

Minutes of a Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, February 25, 2008 at 6:00 p.m.

**PRESENT:** Mayor Ken Brennan, Councillors Bereza, Ferris, Keryluk, and Quinn.

**ABSENT:** Councillor Wagner, Councillor Shindle

**ADOPTION OF MINUTES** 47/08 Moved by: Councillor Quinn

Seconded by: Councillor Bereza

RESOLVED THAT the Minutes of the Regular Meeting of Council held at City Hall on February 11, 2008 and the Special Meeting Minutes of February 12, 2008 be approved as circulated.

Carried.

**DELEGATIONS:**

Mr. Don Sissons – appeared to formally request that the City enter into an easement agreement with Sissons Farms between Lots 5 & 6, Block 5, Plan 1810. This would allow commercial trucks to enter and exit their farm property without going along 18<sup>th</sup> Street N.W. and the residential areas.

Mr. David Street – appeared expressing concerns about traffic and parking along 3<sup>rd</sup> Street S.W. and Dufferin Avenue adjacent to PCI's Prince Charles building. Concerns were raised about the traffic congestion, speed limit, parking and safety of the children in the area. Mayor Brennan thanked Mr. Street and stated that the City will review the matter and discuss some options to resolve this matter.

Mr. John Boehm – appeared to express his concerns regarding the Recreation Complex.

**HEARINGS:**

There are four hearings to be dealt with this evening:

Variation – Debra & Fred Lamirande

A public hearing was held for the Variation request of Debra & Fred Lamirande.

No one appeared.

48/08 Moved by: Councillor Quinn

Seconded by: Councillor Bereza

RESOLVED THAT the public hearing for the variation request of Debra & Fred Lamirande now be closed.

Carried.

The applicants, Debra and Fred Lamirande, are applying for a variation order to allow the front yard to be reduced from the required 7.5m to 5.94m. Applicants wish to demolish existing house and build new house on the lot and have the frontage remain the same. The new house would be situated 1.5m from the north side yard.

This building is in an R1 – Single family dwelling district.

The application has been circulated to the various City Departments with no concerns being expressed.

Public notices have been sent to all property owners within a 100 meter radius.

49/08 Moved by: Councillor Bereza

Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Debra and Fred Lamirande to vary the front yard to be reduced from the required 7.5m to 5.94m at the property known as 39 - 9<sup>th</sup> St NE which is legally described as Lot 21, Block 1, Plan 32, Parish of Portage la Prairie.

Carried.

Creation of a Public Road

A public hearing was held for the creation of a new public road to be named Kelly K Street in Subdivision Application No. 4550-07-4968.

No one appeared.

50/08 Moved by: Councillor Bereza

Seconded by: Councillor Ferris

RESOLVED THAT the public hearing request for the creation of a new public road to be named Kelly K Street in Subdivision Application No. 4550-07-4968 now be closed.

Carried.

It is a requirement of the Planning Act that Council must hold a public hearing for the creation of new public roads in subdivision applications.

Section 125(2) of the Planning Act (which came into effect in 2006) states that:

*If the proposed subdivision will result in the creation of a new public road, the council must*

- a) hold a public hearing to receive representations on the proposed subdivision; and*
- b) give notice of the hearing in accordance with section 169.*

Notice was posted in the Daily Graphic in the February 11 edition of the Citizen Info Page.

Notices have been sent to all property owners within a 100 metre radius of the subdivision.

51/08 Moved by: Councillor Bereza

Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie approve the creation of a new public road to be named Kelly K. Street in Subdivision Application No. 4550-07-4968.

Carried.

Rezoning – Odd Fellows  
Towers Inc.  
By-Law No.08-8383

A public hearing was held in regards to Rezoning for Odd Fellows Towers Inc.

No one appeared.

52/08 Moved by: Councillor Bereza

Seconded by: Councillor Ferris

RESOLVED THAT the public hearing for the Rezoning for Odd Fellows Towers Inc. now be closed.

Carried.

The property in question, Lots 466/471, Plan 12, Parish of Portage la Prairie, is presently zoned R1 – Single Family Dwelling. The applicants, Odd Fellows Towers Inc., wish to rezone this property to R3 - Multiple Family Dwelling District. The applicant wishes to construct a garage for the tenants of Odd Fellows Towers, on the property being rezoned.

