

Minutes of a Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, May 26, 2008 at 6:00 p.m.

**PRESENT:** Mayor Ken Brennan, Councillors Ferris, Keryluk, Shindle, Wagner, Bereza and Quinn.

**ABSENT:** None

**ADOPTION OF MINUTES** 147/08 Moved by: Councillor Wagner  
Seconded by: Councillor Quinn  
RESOLVED THAT the Minutes of the Regular Meeting of Council held at City Hall on May 12, 2008 be approved as circulated.  
Carried.

**DELEGATIONS:**

Tupper Street Family Resource Centre – Heather Lehman of the Family Resource Centre appeared to inform Council on their project and partnerships for their new location at 20 Tupper St. N. The three groups involved have requested financial assistance from Council for renovations to their building. Ms. Lehman also stated that the facility is slated to open on June 23.

Multiplex Funding John Boehm – appeared to discuss options the City could take regarding Multiplex funding.

Truck Route/Causeway Mr. Lorne Rossnagel of 151 Tupper St. S. appeared to address concerns he has with the proposed causeway.

Ms. Nina Pehura of 150 Tupper St. S. appeared with concerns regarding the proposed causeway.

Mr. Doug Halmarson of 16 Crescent Rd. East appeared with concerns regarding the proposed causeway.

Mr. Keith Hutchinson of 2 Crescent Rd. East appeared with concerns regarding the proposed causeway and parking restrictions near his residence.

Lori Carlson-Judson of 10 Crescent Road West appeared with concerns regarding the proposed causeway, parking concerns as well as concerns regarding infrastructure repairs due to increased traffic.

Traffic Concerns – 3<sup>rd</sup> Street SW & Dufferin Raymond Shier, Danielle DeGraeve and a contingent of high school students appeared with concerns about the parking restrictions on Dufferin Avenue and 3<sup>rd</sup> Street S.W. Mayor Brennan thanked the students for coming forward with their concerns. Council agreed that this matter will be looked into further by administration.

**HEARINGS:**

Request for Conditional Use – Portage Day Care Centre Inc./Knights of Columbus Public Hearing.  
April Krastel and Lisa Voth of the Portage Day Care appeared in favour of the application.  
A letter of objection from Deanna Henry and Joanne Smith was read into the record.  
Guy Gauthier Chair of the Knights of Columbus appeared in favour of the application.  
Carl Seidal Vice President of the Columbus Club appeared in favour of the application.

148/08 Moved by: Councillor Bereza  
Seconded by: Councillor Wagner  
RESOLVED THAT the public hearing for the Conditional Use – Portage Day Care Centre Inc./Knights of Columbus now be closed.  
Carried.

The applicant, Portage Day Care Centre Inc., has applied for a conditional use to allow for a child care facility.

This property is located in a C2 - Central Commercial Zoning District. The application

was circulated to the various City Departments, with no concerns noted. Public notices have been sent to all property owners within a 100 meter radius.

149/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie approve the conditional use application of Portage Day Care Centre Inc. to allow for a Child Care Facility in a C2 – Central Commercial Zoning District at the property 132 Duke Avenue, which is legally described as Lots 11/12 & 14, Block 2, Plan 1997, Parish of Portage la Prairie.

Carried.

Public Hearing – No one appeared in favour or in objections to this application

Request for  
Variation – Duke  
Andrich

150/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the public hearing for the Variation Request of Duke Andrich now be closed.

Carried.

The applicant, Duke Andrich, is applying for a variation order to allow:

- 1) Number of parking stalls to be reduced from the required 9 down to 5;
- 2) Off street parking lot not to be located within 1m of the property line and the street to be reduced to 0m;
- 3) Three of the parking stalls created to be reduced in width from the required 3m down to 2.896m

This building is in a C2 – Central Commercial Zoning District.

The application has been circulated to the various City Departments with one concern being expressed regarding lot grading. A lot grading plan is to be submitted for approval to Operations Department.

Public notices have been sent to all property owners within a 100 meter radius.

151/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Duke Andrich to

- 1) Number of parking stalls to be reduced from the required 9 down to 5;
- 2) Off street parking lot not to be located within 1m of the property line and the street to be reduced to 0m;
- 3) Three of the parking stalls created to be reduced in width from the required 3m down to 2.896m

at the property known as 206 Prince Avenue which is legally described as Lot 142, Plan 3, Parish of Portage la Prairie with the following condition:

- a) that a lot grading plan to be submitted to City Operations for approval.

Carried.

Public Hearing – Rick Stone appeared in support of this application.

Variation – Rick  
Stone

152/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the public hearing for the variation request of Rick Stone now be closed.

Carried.

