

to taxes, be now read a first time.
Carried.

Closure/Transfer of a
Portion of 18th Street
N.W. Boulevard – By-
Law 06-8332 – 1st
Reading

The City, Austin Credit Union and 3020924 Manitoba Ltd. entered into an agreement in July, 2004 for the lease/purchase of a portion of the boulevard on the Northwest corner of Saskatchewan Avenue and 18th Street N.W. The agreement stated that the Austin Credit Union or 3020924 Manitoba Ltd. could purchase the property for \$17,500 less 50% of any lease payments received by the City.

In accordance with requirements of The Municipal Act, By-Law 06-8332 provides for the closing of a portion of the street and the transfer of the property to 5160197 Manitoba Ltd.

60/07 Moved by Councillor Shindle
Seconded by Councillor Wagner

RESOLVED THAT By-Law No. 06-8332 being a by-law to close a portion of 18th Street N.W. boulevard, and to transfer said property to 5160197 Manitoba Ltd. for the price of \$14,688, be now introduced, read a first time, and advertised.
Carried.

Elm Street Subdivision –
Conceptual Design

On January 29th, Council met with Cochrane Engineering to review draft conceptual designs for the Elm Street subdivision.

The proposed plan provides for 46 lots with 50 and 60 foot frontage with the majority of lots 140 to 150 feet deep.

Based on this layout option, Cochrane's opinion of probable cost for this development is approximately \$815,000. This estimate includes roadwork and underground infrastructure, but not utilities (ie. hydro, street lighting, gas, etc.). That works out to about \$17,720 per lot for the 46-lot subdivision.

61/07 Moved by Councillor Shindle
Seconded by Councillor Wagner

RESOLVED THAT Council approve the Cochrane Engineering conceptual Plan B, AND FURTHER THAT Administration be directed to proceed with the legal survey of the property and apply for subdivision accordingly.
Carried.

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

**City Planning and
Economic Development
Committee**

The City Planning and Economic Development Committee respectfully submits the following reports:

Island of Lights 2006-
2007 Final Report – For
Information Only

Council reviewed a report outlining some of the key highlights of the 2006-2007 Island of Lights.

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

**Public Safety
Committee**

The Public Safety Committee respectfully submits the following reports:

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

Waterworks Committee

The Waterworks Committee respectfully submits the following reports:

Tender Award for the Supply of Cationic Coagulant for WTP

The tender was sent to ClearTech Industries Inc. and Univar Canada Ltd. The contract is for the supply of Cationic Coagulant for a one-year period from March 1, 2007 to February 28, 2008.

The 2007 budget allows for 11,000 kg of coagulant at \$3.09/kg, for a total of \$33,900. The low bid is \$2.85 per kg including GST, and \$2.69 per kg net of the GST rebate. The low bid is \$4400 under budget.

62/07 Moved by Councillor Keryluk
Seconded by Councillor Bereza

RESOLVED THAT the Council of the City of Portage la Prairie award the contract for the Supply of Cationic Coagulant for the Water Treatment Plant for a one year period, as specified in tender 07 OPS 001, to ClearTech Industries Inc. for their submitted tender price of \$57,000, including GST.

Carried.

Request for Funding – Manitoba Water Services Board – Nutrient Removal Planning

Council has been directed by Manitoba Conservation to develop an implementation plan, by January, 2008, for the upgrading of the Water Pollution Control Facility to achieve nutrient removal prior to discharge of the treated wastewater into the Assiniboine River.

The work will require discussions with the major dischargers to the Water Pollution Control Facility; preliminary negotiations regarding Industrial Servicing Agreements; basic conceptual options; and cost estimates. A preliminary implementation plan schedule will be developed and should include a feasibility study; possible pilot treatment studies; functional design; Environmental Impact Assessment, Environment Act submission; detailed design and tender preparation; and construction.

