

Minutes of a Special Meeting of Council held at City Hall in the City of Portage la Prairie on Thursday, July 31, 2008 at 12:05 p.m.

**PRESENT:** Mayor Brennan, Councillors Quinn, Ferris, Keryluk, Shindle and Bereza.

**ABSENT:** Councillor Wagner

**ADOPTION OF MINUTES** 205/08 Moved by: Councillor Quinn  
Seconded by: Councillor Keryluk  
RESOLVED THAT the approval of the Minutes of the Regular Meeting of Council held at City Hall on July 14, 2008 be waived.  
Carried.

**DELEGATIONS:** None

**HEARINGS:** There is one hearing on today's meeting agenda.

Conditional Use Application – Portage Daycare Inc. Public Hearing

206/08 Moved by: Councillor Bereza  
Seconded by: Councillor Quinn  
RESOLVED THAT the public hearing for the Conditional Use for the Portage Daycare Inc. now be closed.  
Carried.

The applicant, Portage Day Care Centre Inc., has applied for a conditional use to allow for a playground/tot lot as a conditional use. This property is located in a C2- Central Commercial Zoning District. The application was circulated to various City Departments, with no concerns noted. Public notices have been sent to all property owners within a 100 meter radius.

207/08 Moved by: Councillor Bereza  
Seconded by: Councillor Quinn  
RESOLVED THAT the Council of the City of Portage la Prairie approve the Conditional Use application of Portage Day Care Centre Inc. to allow for a playground/tot lot in a C2 – Central Commercial Zoning District at the property 202 and 206 Duke Avenue, which is legally described as Lots 18/19, Block 2, Plan 1997, Parish of Portage la Prairie.  
Carried.

Management & Confidential Employees Salary Increase for 2008-2010 Management and Confidential Employees are covered by the Management and Confidential Employees Manual that sets out provisions for benefits and salaries.  
It is proposed that the salary for Management and Confidential Employees be increased 3% for 2008, 3% for 2009 and 3% for 2010.

New to the contract for 2008 is the following:  
-Louis Riel Day is now viewed by the City as a statutory holiday.  
-Year of Service for vacation, 15 years of service changed to 14 years of service.  
-Changes made to statutory holiday pay as per Province of Manitoba Labour Standards Code.  
-Group life effective Jan 1, 2009 will go from 50/50 cost share to 60% Employer paid and 40% Employee paid.  
-Vision Plan effective Jan 1, 2009 will be 100% employer paid.  
-Sick leave credits upon successful probation changed from 9 to 4.5.  
-Changed wording under sick leave to include probationary employees.

208/08 Moved by: Councillor Quinn  
Seconded by: Councillor Shindle  
RESOLVED THAT the City of Portage la Prairie approve the Management and Confidential Employees Manual and update the rates of pay schedules "B", "C" & "D" for the years 2008-2010.

Carried.

PCU Centre –  
Architectural  
Design Fees

Council reviewed this report in camera.

209/08 Moved by: Councillor Shindle

Seconded by: Councillor Bereza

That the additional Design Fee costs submitted by Stantec Architecture Ltd. in the amount of \$215,135 plus taxes be approved and paid in due course on submission of an invoice on condition that:

1. The invoice submitted by Stantec Architecture Ltd. for these additional costs is approved by Tower Engineering acting as the City/RM Project Manager; and
2. That the approval for payment of this additional amount is subject to the RM of Portage la Prairie also approving this payment as part of the PCU Centre project costs.

Carried.

Amendment to  
Traffic By-Law –  
By-Law 08-8404 –  
1<sup>st</sup> Reading

There have been a number of changes to Schedule “C” which outlines the Truck Routes in the City. Attached is a current schedule detailing all truck routes designated in the City of Portage la Prairie.

210/08 Moved by: Councillor Ferris

Seconded by: Councillor Quinn

RESOLVED THAT Council of the City of Portage la Prairie give first reading to By-Law No. 08-8404, a by-law of the City of Portage la Prairie to amend Traffic By-Law 01-8105 to amend Schedule “C” Truck Routes.

Carried.

Oak Island Homes  
–Subdivision  
Consolidation

An Application for Approval of Subdivision has been completed and submitted by Oak Island homes Ltd.

The applicant, Oak Island Homes Ltd., wishes to subdivide the southerly 15 feet of Lot 6, Plan 952 PLTO (Title No. 2233065) owned by Oak Island Homes Inc. and consolidate it with Lot 7, Plan 952 PLTO (Title No. 2241919) owned by Kim Harkness to create a lot of 13,800 square feet (115’ x 120’).

Existing Neighbourhoods Policy No. 4.2.1.1 states: “Development will respect and reinforce the general physical patterns and character of established neighbourhoods with respect to: b) general size and configuration of lots;”

This proposal meets the requirements of Zoning By-law No. 7680 – “R1” Single Family Dwelling Zone.

Easements are not required for this subdivision. Manitoba Hydro has attended and agreed to move a gas line.

Manitoba Community Planning Services has recommended approval of this proposed subdivision/consolidation.

211/08 Moved by: Councillor Bereza

Seconded by: Councillor Shindle

RESOLVED THAT the Council of the City of Portage la Prairie approve the subdivision of Part of Lot 6, Plan 952 PLTO, to subdivide the southerly 15 feet of Lot 6, Plan 952 PLTO (Title No. 2233065) owned by Oak Island Homes Inc. and consolidate it with Lot 7, Plan 952 PLTO (Title No. 2241919) to create a lot of 13,800 square feet (115’ x 120’).

Carried.

Portage & Area  
Beautification Inc.

212/08 Moved by: Councillor Shindle

Seconded by: Councillor Bereza

RESOLVED THAT the Financial Statements of the Corporation for the financial year ended December 31, 2003, 2004, 2005, 2006 and 2007 be and the same are hereby approved.

THAT the following individuals be and they are hereby elected Directors of the Corporation for the year ending December 31, 2007 or until their successors be duly elected or appointed:

Terry Simpson  
Craig Dunn  
David Greenberg  
Dave Omichinski  
Janet Shindle  
Elaine Borland  
Karl Gerrand  
Rusty Rutherford  
William Plenty

THAT all the Members of the Corporation having consented to dispensing with the appointment of an Auditor for the Corporation as evidenced by the Consent annexed hereto as Schedule "A", the Corporation not appoint an Auditor.

AND THAT all contracts, accounts, sale of shares, By-Laws, Resolutions, proceedings, elections, appointments, as well as any and all other actions taken by the Board of Directors and/or Officers of the Corporation since the last Annual Meeting, relating to the Corporation's business, are all hereby approved and confirmed.  
Carried.

Fuel Tax Program

Councillor Quinn advised that he will be presenting information on the Fuel Tax Program to the next Council Meeting with the intent of making a presentation to the federal budget process.

There being no further business to discuss, Council adjourned at 12:20 p.m.

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Mayor

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Manager of Administration