

Minutes of a Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, March 26, 2007 at 6:00 p.m.

PRESENT: Mayor Ken Brennan, Councillors Bereza, Ferris, Keryluk, Quinn and Wagner

ABSENT: Councillor Shindle

ADOPTION OF MINUTES 91/07 Moved by: Councillor Quinn
Seconded by: Councillor Bereza
RESOLVED THAT the Minutes of the Regular Meeting of Council held at City Hall on Monday, March 12, 2007 be approved as circulated.
Carried.

DELEGATIONS: Kelly Collett representing Portage Agri Sales, a locally owned Esso Associate operated by Arnold and Chris Blight presented Mayor Brennan and Fire Chief Dennis Nodrick with a cheque in the amount of \$9,000 to be used to purchase confined space rescue equipment for the Portage Fire Department. The Esso Community Growth Fund supports initiatives that impact the quality of everyday life for Canadians.

Kelly Collett – Portage Agri Sales

Youth Career Opportunity Expo Presentation
Mayor Brennan Presented MBdr James Blair of the 26th Field Regiment of the Canadian Forces with the Outstanding Display Award, at the Youth Career Opportunity Expo.

HEARINGS:

Request for Conditional Use – Portage Day Care Inc.
Lisa Voth and Elaine Bryson representing Portage Day Care Centre Inc. appeared to speak in support of the conditional use and variation.

A letter of objection was received from Deanna Henry and Joanne Smith.

92/07 Moved by: Councillor Wagner
Seconded by: Councillor Keryluk
RESOLVED THAT the hearing for the conditional use of Portage Day Care Centre Inc. be closed.
Carried.

The applicant, Portage Day Care Centre Inc., has applied for a conditional use to allow for a child care facility. The applicant received previous approval for the same request in March of 2003, which has since expired.

This property is located in a C2 - Central Commercial Zoning District.

93/07 Moved by: Councillor Bereza
Seconded by: Councillor Wagner
RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Portage Day Care Centre Inc. to allow for a child care facility in a C2 – Central Commercial Zoning District at the property 206/266 Duke Avenue, which is legally described as Lots 18/19, Block 2, Plan 1997, Parish of Portage la Prairie.
Carried.

Request for Variation – Portage Day Care Inc.
No one appeared to speak in favour of or object to this variation.

94/07 Moved by: Councillor Wagner
Seconded by: Councillor Keryluk
RESOLVED THAT the hearing for the variation request of Portage Day Care Centre Inc. now be closed.
Carried.

The applicant, Portage Day Care Centre Inc., is applying for a variation order to allow the parking to be reduced from the required 13 stalls down to 10 stalls.

The applicant received previous approval for the same request in March of 2003, which has since expired.

This is in a C2 – Central Commercial zoning district.

- 95/07 Moved by: Councillor Bereza
Seconded by: Councillor Wagner
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Portage Day Care Centre Inc. to vary the parking stalls to be reduced from the required 13 stalls down to 10 stalls at the property known as 206/266 Duke Avenue which is legally described as Lots 18/19, Block 2, Plan 1997, Parish of Portage la Prairie.
Carried.

Request for Variation –
Cinema Centre c/o
Towering Enterprises

No one appeared to speak in favour of or object to this variation.

- 96/07 Moved by: Councillor Wagner
Seconded by: Councillor Keryluk
RESOLVED THAT the hearing for the variation request of Cinema Centre, c/o Towering Enterprises now be closed.
Carried.

The applicant, Cinema Centre c/o Towering Enterprises Ltd., is applying for a variation order to reduce the required number of 49 parking stalls to 3 parking stalls. The 49 parking stalls include the reduced 15 parking stalls from previous variation and 34 that would be required for the current proposed addition.

This building is in a C2 – Central Commercial District.