The applicant, Rick Stone, is applying for a variation order to allow:

- 1) South side yard requirement to be reduced from 1.5m down to 1.021 m.

This building is in an R1 – Single Family Dwelling District. The application has been

circulated to the various City Departments with no concerns being expressed.

Public notices have been sent to all property owners within a 100 meter radius.

153/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Rick Stone to allow the south side yard requirement to be reduced from 1.5m down to 1.021 m at the property known as 105 15<sup>th</sup> St NW which is legally described as Lot 2, Plan 23310, Parish of Portage la Prairie.  
Carried.

Deputy Fire Chief

Mayor Brennan turned the floor over to Fire Chief Phil Carpenter to announce the appointment of Mr. Dave Holmes as Deputy Fire Chief. Mayor Brennan on behalf of the Council and the City of Portage la Prairie welcome Dave Holmes to the Management Team.

### COMMITTEES:

#### Finance, Legislative & Property Committee

**The Finance, Legislative and Property Committee respectfully submits the following reports:**

By-Law 08-8387 –  
Unpaid Water,  
Sewer & Solid  
Waste to Taxes for  
April – 2<sup>nd</sup> & 3<sup>rd</sup>  
Reading

This is part of the monthly procedure to allow unpaid water, sewer and solid waste accounts to be added to property taxes.

154/08 Moved by: Councillor Quinn

Seconded by: Councillor Shindle

RESOLVED THAT By-Law 08-8387 being a by law to authorize unpaid water, sewer and solid waste charges be added to taxes be read a 2<sup>nd</sup> time.  
Carried.

155/08 Moved by: Councillor Quinn

Seconded by: Councillor Shindle

RESOLVED THAT By-Law 08-8387 be read a third time, finally passed, signed and sealed.  
Carried.  
In Favour: Councillors Bereza, Shindle, Ferris, Wagner, Keryluk, Quinn and Mayor Brennan.

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

#### City Planning & Economic Development

**The City Planning & Economic Development Committee submits the following reports:**

Encroachment  
Agreement – 608-  
3<sup>rd</sup> Street NW –  
Doucet

The house at 608-3<sup>rd</sup> Street NW owned by Joseph and Jocelyn Doucet encroaches as much as 2.25 feet, including the eave onto 3<sup>rd</sup> Street NW. The owners have requested the City to allow the encroachment to remain for the life of the building.

A standard agreement has been received, along with a diagram, Schedule A, showing the proposed encroachment.

The request has been circulated to City Departments for comments. Administratively, there are no concerns.

156/08 Moved by: Councillor Bereza

Seconded by: Councilor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie enter into an agreement with Joseph and Jocelyn Doucet to allow the building, a house, located at 608 3<sup>rd</sup> Street NW., situated on the land legally described as being Lots 22 and 23, Block 2 SS Plan 343 PLTO in RL 63 and 64 Parish of Portage la Prairie, to encroach onto 3<sup>rd</sup> Street NW, owned by the City of Portage la Prairie, as much as 2.25 feet for the life of the building.  
Carried.

Oak Island Homes  
Ltd. Subdivision

An Application for Approval of Subdivision has been completed and submitted by Oak Island homes Ltd.

The applicant, David Metcalfe of Oak Island Homes Ltd., wishes to subdivide three residential lots of 0.23 acres each from the present holding of 2.44 acres.

This proposal meets the requirements of the “R1” Single Family Dwelling Zone.

157/08 Moved by: Councillor Bereza

Seconded by: Councillor Wagner

RESOLVED THAT the Council of the City of Portage la Prairie approve the subdivision of Part Lot 4, Plan 2482 PLTO in the City of Portage la Prairie, to subdivide three residential lots of 0.23 acres each from the present holding of 2.44 acres on condition that the Oak Island Homes Development Agreement be registered against the three new lots.

Carried.

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

**Public Safety  
Committee**

**The Public Safety Committee respectfully submits the following report.**

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

**Waterworks  
Committee**

**The Waterworks Committee respectfully submits the following report.**

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

**Transportation  
Committee**

**The Transportation Committee respectfully submits the following reports.**

Amendment to  
Traffic By-Law –  
Truck Route

The Traffic By-Law authorizes City Council to make changes to the installation and location of traffic control signage and designation of streets within the City. A Council resolution is necessary to add or delete traffic control signage and change street designation.

Administration was requested to prepare a design and construct a temporary causeway on the existing peninsulas on the west side of the Island Park Bridge for the use of heavy vehicles that exceed the load rating of the bridge.

Limitations of space and turning radii for larger vehicles have resulted in the need to have a right-in off of Crescent Road and a left-out onto Crescent Road configuration for access to and from the temporary causeway. This results in the need to create a truck route to the west of the proposed causeway.