The application has been circulated to the various City Departments and Provincial agencies with no concerns being expressed.

The application has been advertised in the Daily Graphic for two consecutive weeks, circulated to the Province and public notices have been sent to all owners of property within a 100 meter radius of the proposed development as per Section 168 of the Planning Act.

First Reading of this By-Law was given on January 14, 2008 to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-zoning scheme.

53/08 Moved by: Councillor Bereza  
Seconded by: Councillor Ferris

RESOLVED THAT the Council of the City of Portage la Prairie approve the application to rezone the land legally described as: Lots 466/471, Plan 12, Parish of Portage la Prairie with the following conditions:

- 1) That a variation order be obtained for accessory off-street parking facilities located elsewhere than on the same site as the building.
- 2) That the City of Portage la Prairie registers a Caveat on the land to ensure that it is used for parking as long as it is required under this By-law.

THAT By-Law No. 08-8383 be read a second time.  
Carried.

Moved By: Councillor Bereza  
Seconded By: Councillor Ferris

THAT By-Law No. 08-8383 be read a third time, finally passed, signed and sealed.

Carried.

In Favour: Councillors Bereza, Ferris, Keryluk, Quinn and Mayor Brennan.

Rezoning – Stronghold Self  
Storage Ltd.  
By-Law No. 08-8396

A public hearing was held for the Rezoning of Stronghold Self Storage Ltd.

John Boehm appeared in objection of this rezoning application.

54/08 Moved by: Councillor Bereza  
Seconded by: Councillor Keryluk

RESOLVED THAT the public hearing for the rezoning for Stronghold Self Storage Ltd. now be closed.

Carried

The property in question, Lots 233/244, Plan 29 and Lots 231/232 & 245/246, Plan 29 and portion of Cervantes Avenue, Parish of Portage la Prairie, is presently zoned C2 – Central Commercial. The applicant, Stronghold Self Storage Portage Ltd., wish to rezone this property to M1 – Light Industrial District. The applicant wishes to construct self storage buildings on the property being rezoned.

The application has been circulated to the various City Departments and Provincial agencies with no concerns being expressed.

The application has been advertised in the Daily Graphic for two consecutive weeks, circulated to the Province and public notices have been sent to all owners of property within a 100 meter radius of the proposed development as per Section 168 of the Planning Act.

First Reading of this By-Law was given on January 14, 2008 to commence the process as defined in the Planning Act in considering this application.

As of this writing, we have not received any written objections to the proposed re-zoning scheme.

55/08 Moved by: Councillor Bereza  
Seconded by: Councillor Ferris  
RESOLVED THAT the Council of the City of Portage la Prairie approve the application to rezone the land legally described as: Lots 233/244, Plan 29 and Lots 231/232 & 245/246, Plan 29 and portion of Cervantes Avenue.

THAT By-Law No. 08-8396 be read a second time.  
Carried.

The Mayor took a moment at this time to address the media and press regarding the process in place for the Multiplex. He asked the media and press to encourage citizens to call and ask questions if they have concerns.

#### COMMITTEES:

##### **Finance, Legislative & Property Committee**

By-Law 08-8384 – Unpaid Water, Sewer & Solid Waste to Taxes – January -2<sup>nd</sup> & 3<sup>rd</sup> Reading

##### **The Finance, Legislative and Property Committee respectfully submits the following report:**

This is part of the monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

56/08 Moved by: Councillor Quinn  
Seconded by: Councillor Bereza  
RESOLVED THAT By-Law 08-8384 being a by law to authorize unpaid water, sewer and solid waste charges be added to taxes be read a second time.  
Carried.

Moved by: Councillor Quinn  
Seconded by: Councillor Bereza  
RESOLVED THAT By-Law 08-8384 be read a third time, finally passed, signed and sealed.  
Carried.

In Favour: Councillors Ferris, Bereza, Quinn, Keryluk and Mayor Brennan.