McCain Foods Ltd. has indicated that they are reviewing options to construct their own wastewater pre-treatment facility and return the use of the City's pre-treatment system back to the City. The City's pre-treatment system is leaking through one wall and is in need of repair. The City has \$50,000 budgeted for this work in 2007. It is proposed to reduce water and/or sewer line construction to provide up to \$100,000 for nutrient removal study in 2007.

63/07 Moved by Councillor Keryluk
Seconded by Councillor Wagner

RESOLVED THAT the City of Portage la Prairie apply to the Manitoba Water Services Board for funding in the amount of 50% of \$200,000 (or \$100,000) to engage the services of an Engineering Consultant to develop an implementation plan for the upgrading of the Water Pollution Control Facility to achieve nutrient removal prior to discharge of the treated wastewater into the Assiniboine River, and to prepare preliminary cost estimates to repair and modify the bottom liner and re-design the tank cover on the City's wastewater pre-treatment system; and

THAT the City provide notice to the Manitoba Water Services Board of the impending capital cost of the repairs and modifications to the City's wastewater pre-treatment system in 2008, and the City's intent to apply for funding assistance.

Carried.

Utility Budget Payment Plan, Policy AC-BD

The Utility Budget Plan is a monthly payment option for utility customers.

This payment plan benefits the customers who manage their finances through monthly budgets as well as the City through a more stable cash flow. Utility customers may sign up for this monthly payment plan whereby monthly withdrawals are made from their bank account for utility costs.

The policy outlines the program process and procedures and is now ready for approval.

- 64/07 Moved by Councillor Keryluk
Seconded by Councillor Wagner
RESOLVED THAT the Utility Budget Payment Plan Policy No. AC-BD, be approved.
Carried.

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

Transportation Committee

The Transportation Committee respectfully submits the following reports:

Amendment to Traffic By-Law – By-Law 07-8359, 1st Reading

In reviewing Section 32 of the Traffic By-Law, it was noted that it would be beneficial to include an additional schedule that would list one-way roadways. Schedule “J” includes a listing of roadways that are designated as one-way streets and lanes/alleys.

- 65/07 Moved by Councillor Wagner
Seconded by Councillor Ferris
RESOLVED THAT Council of the City of Portage la Prairie give first reading to By-Law No. 07-8359, a by-law of the City of Portage la Prairie to amend Traffic By-Law 01-8105 by adding Schedule “J” One-Way Streets and Lanes/Alleys.
Carried.

Grant-in-Aid Request

The proposed 2007 Grant-in-Aid submission to Manitoba Department of Highways and Transportation will include the following projects and estimated costs:

| | <u>Total Cost</u> | <u>G.I.A.Request</u> | <u>City Share</u> |
|---|-------------------|----------------------|-------------------|
| 1 – Overlay 3 rd Street N.E. Saskatchewan Ave. to Lorne Ave | \$60,000 | \$30,000 | \$30,000 |
| 2 – Dust control on gravel roads (Total length = 1.91 km) | \$ 6,900 | \$ 3,450 | \$3,450 |
| Total: | \$66,900 | \$33,450 | \$33,450 |

- 66/07 Moved by Councillor Wagner
Seconded by Councillor Ferris
RESOLVED THAT the Council of the City of Portage la Prairie submit a Grant-In-Aid request for a total of \$33,450, in the following priority:
- 1 - Dust control on gravel roads (\$3,450)
 - 2 - Overlay 3rd Street N.E.- Saskatchewan Ave. to Lorne Ave. (\$30,000)
- Carried.

Request for Lane Closure
– 21st Street N.W.

The request to close the east-west lane between 21st St NW and 20th St NW came from the owner of the motel on 21st Street due to claims of vandalism at the rear of the motel adjacent to the lane. To reduce the potential for vandalism, the motel owner would like to close the lane and install fencing at each end.

The lane has a watermain, sewermain, hydro, and possibly other utilities. If the west half of the lane is closed, the east half of the lane must remain open to allow for an exit for the north/south lane. For lane closures in the past, the City has offered one half of the lane to each of the adjacent land owners at the current undevelopable land sale rate as noted in City policy.