A logical route from Saskatchewan Avenue would be on Tupper St S and then east on Crescent Rd E to the causeway.

No parking signage should be added on Crescent Rd westbound between Royal Rd and Tupper St, as well as on the west side of Tupper St S, south of Dufferin Ave, to allow for truck traffic. The southerly 20m on the east side of Tupper St S should also be signed as “No parking” to allow for truck turning movements.

Residents of the area will be notified in writing of any approved changes.

Council requested that notification to residents of the area go out prior to the May 26<sup>th</sup> Council Meeting.

A plan of subdivision to widen the existing road right-of-way across Crescent Lake and a road opening resolution will be required.

158/08 Moved by: Councillor Wagner  
Seconded by: Councillor Ferris

RESOLVED That Council authorize amendments to the following sections of the Traffic Bylaw.No. 01-8105 Schedule "C", Truck Routes; Schedule "D", a drawing that specifies No parking zones; and the Traffic Sign Directory reference drawing that specifies the location of traffic control signage; to provide for:

- 1) the installation of a stop sign at each end of the proposed causeway;
- 2) the addition of Tupper St S as a Truck Route;
- 3) the addition of Crescent Road E from Tupper to Royal Rd as a Truck Route;
- 4) "No parking" on the north side of Crescent Road E from Royal Rd to Tupper St
- 5) "No parking" on the west side of Tupper St S from Dufferin Ave to Crescent Rd.; and
- 6) "No parking" on the east side of the southerly 20m of Tupper St S.

159/08 Moved by: Councillor Wagner  
Seconded by: Councillor Keryluk

RESOLVED That Council defers this motion until the next meeting of Council.  
Carried.

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

**Community  
Services  
Committee**

**The Community Services Committee respectfully submits the following reports.**

Tupper Street  
Family Resource  
Centre

Big Brothers & Big Sisters, Young Parent Resource Centre and Child & Family Services of Central Manitoba are forming a partnership to create the Tupper Street Family Resource Centre. To date, they have raised \$150,000 of the \$200,000 needed. They have requested a one time capital cost donation in the amount of \$6,000 from the City of Portage la Prairie.

The City currently has \$7500 for Miscellaneous Grants in the budget. In return for the capital donation, the City will receive media coverage about the project, a charitable receipt and a place on the Honour Board in the Centre. The RM has also been approached for a \$4,000 donation.

160/08 Moved by: Councillor Shindle  
Seconded by: Councillor Bereza

RESOLVED THAT the Council of the City of Portage la Prairie approve a one time grant in the amount of \$6,000.  
Carried.

Monthly Activity  
Reports

Council reviewed the monthly activity reports.

**DEFERRED  
BUSINESS**

None

**NEW BUSINESS**

AMM Resolution

The Manitoba Municipal Board approves borrowing requests from municipalities and establishes guidelines to determine the debt capacity limits for municipalities.

These guidelines infer all debt as property tax supported debt. However, various municipalities, including the City of Portage la Prairie, have debt that is recovered through utility rates and Federal fuel tax grants. The utility fund is separate from the general operating fund but is not factored in when determining the maximum annual debt payment.

The City of Portage la Prairie is planning to issue debt over the next 10 years such as \$3.1 million for the 4 lane causeway to Island Park, \$2.6 million for new roads or road reconstruction and \$5 million required for nutrient removal. This debt is planned to be recovered through Federal fuel tax grants and sewer rate revenues.

Formulas to determine debt level and debt payment maximums should be based on the operating fund it impacts.

The attached resolution, if approved by Council, will be forwarded to AMM for the June 10<sup>th</sup> district meeting to take place in Portage la Prairie.

161/08 Moved by: Councillor Quinn

Seconded by: Councillor Shindle

Whereas the Manitoba Municipal Board is established under the Municipal Board Act and is charged with the responsibility of approving borrowing requests from municipalities;

AND whereas the Board reviews the nature of the proposed project, the financial position of the municipality and the necessity or expediency of proceeding with the project;

AND whereas the Board establishes guidelines to determine the debt capacity limits for municipalities;

AND whereas these guidelines set by the Board infers all debt as property tax supported debt;

Be it resolved that AMM petition the Provincial Government (Read Manitoba Municipal Board) to:

- i) Remove non tax-supported debt from the debt capacity formula and
- ii) Establish a formula to determine debt level and debt payment maximums based on the supporting operating fund. Any such formula would be a guideline for Municipalities.

Carried.

**OLD BUSINESS:**

None

**ADJOURNMENT**

There being no further business to discuss, Council adjourned at 7:34 p.m.

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Mayor

\_\_\_\_\_  
Manager of Administration