Artifact Loan Agreement – 00A9Na – Her Majesty the Queen

Since 1990 City Hall has been home to the HMCS Portage display on loan from National Defence. The display is of historical significance to Portage la Prairie as the name Portage was used for one of Canada's Ships of war (1942 – 1958).

The Agreement in previous years was for a loan period of 2 years. This loan agreement has been extended for a five year period from January 15, 2008 to January 15, 2013 which requires Council approval.

57/08 Moved by: Councillor Quinn  
Seconded by: Councillor Bereza  
RESOLVED That the Council of the City of Portage la Prairie authorize the Mayor and Manager of Administration to sign an Agreement with Her Majesty the Queen for the HMSC Portage Artifacts located in City Hall for a period of five years from January 2008 to January 2013.  
Carried.

Monthly Activity Reports

Council reviewed the monthly activity reports.

##### **City Planning & Economic Development**

##### **The City Planning & Economic Development Committee respectfully submits the following report:**

Street Re-Naming – Keith

On January 14, 2008, City Council named the new street in the

Street  
By-Law No. 08-8398

Subdivision, located at the West End and adjacent to Yellowquill School, Kelly K. Street. Council also determined that Keith Street from the new subdivision line to Sunset Drive described as follows:

*All that portion of Keith Street lying to the south of the straight production easterly of the north limit of Lot 7, Block 2, Plan 20977 P.L.T.O., in River Lot 54, Parish of Portage la Prairie, and to the north of the straight production easterly of the southern limit of Lot 6, Block 2, Plan 20977 P.L.T.O.*

should be named Kelly K. Street as well. Because this is the re-naming of an existing street it is required that Council pass a by-law to rename this portion of the street.

The property owners on this street have been notified. There is one existing household on the street and they have been informed that the City will assist them in the change of address process of up to \$75.00.

Keith Street has been added to the Street Naming Policy as a priority of Council.

58/08 Moved by: Councillor Bereza

Seconded by: Councillor Ferris

RESOLVED THAT By-Law No. 08-8398, being a by-law of the City of Portage la Prairie to re-name Keith Street to Kelly K. Street., be now introduced and read a first time.

Carried.

Island of Lights 2007-2008  
Final Report

Council reviewed the Island of Lights Final Report.

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Public Safety Committee**

**The Public Safety Committee has nothing to report.**

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Waterworks Committee**

**The Waterworks Committee respectfully submits the following report:**

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Transportation Committee**

**The Transportation Committee respectfully submits the following reports:**

Monthly Activity Reports

Council reviewed the monthly activity reports.

**Community Services  
Committee**

**The Community Services Committee respectfully submits the following reports:**

Monthly Activity Reports

Council reviewed the monthly activity reports.

**DEFERRED BUSINESS**

None

**NEW BUSINESS**

Award of Tender – Fuel &  
Lubricants

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This tender was advertised in the Daily Graphic and on the City web page. All major distributors were also notified by telephone.

The tender includes the supply of fuel and lubricants for a two-year period beginning April 1, 2008, and ending March 31, 2010.

The Association of Manitoba Municipalities was the only supplier to

submit a bid with pricing for each item. Mar-Dee Enterprises submitted a price for lubricants only and because of the fuel being the major item in this tender, disqualification of Mar-Dee Enterprises submission is this tender may meet budget by the end of 2008.

The total annual budgeted amount of fuel and lubricants for 2008 is approximately \$158,800 net of GST. This amount includes \$3,800 typically spent by the Fire Hall on fuel at the City Garage. The submitted tender price is \$175,700 annually, net of the GST, which is approximately \$17,000 over budget, assuming the tendered unit prices remain the same for the entire year. There has been an 18 cent per liter increase on diesel fuel since the 2008 budget was prepared in August. This accounts for an increase of approximately \$15,000 in the tender price. Gasoline has stayed approximately the same since August.

59/08 Moved by Councillor Ferris

Seconded by Councillor Quinn

RESOLVED THAT the Council of the City of Portage la Prairie award the tender for the supply of Fuel and Lubricants, for a two year period, as specified in tender 08 OPS 006 to the Association of Manitoba Municipalities - Municipalities Trading Company of Manitoba Ltd. for the tendered price of \$368,989.95, subject to official signatures being obtained on the contract document.

Carried.