The City has authorized lighting in lanes in the past, however, it has been at the adjacent landowner's cost. In the past, Manitoba Hydro has installed a new light on an existing pole for approximately \$150, and the landowner has paid a monthly fee of about \$10. Approval from adjacent residents must be obtained from neighbours. Manitoba Hydro requires Council authorization for the installation.

67/07 Moved by Councillor Wagner

Seconded by Councillor Ferris

RESOLVED THAT Council authorize, in principle, the closure and sale of the west half of the east-west lane between 20th St NW and 21st St NW subject to:

- 1) Water and Sewer easement agreements being negotiated, approved and registered;
- 2) Hydro, natural gas, telephone, and cable TV easements be negotiated, as necessary;
- 3) The buyer(s) being responsible for all costs to close the lane and register the easements; and
- 4) That the lane be sold at a price in accordance with City policy.

AND THAT Council authorize the installation of a streetlight in the back lane, subject to:

- 1) adjacent residents' approval of the installation; and
- 2) that it be at the proponent's cost.

DEFEATED.

68/07 Moved by Councillor Wagner

Seconded by Councillor Keryluk

RESOLVED THAT this matter be deferred to the next regular meeting of Council.

DEFEATED.

69/07 Moved by Councillor Wagner

Seconded by Councillor Keryluk

RESOLVED THAT Administration be authorized to negotiate with the land owners based upon the issues involved with respect to closure of the west half of the east-west lane between 20th Street N.W. and 21st Street N.W. Carried.

La Salle Redboine
Conservation District
Board Member
Appointment

On January 22, 2007, Ms. Val Sissons submitted her resignation from the La Salle Redboine Conservation District Board. Ms. Sissons has been one of the two City representatives on this Board for the past six years; Councillor Keryluk is the remaining City representative.

Mr. Locke is a long time resident of the City of Portage la Prairie and has a vast number of years experience providing leadership on various boards and municipal committees in the region.

70/07 Moved by Councillor Wagner

Seconded by Councillor Keryluk

RESOLVED THAT Council of the City of Portage la Prairie appoint Mr. Rick Locke as one of the City of Portage la Prairie representatives on the La Salle Redboine Conservation District Board, effective immediately, until the City's 2007 Organizational Meeting.

Carried.

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

**Community Services
Committee**

**The Community Services Committee respectfully submits the following
reports:**

Monthly Activity Reports
– For Information Only

Council reviewed the monthly activity reports for January, 2007.

**DEFERRED
BUSINESS:**

None

NEW BUSINESS:

Heinrich and Doris
Harder – Statement of
Claim

The initial Notice of Violation under the City of Portage la Prairie Maintenance and Occupancy By-Law was dated August 17, 2006, with a date of September 6, 2006 set for the property to be brought into compliance with the By-Law. Since then, a variety of notices have been served on the property owners, their appeal has been heard by Council, and some alternative steps have been proposed by the owners to bring the property into compliance.

However, the property in question still does not comply with City By-Laws. There are derelict vehicles on the property, some appear to be full of parts and there are exterior racks full of automotive parts.

It appears that the best option for the City to pursue to bring this property into compliance with the Maintenance and Occupancy and Zoning By-Law is to proceed with a Statement of Claim prepared by the City Lawyer.

71/07 Moved by Councillor Bereza
Seconded by Councillor Shindle

RESOLVED THAT the City of Portage la Prairie proceed to file a Statement of Claim against Heinrich and Doris Katherine Harder requiring that the property owners bring the property at 425 Tupper Street North, legally described as Lots 635, 636, 637 and 638, Plan 66 into compliance with the City of Portage la Prairie Zoning and Maintenance and Occupancy By-Laws.

Carried.

ADJOURNMENT:

The meeting adjourned at 6:52 p.m.

Mayor

Manager of Administration