- 97/07 Moved by: Councillor Bereza
Seconded by: Councillor Wagner
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Cinema Centre c/o Towering Enterprises Ltd., to vary the requirement of 49 parking stalls down to 3 parking stalls, at the property known as 225 Prince Ave. which is legally described as Lot 2, Plan 42149, Parish of Portage la Prairie.
Carried.

Closure of a Portion of
18th Street NW Boulevard
and Transfer of Property
– By-Law 06-8332 – 2nd
& 3rd Reading

No one appeared to speak in favour of or object to this issue.

- 98/07 Moved by: Councillor Wagner
Seconded by: Councillor Keryluk
RESOLVED THAT the hearing for the closure of a portion of 18th Street NW Boulevard and Transfer of Property now be closed.
Carried.

The City, Austin Credit Union and 3020924 Manitoba Ltd. entered into an agreement in July, 2004 for the lease/purchase of a portion of the boulevard on the Northwest corner of Saskatchewan Ave. and 18th Street N.W. The agreement stated that the Austin Credit Union or 3020924 Manitoba Ltd. could purchase the property for \$17,500 less 50% of any lease payments received by the City.

The agreement also required the boulevard be paved by October 31, 2006. The property is now under the new ownership of 5160197 Manitoba Ltd

In accordance with requirements of The Municipal Act, By-Law 06-8332 provides for the closing of a portion of the street and the transfer of the

property to 5160197 Manitoba Ltd.

99/07 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT By-Law No. 06-8332 being a by-law to close a portion of 18th Street N.W. Boulevard and to transfer the property to 5160197 Manitoba Ltd for the price of \$14,688, be now read a second time.
Carried.

Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT By-Law No. 06-8332 be now read a third time, finally passed, signed and sealed and forwarded to the Minister of Intergovernmental Affairs and Trade for approval.
Carried.

In Favour: Councillors Bereza, Ferris, Keryluk, Wagner, Quinn and Mayor Brennan.

COMMITTEES:

Finance, Legislative & Property Committee

Unpaid Water, Sewer & Solid Waste to Taxes for February, By-Law 07-8344 – 2nd & 3rd Reading

The Finance, Legislative and Property Committee respectfully submits the following reports:

This is part of the normal monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

100/07 Moved by: Councillor Quinn

Seconded by: Councillor Bereza

RESOLVED THAT By-Law No. 07-8344 being a by-law to authorize unpaid water, sewer and solid waste charges to be added to taxes, be read a second time.
Carried.

Moved by: Councillor Quinn

Seconded by: Councillor Bereza

RESOLVED THAT By-Law No. 07-8344 be read a third time, finally passed, signed and sealed.
Carried.

In Favour: Councillors Bereza, Ferris, Quinn, Wagner, Keryluk and Mayor Brennan.

2006 Year End Results

Council reviewed the year end results for 2006.

A year-end surplus in the General Operating Fund of \$143,332 is realized.

A year-end surplus in the Utility Operating Fund of \$13,291 is realized.

101/07 Moved by: Councillor Quinn

Seconded by: Councillor Bereza

RESOLVED THAT the un-audited Financial Statements for the year ended December 31, 2006 be adopted, and

FURTHER THAT the following 2006 projects be funded by the Fuel Tax Reserve Fund:

10 th St. Paving	\$ 143,259.91
21 st St. Paving	\$ 146,955.69
Cambridge St.	\$ 49,285.73
Storm Sewer Renewal	\$ 10,000.00

THAT the General Operating surplus be transferred to the General Reserve, and

THAT the Utility Operating surplus be transferred to the Utility Reserve.

Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports for February 2007.

**City Planning and
Economic Development
Committee**

The City Planning and Economic Development Committee respectfully submits the following reports:

2006 Annual Report

Council reviewed the 2006 Annual Report of the Economic & Community Development Department.

Monthly Activity Reports

Council reviewed the monthly activity reports for February 2007.

Mayor Brennan noted that the Youth Career Opportunity Expo was a tremendous success, congratulations were extended to all those involved.

