add or delete traffic control signage and change street designation.

“Schedule D, No Parking Areas” of The Traffic Bylaw, states that there is no parking on the west side of 3<sup>rd</sup> St SW, between Dufferin Avenue and Saskatchewan Avenue. Only the area from the north edge of the building to Dufferin Avenue is appropriately signed. It is recommended to change the bylaw to allow parking adjacent to the school athletic field on 3<sup>rd</sup> St SW.

With a change to the parking restrictions on 3<sup>rd</sup> St SW, the Traffic Control Signage directory drawing and Schedule D must be amended.

The Traffic Bylaw identifies a number of “Bus Zones” in Schedule H and “No Parking – Bus Loading Zones” in Schedule D. Vehicles are allowed to park in “Bus Zones” except during designated hours.

With a change to the bus zones in the PCI area, the Traffic Control Signage directory drawing and Schedule H must be amended.

280/06 Moved by Councillor Wagner  
Seconded by Councillor Bereza  
RESOLVED THAT Council authorize an amendment to Schedule D of Traffic By-Law No. 01-8105 to provide for:

- 1) the removal of the “no parking area” adjacent to the PCI athletic field on 3<sup>rd</sup> St SW, by amending item 28, section A to “west side of 3<sup>rd</sup> St SW between Saskatchewan Ave and the south limit of the PCI athletic field”; and
- 2) the deletion of item 87, section A – no parking on Dufferin Ave W 3<sup>rd</sup> St to 4<sup>th</sup> St.
- 3) amend item 23 section A – no parking to “east side of 4<sup>th</sup> St SW between Crescent Rd and Dufferin Ave.
- 4) deletion of item 24, section A – no parking “ no parking on 4<sup>th</sup> St SW between St George and Saskatchewan Avenue
- 5) deletion of item 27, section A – no parking on Dufferin Ave W between 3<sup>rd</sup> St and 4<sup>th</sup> St

THAT Council authorize an amendment to Schedule H of Traffic By-Law No. 01-8105, School Bus Zones, to provide for:

- A) the deletion of point #2 – PCI - 4<sup>th</sup> St W
- B) the deletion of point #3 – PCS – 4<sup>th</sup> St W.

THAT Council authorize an amendment to the Traffic By-Law No. 01-8105 Traffic Sign Directory reference drawing that specifies the location of traffic control signage to provide for:

- 1) the installation of “No Parking- Bus Zone” signage on the north side of Dufferin Avenue, between 3<sup>rd</sup> St and 4<sup>th</sup> St., and amend Schedule D “No Parking – Bus Zones” accordingly, and
- 2) the installation and removal of signage in accordance with the amendments above.

Carried.

## **Community Services Committee**

The Community Services Committee has no report.

## **DEFERRED BUSINESS:**

Award of Request for Proposal (RFP) – Elm Street Subdivision

The City has acquired the subdivision commonly referred to as Elm Street and at the direction of Council, an RFP was prepared with a closing date of September 8, 2006. Three proposals were submitted from the following firms:

- Earth Tech – Upset limit of fees and disbursements \$149,673 plus taxes.
- Stantec – Fixed Fee contract of \$102,000 plus taxes.
- Cochrane Engineering Ltd – Fixed Fee of \$87,150 plus taxes for all three stages

All three firms have met with requirements of the RFP as advertised by the City.

In reviewing the proposals, Cochrane Engineering has the lowest price (even if the project is staged in terms of pre-design and design and

construction management) overall and has had previous work with the City although not on this project.

This project was not budgeted for, however the City has \$61,553.16 in a capital levy reserve that could be used towards the project. With the bulk of the design cost being borne in 2007, there should be sufficient funds to commence the project now with the balance of funds being allocated via the 2007 budget process or via 2006 surplus dedication. These costs do not include development costs to phase in the project over time.

281/06 Moved by Councillor Quinn  
Seconded by Councillor Shindle

RESOLVED THAT Council accept the written proposal of Cochrane Engineering Ltd. to provide Residential Design Services for the Elm Street Subdivision at a fixed fee of \$87,150 for all three stages, plus all applicable taxes, as identified in their proposal to the City marked CEL Proposal No. WE 99 000 PR WE – 593, and further that Administration be authorized to enter into an agreement for services based on the City request for proposal and the accepted Cochrane Engineering Ltd. proposal.  
Carried.

**NEW BUSINESS:**

Rezoning Application,  
Kris & Kim Wikdahl,  
20 – 2<sup>nd</sup> Street NW –  
By-Law No. 06-8337 -  
1<sup>st</sup> Reading

The property in question, Lot 286 and the 30 most southerly feet of Lot 287 Plan 12, Parish of Portage la Prairie, is presently zoned R1 - Single Family Dwelling and C1-Central Commercial District (Core Area). The applicants, Kris & Kim Wikdahl, wish to rezone this property to C2 – Central Commercial District (Fringe Area).

The applicants wish to open a service garage to specialize in installing vehicle immobilizers and do light vehicle repair and maintenance. This will require a Conditional Use Application, which the applicants are aware of.

The property in question has enough room to accommodate at least 4 vehicles on the south side of the building for off street parking. As well, it has a fenced compound at the rear of the building.

The first reading of By-Law No. 06-8337 will commence the process as defined in “The Planning Act” in considering this application.

282/06 Moved by Councillor Bereza  
Seconded by Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie give By-Law No. 06-8337 first reading and provide public notices as defined in Section 168 of “The Planning Act”.  
Carried.

Award of Tender –  
Water Treatment Plant  
Mechanical Upgrades –  
06 OPS 031

This contract was previously tendered but reissued due to exceeding budget and only one bid being received.

The Water Treatment Plant Mechanical Upgrades are proposed to take place in two parts with Contract 2 being tendered at a later date.

Manitoba Water Services Board has authorized upgrades to the Water Treatment Plant up to \$250,000.00, with a 50% cost share between the Province and the City for this fiscal year. There has been \$200,000.00 budgeted for Contract I & II, and \$50,000.00 for Engineering Services. The tender document contains a contingency allowance of \$20,000 + taxes for extra work. The low bid is very close to the pre-tender estimate.

The rest of the work will be completed as piping arrives.

283/06 Moved by Councillor Keryluk  
Seconded by Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie award the tender 06-OPS 031 for the Water Treatment Plant Mechanical Upgrades to Global Refrigeration & Mechanical for their bid of \$131,483.24 including taxes.

Carried.

**ADJOURNMENT:**

The meeting adjourned at 7:05 p.m.

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Mayor

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Manager of Administration