Second Arena Naming Rights

Two bids were received for naming rights to the second arena at the PCU Centre. The bid of \$250,000 up front for 20 year naming rights from Portage Mutual was the highest and included the following conditions:

- 20 year naming rights with first right of refusal for a further term;
- Signage at entrance to the second arena, 2 signs on arena boards on main arena and centre ice signage on second arena;
- Signage costs born by Portage Mutual; and
- Option to purchase at least \$5,000,000 of debentures issued for the complex at par from the City or RM.

60/08 Moved by: Councillor Bereza

Seconded by: Councillor Quinn

Resolved that the offer of Portage Mutual Insurance to name the new second arena in the "PCU Centre" be accepted on the condition that the RM of Portage la Prairie also accepts the offer and that the Mayor and City Manager be authorized to sign an agreement with the RM of Portage la Prairie and Portage Mutual Insurance in compliance with Portage Mutual Insurance's offer and committing the City to offer \$3,333,000 in City debentures to Portage Mutual Insurance at a rate equivalent to the best rate the City can otherwise get for debt issues.

Carried.

Councillor Bereza commended the Portage Credit Union and the Portage Mutual as well as the other bidders for their community support in the project.

Portage Terriers Request for  
Community Use Liquor  
Permit

The Portage Terriers have requested an occasional liquor permit for their upcoming play off games to be held on February 29, March 4, 8 and 12, 2008. The Manitoba Liquor Control Commission requires authorization from the City of Portage la Prairie, as owners of the facility before issuing a liquor permit to the organizers. The City of Portage la Prairie is granted six Community events each year (April 1 – March 31). The City has not reached its maximum number of events for the 2007-2008 year.

61/08 Moved by: Councillor Bereza

Seconded by: Councillor Keryluk

RESOLVED THAT the Council of the City of Portage la Prairie consider the request to obtain a community use liquor permit through the Manitoba Liquor Control Commission for their play off games to be held at the

Portage Centennial Arena on February 29, March 4, 8 and 12, 2008 by granting this Community Event.

62/08 Moved by: Councillor Keryluk  
Seconded by: Councillor Bereza  
RESOLVED THAT this issue be tabled for further information to the next meeting of Council on March 10, 2008.  
Carried.

## **OLD BUSINESS:**

Council Strategic Plan  
2008 - 2010

Council held a number of strategic planning sessions and has established their 2008 to 2010 Strategic Plan. The Strategic Plan establishes Council's priorities during the term of this Council's office and will be reviewed and amended annually as required. Strategic Plan items are:

1. To create a business plan and process to develop and operate a Multiplex for the Community.
2. To develop a sewage line replacement program for the northwest end of the City.
3. To develop a nutrient removal business plan for the City.
4. To re-construct and pave Wilkinson Crescent and Crescent Road East.
5. To conduct a feasibility study of the existing arena to determine the most appropriate future use.
6. Review/Upgrade City Communications (Policy/Strategy), including special emphasis on the City's webpage.
7. To work with the Portage Community Network and Neighbourhoods Alive to complete the two-part Social Planning Initiative that examines local social conditions and needs in Portage la Prairie.
8. To work in conjunction with the RHA and Stakeholders to create a lobbying strategy to construct a new regional hospital for Portage la Prairie.
9. Upgrade Saskatchewan Avenue West from 4<sup>th</sup> Street W to Elm Street W to an urban standard, in phases.
10. To develop a City of Portage la Prairie Environmental Plan for release to the public.
11. To develop a tax incentive program for downtown related business development.
12. To continue partnerships with area First Nations.
13. To explore feasibility of a North End Park.
14. To develop and implement an Age Friendly Cities Strategy for the City of Portage la Prairie.
15. To construct a walking path from the parking lot at Republic of Manitobah Park, through the ball and soccer diamonds and down to the intersection at River and Crescent Road.

63/08 Moved by: Councillor Quinn  
Seconded by: Councillor Keryluk  
RESOLVED That the 2008 to 2010 City Strategic Plan be approved.  
Carried.

## **ADJOURNMENT**

There being no further business to discuss, Council adjourned at 7:04 p.m.

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Mayor

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Manager of Administration