**Public Safety
Committee**

The Public Safety Committee respectfully submits the following report:

Monthly Activity Report

Council reviewed the monthly activity reports for February 2007.

Waterworks Committee

The Waterworks Committee respectfully submits the following reports:

2006 Year End Report –
Wastewater Treatment
Division

Council reviewed the 2006 Year End Report of the Wastewater Treatment Division.

Monthly Activity Reports

Council reviewed the monthly activity reports for February 2007.

**Transportation
Committee**

The Transportation Committee respectfully submits the following reports:

Snow Clearing Quality
Standard Agreement

In accordance with the Quality Standard the City maintains the lanes parallel to and adjacent to Saskatchewan Avenue in the commercial districts. At present, as with all other lanes, the City does not maintain the north-south lane between Royal Road South and Tupper Street South. Having meters in front of the homes on Royal Road South creates a parking issue for the residents. In the past, the City has, on occasion, cleared this lane when the snow accumulation was excessive.

All other lanes in parking meter areas have been checked and this is an isolated issue and should not set a precedent with regard to maintenance of rear lanes.

102/07 Moved by: Councillor Wagner
Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie amend the Snow Clearing, Snow Removal, and Sanding Quality Standard DOP-PW-7C to include the maintenance of the lane between Tupper St. S. and Royal Rd S. from Dufferin Avenue northward to the lane parallel to Saskatchewan Avenue south of City Hall.

Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports for February 2007.

**Community Services
Committee**

The Community Services Committee respectfully submits the following reports:

Canada Senior Games
Economic Impact Report

Council reviewed a report outlining the Economic Impact of the Canada Senior Games. It was noted that almost one million dollars impacted the City as a result of the Senior Games.

Monthly Activity Reports

Council reviewed the monthly activity reports for February 2007.

**DEFERRED
BUSINESS:**

None

NEW BUSINESS:

Purchase of Solid Waste
Containers

In the 2007 budget, Council included \$60,000 in budget for the purchase of approximately 56 large steel bins and plastic carts for solid waste collection at apartment blocks. It is expected that the City will save money on the collection contract if bins are purchased rather than included in each tender. A request for quote was issued for 52 steel bins of various sizes.

Bids were received from International Paper, Norcan Industries and Intersteel Industries.

103/07 Moved by: Councillor Wagner
Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie award the purchase of 52 steel solid waste containers with plastic lids to Intersteel Industries Ltd. for the quoted price of \$46,165.02 (\$43,713.78 net of GST). Carried.

OLD BUSINESS:

Safety & Health
Regulations – Impact on
Fire Fighting

The new Manitoba Workplace Safety and Health regulations deals specifically with fire fighters. This is the first time a Workplace Safety and Health regulation in Manitoba will include specific provisions to address the hazards faced by fire fighters. The new regulation requires that there be at least 4 fire fighters on scene before engaging in interior structural fire fighting. There must be a team of at least 2 fire fighters entering the structure and at least 2 outside monitoring.

Portage la Prairie fire department is comprised of a full time chief and deputy chief, 12 full time fire fighters and 18 to 20 part time fire fighters.

The major challenge is to meet the team concept 100% of the time. Currently when members arrive on the scene of a working fire they often enter the structure to begin fire suppression activities. This would mean there is not a team on stand-by outside to facilitate a rescue of the interior fire crews if needed.

The Fire Department must adopt new policies and procedures to ensure compliance with Workplace Safety and Health regulations. The City has been advised that a 3 – 4 month implementation phase is being allowed for Fire Departments to put in place procedures to deal with the new legislation.

104/07 Moved by: Councillor Ferris
Seconded by: Councillor Keryluk

RESOLVED THAT Operational Guideline Initial Fire Attack Team be approved.
Carried.

ADJOURNMENT:

The meeting adjourned at 6:30 p.m.

Mayor

Manager of Administration